



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

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February 3, 2009

Dr. Brian Murphy  
President  
DeAnza College  
21250 Stevens Creek Boulevard  
Cupertino, CA 95014

Dear President Murphy:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 7-9, 2009, reviewed the Focused Midterm Report submitted by DeAnza College. The purpose of this review was to assure that the recommendations made by the evaluation team have been resolved by the institution and that the college has addressed the self-identified plans for improvement which were included in the institutional self study.

The Commission took action to accept the Focused Midterm Report with the requirement that the college complete a Follow-Up Report. The report must be submitted by **October 15, 2009** on the recommendations as noted below:

**Recommendation 1**

The team recommends that the college engage in a broad-based dialogue that leads to the establishment of a process for the assessment of student learning outcomes, including the establishment of timelines and the identification of responsible parties. This process should result in:

- the identification of student learning outcomes for courses, programs (instructional, student support services, learning support services), certificates, and degrees;
- the assessment and evaluation of student progress toward achieving these outcomes; and
- the use of the results to improve student learning.

(Standards I.B, II.A, II.B, II.C, III.A.1.c; Eligibility Requirement 10; Eligibility Requirement 19)

With regard to Recommendation 1, the Commission is concerned that due to the late start, DeAnza College will have difficulty meeting the 2012 deadline for compliance with the rubric and standards related to student learning outcomes and needs to accelerate its efforts to fully address the recommendation.



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**Recommendation 2**

The team recommends that the college develop and move into action a set of strategies designed to identify, assess and address diversity and equity issues in an effort to ensure that barriers do not impede the success of any student group; that instructional methods and materials are informed by awareness of, and appreciation for, the diversity of the college's students; and that the campus climate is inclusive and welcoming to all students and members of the community (Standards II.A.1a, II.A.2.d, II.B.3.d).

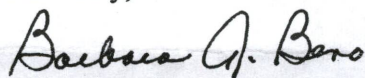
I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation.

The Focused Midterm Report will become part of the accreditation history of the college and should be used in preparing for the next comprehensive evaluation. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this.

Please note that the next comprehensive evaluation of DeAnza College will occur in **Fall 2011**.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness, and quality.

Sincerely,



Barbara A. Beno, Ph.D.  
President

BAB/tl

cc: Dr. Martha Kanter, Chancellor, Foothill-DeAnza CCD  
Dr. Andrew La Manque, Accreditation Liaison Officer  
Board President, Foothill-DeAnza CCD



**Accrediting Commission for Community College**  
Western Association of Schools and Colleges

***PREPARATION OF A FOLLOW-UP REPORT***

A **Follow-Up Report** is a report requested by the Commission for special purposes. It can occur at any time in the 6-year accreditation cycle. A Follow-Up Report requires that the institution provide information, evidence, and analysis regarding the resolution of the issues to which it was directed by the Commission's Action Letter. The institution's report will be reviewed by the Commission at its next regularly scheduled meeting, and the institution will be notified as to what action, if any, it must take next.

**Follow-Up Report Format**

The following format for the report should be used:

1. Cover Sheet  
Include the date of submission, the name and address of the institution, and a notation that this is a Follow-Up Report.
2. Table of Contents
3. Statement on Report Preparation  
The statement, signed by the Chief Executive Officer of the institution, describes the process of report preparation and identifies those who were involved in its preparation, review, and approval.
4. Response to Team Recommendations and the Commission Action Letter  
Each recommendation identified by the Commission in its action letter should be identified and discussed. The report should describe the resolution of each recommendation, analyze the results achieved to date, provide evidence of the results, and indicate what additional plans the institution has developed.
5. The Follow-Up Report must be reviewed by the Governing Board prior to its submission

The institution is required to send **three copies** of its report to the Commission **plus an electronic version**. The hard copies of the report should be sent to the Commission's mailing address at 10 Commercial Boulevard, Suite 204, Novato, CA 94949. The electronic version of the report should be transmitted to [accjc@accjc.org](mailto:accjc@accjc.org).