



ICC Advisor's Report  
Wednesday, October 14, 2015

La Donna Yumori – Kaku, ICC Advisor  
(408) 864-8692

Office Hours: Sign up on ICC Officers Door  
M: 9:30 am - 11:30 am  
Tu / W: 9:30 am - 10:30am

[ICCAdvisor@deanza.edu](mailto:ICCAdvisor@deanza.edu)

<http://www.deanza.edu/clubs>

If I am not in the ICC Office, Please check inside the  
Office of College Life/Student Activities Office

(New Info is in bold text)

F.Y.I

1. **CLUB DAY:** GREAT Club Day! Lots of energy!! I would like to recommend that clubs who didn't not have a club banner to fill out an ICC Budget Request Form (#1 slot in Revolving Literature Rack) and request up to \$150 for a banner. Bring a club banner design with the budget request and a print out of your club account to the ICC Agenda Meeting on Mondays at 1:30 pm – 2:25 pm Student Council Chamber B/C. Only one club banner funded by ICC per year is allowed. ICC uses Allegra Cupertino [www.allegracupertino.com](http://www.allegracupertino.com) 10161 S. De Anza Blvd. Cupertino (408) 446-0915 [info@allegracupertino.com](mailto:info@allegracupertino.com) for the ICC Table top banner.
2. **Club Events:** Please see me if your club is planning an event so I can review the Event Planning Request Form. I will initial the form. I have One Day Parking Permits for guest speakers.
3. **De Anza Requisitions:** Please remember to include the date of club event, # of club members attending event when requesting reimbursement for Refreshments.
4. **Off Campus Events:** Please use the District Waiver Form and Off Campus Form for club off campus events when you are using the Club name and/or club funds. Forms are available in the Revolving Literature Rack located outside the Student Accounts/Office of College Life Office.
5. **Club Name Change:** Your Club Mailbox will be moved to the last column for the remainder of the quarter. Club Mailboxes will be re-alphabetized at the end of the quarter in preparation for Winter, 2016.
6. **ICC Meeting, Club Name Placards:** At the end of each ICC Meeting, please return all Club Name Signs on the attendance sheets tables.

Sign Up on Clipboards at ICC Meeting / Office of College Life

- ❖ Making Strides Against Breast Cancer – Saturday Oct 31. San Jose
- ❖ New Student Orientation Classes Student Volunteers

ICC Important Dates

- Nov 7 De Anza Flea Market
- Nov 13 ICC/DASB Dance “Freaky Friday” 9:30 pm – 11:30 pm, Conference Room A & B