

INSTRUCTOR INFORMATION

Instructor: **Guibo Zhu, PhD** (she/her)
Email: zhuguibo@fhda.edu

CHEM 25 (Section:27 Y): Preparation for General Chemistry (CRN 27099)

Class Meeting Times

Lecture: F 09:30 AM-11:20 AM in G6
Laboratory: F 11:30 AM-02:20 PM in SC2208

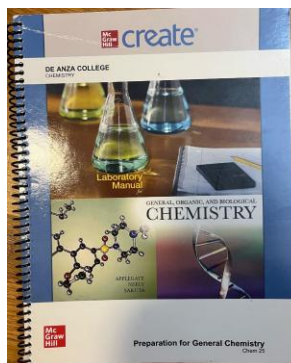
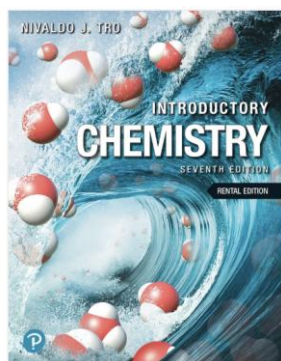
Office hours:

Wednesday: 9:00 AM – 10:00 AM Online via Zoom: fhda-edu.zoom.us/j/2487899328

Asynchronous Study: Videos and course materials will be posted on Canvas.

Required Materials

- Textbook: ***Introduction to Chemistry; Tro. 7th ed.*** Directions for obtaining the electronic version of this book are found in the **Getting Started** module.
- Lab Manual: **Preparation for General Chemistry** (Laboratory Manual for General, Organic, and Biological Chemistry) listed for Chem 25 at the De Anza Bookstore. This is a custom lab manual that can only be purchased at the De Anza Bookstore. Make certain to buy the version listed for Chem 25. ISBN:9781307817706.



- Calculator

You will need a scientific or graphing calculator. Contact De Anza College Library about checking out a calculator for the quarter.

- Safety Goggles

UV sterilized shared safety goggles will be provided! You can also purchase your own safety goggles, but they must meet “ANSI Z-87.1-1989R” specifications.

- Laboratory coat

A lab coat is *recommended*. Please check if you can buy it at the student center. You may also want to purchase it on Amazon (about 20\$). Laboratory coats are *recommended* to minimize the risk of chemical contamination of your clothing.

- Camera linked to the internet – For some of your classwork, you will need to take a picture of your work and submit it to CANVAS. Phones are 100% okay. Please let me know if this is an issue as soon as possible.

- Canvas

You will need access to a computer and Internet for this course. Course materials will be posted on Canvas. You may download the Canvas Mobile App to your phone or use the MyPortal to access it.

Prerequisite: Intermediate algebra or equivalent (or higher), or appropriate placement beyond intermediate algebra

Advisory: ENGL C1000 or ENGL C1000H or ESL 5

Grade type: Letter Grade (see Letter Grade assignments)

Course Description

This course is an introduction to the core theory and problem-solving techniques of chemistry as preparation for CHEM D001A and CHEM D01AH and other science-related fields, as well as gravimetric and volumetric analysis, rudimentary laboratory equipment and operations, and the preparation and maintenance of a laboratory notebook.

Student Learning Outcomes

- Assess the fundamental concepts of modern atomic and molecular theory.
- Evaluate the standard classes of chemical reactions.
- Demonstrate a fundamental understanding of mathematical concepts pertaining to chemical experimentation and calculations.

Academic Integrity

By enrolling in classes at De Anza College, you are agreeing to the academic integrity policy and are held to all standards. Specifics can be found at <https://www.deanza.edu/policies/academic-integrity.html>. All forms of cheating (cheating during an exam/quiz or copying/using work other than your own) will result in a 0 for the entire assignment. Academic dishonesty is reported to the disciplinary committee. Academic consequences of a failure of academic integrity may include receiving a lowered or failing grade on a particular piece of academic work, which may lead to receiving a lowered or

failing grade for the course. Administrative consequences may include being placed on disciplinary probation, suspension, or expulsion.

Disability Service Support

De Anza is committed to providing support for all students. Please contact me as soon as possible if you would like to use any accommodation and I will be happy to do what I can to help. For more information, visit Disability Service Support at <https://www.deanza.edu/dsps/dss/>.

Academic Support

Academic support can be found at the Learning Resources Division <https://www.deanza.edu/learningresources/>. Information about tutoring can be found at the Math Science and Technology Resource Center <https://www.deanza.edu/studentsuccess/mstrc/>.

Student Support Services

De Anza College offers a variety of services to help you succeed. For a complete list of services, please visit <https://www.deanza.edu/services/>.

Classroom Conduct

I believe that the role of an educator is to create an atmosphere where students feel valued, are free to express themselves, are enthusiastic about learning, and able to take ownership of their education. I encourage you to ask questions whether in class or by email/Canvas.

Course Schedule.

The tentative laboratory and lecture schedule is found in the syllabus. For lecture final exam schedule, please check the De Anza College website.

Grading Policies

Letter grades are calculated from the percentage of total points accumulated according to the grade distribution shown below:

A+:95-100% A: 90-94 % A-: 87-89 % B+: 84-86 % B: 80-83% B-: 77-79% C+: 73-76% C : 70-72% D+:66-69% D:63-65% D-:60-62% F:0-59%

Please Note: I will not give any 'W' drops after the drop deadline, so be sure to watch for that date and drop the class if you must withdraw. It is your responsibility to officially drop

the class. If you do not withdraw before the deadline, you will receive a letter grade (A-F). I will not make any exceptions to this rule.

A grade of 'C' or better is required to pass this course. No artificial curve will be used in grading, meaning the final letter grade is based solely on the number of points earned.

Points Distribution

2 Lecture Exams (100 points): 200 pt
Final Exam: 200 pt
Getting started quiz: 6 pt
Weekly quizzes: 2 pt *9 - 2 (Lowest score will be dropped) 16 pt
Homework (5 pt each* 12 chapters - 5) (Lowest score will be dropped): 55 pt
Pre-lab/lab-prep Assignments (5 points each*7 - 5) (Lowest score will be dropped):
30 pt
Laboratory Reports (18 pt each*7 -18) (Lowest score will be dropped): 108 pt
Lab safety/cleanup/In-lab participation: (2 pt each lab * 7 - 2) (Lowest score will be
dropped): 12 pt
Safety quiz: 2 pt
Lab Exam: 50 pt
Total Possible Points : 679 pt

Note: Dr. Zhu reserves the right to adjust lecture exam dates and to modify the distribution of grade points at any time during the quarter.

Late Work Policy - Late pre-lab assignments are not accepted since preparation for safe lab work is mandatory. Pre-labs are due by 9:30 AM the day on the laboratory period. Other late work is accepted, but 5% will be deducted for each day being late. If you anticipate not meeting a deadline for an assignment, please contact me and we can work together to make an alternate schedule.

Exams – There are two lecture exams during the regular quarter, each worth 100 points, and a final exam, worth 200 points. The material covered in the lecture, in the assigned reading, end-of-chapter problems, and on quizzes will be on the exam. **No early, late, or make-up exams will be given.** Missing an exam **will result in a zero** for that exam without proof of an excused absence (doctor's note, police report, etc...)

Final – The final exam is cumulative, requiring mastery of material covered throughout the entire course. The final exam time and date is scheduled by De Anza and cannot be changed unless every student in the class agrees and the time change is approved by the dean. Be sure to schedule any trip around your final exam time. **NO make-up final exam will be given.**

Homework – Your understanding of general chemistry principles does not end in the classroom. Homework are assigned from the textbook or from other sources to give you additional practice with lecture material. It consist of 15-20 problems per assignment. A deduction of 5% per day will be applied to late submissions, up to a maximum penalty of 30%.

Laboratory Assessment

Safety, In-Lab Participation, and Clean-Up (2 points per lab). Successful laboratory work requires prompt arrival, active participation, safe conduct, and proper clean-up. To receive the full 2 points for each lab, students must:

- Arrive on time and follow all laboratory safety procedures.
- Follow the instructor's directions for safe chemical handling and proper chemical waste disposal.
- Clean up minor spills immediately and seek assistance from the instructor if unsure how to clean up a spill.
- Close all chemical containers, return equipment to its proper location, and wipe down the laboratory bench and common work areas after completing the lab.

Points may be deducted for tardiness, safety violations, failure to participate appropriately, or failure to clean up after yourself.

During Week 1, students will complete a laboratory safety review and sign a safety contract. The signed safety contract must be submitted by the beginning of Week 2. Failure to submit the safety contract by this deadline will result in being dropped from the course.

Pre-lab assignments (5 points each) – Submit a photo of your completed pre-lab questions from the lab manual on Canvas **before the lab begins on Fridays (9:30 AM)**. You may either purchase a physical copy of the lab manual or download the PDF from Canvas. Lab manual pages will be posted on Canvas **one week before** each lab session.

Lab Reports and Data Analysis(18 points each) – To demonstrate your understanding of each experiment, lab reports will include data analysis, graphs, and follow-up questions. Lab reports must be submitted through Canvas and are typically due by 11:59 p.m. one week after the completion of the lab. A 5% deduction per day will be applied to late submissions, up to a maximum penalty of 30%.

You may submit a lab report only for a laboratory session that you attended. Before leaving the lab after each session, make sure you obtain my signature on your lab manual or lab notebook. Your instructor's signature serves as proof that you completed the lab. When

submitting your lab report, you must include the page containing my signature. **Lab reports for unattended lab sessions or lab reports submitted without the required instructor signature will not be accepted or graded.**

For some experiments, you may collect and share data with a lab partner. However, you must complete your own calculations and formulate your own conclusions for each experiment. Academic integrity is expected. If students are found to have copied calculations, conclusions, or other work from one another, points may be deducted or a grade of zero may be assigned to all students involved.

Check-In/Check-Out – Each student will have access to a lab drawer with the lab equipment required to complete the labs. Students will check-in and check-out of these drawers during the first and last lab periods, respectively.

Lab Final – There will be one lab exam in this course. It will cover material and calculations related to your lab experiments. This includes the purpose of each experiment, safety and waste guidelines, the procedure, proper data recording, calculations and theoretical questions related to the technique or purpose of the lab. The lab final will be given during the last lab period.

Lab Attendance – It is department policy that any student with **3 or more lab absences** cannot pass Chem 25. If you anticipate missing a lab, please contact your lab instructor ASAP to see if any options are available. To make room for students on the waitlist, unexcused lab absences during the first 2 weeks of lab risk being dropped from the course. Missing the prelab lecture at the beginning of an experiment presents unnecessary safety risks to you and your colleagues. For these reasons, lab attendance is critical and will be recorded at the beginning of lab. Up to 5 points can be lost if you do not arrive within the first 15 minutes and arriving more than 15 minutes late risks not being able to complete the lab and receiving a zero for in-lab and lab report points for that experiment. **Missed labs cannot be made up.**

Rules of Conduct (Laboratory)

- You are expected to be well prepared for the lab, as evidenced by your notebook preparation and your safety awareness (chemical handling, goggles, gloves, etc.)
- You are encouraged to seek help before and during the lab in order to ensure a safe and positive outcome.
- You must adhere to the safety/ hazardous material handling precautions outlined in the Laboratory Contract and the experimental procedure. Failure to do so will result in failing grades and possible dismissal.
- Attendance in the lab is mandatory. Labs cannot be made up. If an illness or other event necessitates that you miss more than two lab meetings, your grade will be compromised.

Tentative Lecture and Lab Schedule (Schedule is tentative, and dates/topics are subject to change in the event of extenuating circumstances)

Date	Week No.	Lecture (9:30 - 11:20 AM) @G6	Lab (11:30 AM - 2:20 PM) @SC2208
09/25/2026	1	Ch 1 & Ch 2 (Numbers and units)	Check-in
10/02/2026	2	Ch 3 (Matter) & Ch 4 (Atoms and Elements) Part I	Measurements (p11-28)
10/04/2026		Last day to drop classes without a W	
10/09/2026	3	Ch 4 (Atoms and Elements) Part II and Ch 5 (Molecules and compounds)	Density & Gravity (p29-41)
10/16/2026	4	Exam 1 (Chapter 1-4)	Atomic structure & Periodic table (p43-57)
10/23/2026	5	Ch 6 (Chemical Composition) & Ch 7 (Chemical Reactions)	Ionic Compounds (p59-74)
10/30/2026	6	Ch 8 (Quantities in Chemical Reactions)	Empirical Formulas (p107-120)
11/06/2026	7	Exam 2 (Chapter 5-8)	Chemical Reactions (p91-106)
11/13/2026	8	Chapter 13 (Solution)	Molar Volume (using chem 1A set up)
11/13/2026		Last day to drop classes with a W	
11/20/2026	9	Ch 9 (The electron in Atoms and Periodic Table) and Ch 10 (Chemical Bonding)	Vinegar Analysis (p121-134)

11/27/2026	10	Thanksgiving Holiday	
12/04/2026	11	Ch 11 (Gases)	Check-out and Lab Final
12/11/2026	12	Final Exam (9:15 AM to 11:15 AM)	No Lab

Laboratory Safety Contract

Adapted from the American Chemical Society Safety In Academic Laboratories Guidelines, 7th edition. These minimum safety requirements must be followed by all students and rigorously enforced by all chemistry faculty.

Instructions: All students must read and sign this contract prior to commencing lab activities or checking in to a lab drawer.

Enrollment Limits: Due to safety concerns and space limitations, enrollment for Chem 1ABC, Chem 10, Chem 25, and Chem 30AB is limited to no more than 30 students. Organic Chemistry (12ABC) is limited to no more than 26 students.

In case of an emergency, dial 911 from a classroom phone. If you must use a cellphone, the FHDA police emergency number is 408-924-8000.

Please see <https://www.deanza.edu/collegeops/emergencies/evacuation.html> for evacuation procedures and other emergency preparedness information.

The following rules must be followed at all times in the lab rooms, regardless of the activity.

1. Shoes that completely enclose the foot are to be worn at all times; NO sandals, open-toed, or open-topped shoes, or slippers, even with socks on, are to be worn in the lab
2. Shorts, cut-offs, skirts or pants exposing skin above the ankle, and sleeveless tops or tops that expose the abdomen may not be worn in the lab: ankle-length clothing must be worn at all times.
3. Eating, drinking, or applying cosmetics in the laboratory is forbidden at ALL times, including during lab lecture. Food and drink containers must be stored outside the lab.
4. Use of electronic devices requiring headphones or earbuds in the laboratory is prohibited at ALL times, including during lab lecture.

The following rules must be followed anytime students have glassware or chemicals out and in use. Note that if some students finish their experiments, they must keep their PPE on while others have chemicals and glassware out.

5. Chemistry Department-approved safety goggles (NOT safety glasses) must be worn at all times once laboratory work begins. Safety goggles must include a flex seal and indirect venting, and carry ANSI Z87.1+ and CSA Z94.3 certifications. Appropriate goggles may be purchased from the De Anza College bookstore.
6. Goggles must be worn at all times after lab lecture, including when obtaining equipment from the stockroom or removing equipment from student drawers, and may not be removed until all laboratory work has ended and all glassware has been returned to all student drawers.
7. Nitrile gloves should be worn when handling chemicals and glassware and removed prior to handing any personal electronic devices.
8. Hair reaching the top of the shoulders must be tied back securely

9. Loose clothing must be constrained
10. Chemically-resistant and flame-retardant lab coats are strongly recommended.
11. Shoes made out of leather or polymeric leather substitute are strongly recommended.
12. Wearing "...jewelry such as rings, bracelets, and wristwatches in the laboratory..." is discouraged to prevent "...chemical seepage in between the jewelry and skin..."
13. Students with a medical condition or disability (e.g. learning, sensory, mental health, or physical condition) that may hinder their ability to participate or succeed in the class safety should contact DSPS to coordinate accommodations. You may also communicate necessary accommodations directly to your instructor, and you are under no obligation to reveal private details.
14. If you are pregnant or experiencing a related condition, you are advised to contact the campus Title IX coordinator (Laureen Balducci, balduccilaureen@fhda.edu) to arrange necessary accommodations.
15. Students are required to know the locations of the eyewash stations, emergency showers, and all exits.
16. Backpacks and other trip hazards must be stored under a desk and walkways must remain clear.
17. Students may not be in the lab without an instructor being present.
18. Students on the waitlist may not participate in lab activities until and unless enrolled in the course.
19. Except for soapy or clear rinse water from washing glassware, **NO CHEMICALS MAY BE POURED INTO THE SINKS**; all remaining chemicals from an experiment must be poured into the waste bottle provided by your instructor.
20. You may only perform experiments as instructed.
21. At the end of each experiment, all glassware should be cleaned with water and detergent prior to storage.
22. Any chemical spills or broken glassware must be cleaned up immediately. Broken glassware must go in the sharps waste and not in the regular trash.
23. Students are required to follow the De Anza College Code of Conduct at all times while in lab: "horseplay", yelling, offensive language, or any behavior that could startle or frighten another student is not allowed during lab.
24. Reckless behavior will not be tolerated. If your actions endanger the health and safety of yourself or someone else you will be asked to leave and you will receive a zero for the day.

By signing below, I, _____
(first name) (family/last name)

Acknowledge that I fully understand and agree to abide by the laboratory safety rules listed above. Further, I acknowledge that my failure to abide by these rules will result in my being dropped from this chemistry class immediately.

Signature

Date

Student Learning Outcome(s):

- Assess the fundamental concepts of modern atomic and molecular theory.
- Evaluate the standard classes of chemical reactions.
- Demonstrate a fundamental understanding of mathematical concepts pertaining to chemical experimentation and calculations.

Office Hours:

9:00 AM - 10:00 AM

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