



# 2024-2025 ICC/Club Budget Request

for Special Allocations

12/20/2024

**For ICC use only**

Qtr:  F  W  S

# \_\_\_\_\_

**Club Name:** De Anza Soccer Association

**Name:** Ko Ko Lin Thant

**Signature** *KoKoLin*

**Phone:** 5303604661

**Email:** kokolinthant@fhda.edu

1. Club Account Number: #44- 4615
2. Current Club Account Balance (Attach a copy of club account #44-XXXX) \$ 29.79
3. Event /Date/Location De Anza College Soccer Field / Football Field , Every Friday at 10AM

**4. FUNDS WILL BE USED BY THIS DATE: \_\_\_\_\_ (Officer Use Only)**

**5. Brief description of budget request (unit price, estimated quantity to purchase, description of supplies...) (Use additional sheet if necessary)**

1. Select Thor V25 Soccer balls ( Quantity - 4) Total Price - 144.72\$ + tax 14.2\$ = \$158.92 , Unit Price = \$39.73
2. Select Jinga Futsal Ball (Quantity - 1) Total Price - 43.58 + tax 4.75\$ = \$55.32
3. Rudmox Heavy Duty Mesh Ball Bag - Total Price - 9.99\$ + tax 1.6 = \$11.59
4. Ball Pump for Sports Balls, Portable Electric Basketball Pump Ultra Fast Inflation - Total Price - 13.99\$ +tax 1.97 =\$15.96

Object Codes	Club Requested Amount	ICC Agenda Recommendation
6. Supplies (4010)	6.\$ <u>241.79</u>	\$ <u>241.79</u>
7. Promotional (4013, Banner)	7. \$ _____	\$ _____
8. Printing (4060)	8. \$ _____	\$ _____
9. Technical & Professional Services (5214) Security, Clean Up, Speaker(s), Entertainment	9.\$ _____	\$ _____
10. Equipment Rental (5310)	10 \$ _____	\$ _____
11. Advertisement (5745, Facebook Ad)	11 \$ _____	\$ _____
12. Web Site Support/Insurance (5922)	12 \$ _____	\$ _____
<b>13. Grand total of items 6 – 12</b>	<b>Total:</b> \$ _____	\$ _____

*Budget form will only be considered with these authorized signatures*

15. <u>President</u>	<u>Ko Ko Lin Thant</u>	<u><i>KoKoLin</i></u>	530-360-4661
Officer Title ((Co) President)	Name	Signature	Phone
16. <u>Treasurer</u>	<u>Abraham Siras</u>	<u><i>Abraham Siras</i></u>	669-301-8940
Officer Title (VP or Treasurer)	Name	Signature	Phone
17. <u>Club Advisor</u>	<u>Andrea Santa Cruz</u>	<u><i>Andrea SantaCruz</i></u>	408-864-8815
Club Advisor	Name	Signature	Phone



**ICC/Club Budget Request Guidelines**  
**for Special Allocations**  
**Please check the box if you meet the requirement**

- The club is not on probation ☺
- The club has finished the last budget request. (forms all submitted and processed)
  - If no, please contact the ICC Chair of Finance to complete.
- Attach a copy of the club's 41-account balance.(Did club get funds from ICC already?)
- This is an on campus event.
- Have a brief plan about this budget request (date, location, what do you plan to purchase)
- The request does not include awards, refreshments, capital equipment or illegal items.
- Allocation for supplies for Club Day and Club sponsored event (usable goods, decorations, paper, supplies, tape) will be limited to \$250.00 per fiscal year (July 1-June 30). May not be used for supplies to support a club fundraiser or to give away items
- Banner does not exceed \$ 150.00
  - Attach the design of the banner.
- Printing does not exceed \$ 250.00 and Club may not buy prepaid printing cards.
  - Printing materials will state "Funded by ICC"
- One speaker does not exceed \$ 300.00, and total speakers do not exceed \$ 800.00
- One entertainment performer does not exceed \$ 300.00, and total performers do not exceed \$ 800.00
- The total amount requested this time does not exceed \$ 800.00
- The total requests do not exceed \$ 1,000.00 in this fiscal year (including this request).
- Fill out the whole form at the front page.
- There are two club officers and one club advisor signatures.
- If I have any other question, I will look at the [ICC Financial Code](#) page 2 for help.
- I will submit the request to the ICC Chair of Finance **no later than two (2) weeks prior to the event.**
- I will present this form and other documents to the ICC Agenda Meeting after submitting the forms but before the event. Agenda Meetings are held biweekly on **Mondays 1:30 pm - 2:30 pm** Hybrid, Online via Zoom or in Student Council Chambers (Downstairs of De Anza Dining Services).
- Now you are all set. The ICC Chair of Finance will go over the guidelines at the ICC Agenda Meeting.