



## 2025-2026 ICC/Club Budget Request for Special Allocations

Rev 11/25/2025

For ICC use only

Qtr:  F  W  S

# 2026

**Club Name:** Competitive Programming Club

**Submitter's Name:** Saba Feilizadeh

**Signature:** \_\_\_\_\_

**Phone:** (747) 242-7129

**Email:** saba.feilizadeh@gmail.com

1. Club Account Number: #44- 4593 Reviewed in 2/23/26 ICC Agenda Meeting
2. Current Club Account Balance (Attach a copy of club account #44-XXXX) \$ 92.87
3. Event /Date/Location De Anza ICPC Mock Contest, Friday, March 13th, 2026, S48

**4. FUNDS WILL BE USED BY THIS DATE:** \_\_\_\_\_ (Officer Use Only)

5. Brief description of budget request (unit price, estimated quantity to purchase, description of supplies...) (Use additional sheet if necessary)

This request covers general event supplies for the ICPC mock contest. Items include EXPO whiteboard markers (~\$15, 1 pack), paper (500 sheets, ~\$10, 1 pack), printing costs (~\$20), and utensils such as plates, cups, and napkins (~\$20, 1 set).

Object Codes	Club Requested Amount	ICC Agenda Recommendation
6. Supplies (4010)	6. \$ <u>45</u>	\$ <u>45</u>
7. Banner (4013)	7. \$ _____	\$ _____
8. Printing (4060)	8. \$ <u>20</u>	\$ <u>20</u>
9. Technical & Professional Services (5214) Security, Clean Up, Speaker(s), Entertainment	9. \$ _____	\$ _____
10. Equipment Rental (5310)	10. \$ _____	\$ _____
11. Advertisement (5745, Facebook Ad)	11. \$ _____	\$ _____
12. Web Site Support/Insurance (5922)	12. \$ _____	\$ _____
<b>13. Grand total of items 6 – 12</b>	<b>Total:</b> \$ <u>65</u>	\$ <u>65</u>

*Budget form will only be considered with these authorized signatures*

15. <u>President</u>	<u>Charles Chang</u>		(650) 305-0963
Officer Title ((Co) President)	Name	Signature	Phone
16. <u>Vice President</u>	<u>Chrissy Ho</u>		(510) 708-7152
Officer Title (VP or Treasurer)	Name	Signature	Phone
17. <u>Club Advisor</u>	<u>Mirsaeid Abolghasemi</u>		(408) 320-6131
Club Advisor	Name	Signature	Phone



**ICC/Club Budget Request Guidelines**  
**for Special Allocations**  
**Please check the box if you meet the requirement**

- The club is not on probation ☺
- The club has finished the last budget request. (forms all submitted and processed)
  - If no, please contact the ICC Chair of Finance to complete.
- Attach a copy of the club's 41-account balance.(Did club get funds from ICC already?)
- This is an on campus event.
- Have a brief plan about this budget request (date, location, what do you plan to purchase)
- The request does not include awards, refreshments, capital equipment or illegal items.
- Allocation for supplies for Club Day and Club sponsored event (usable goods, decorations, paper, supplies, tape) will be limited to \$250.00 per fiscal year (July 1-June 30). May not be used for supplies to support a club fundraiser or to give away items
- Banner does not exceed \$ 150.00
  - Attach the design of the banner.
- Printing does not exceed \$ 250.00 and Club may not buy prepaid printing cards.
  - Printing materials will state "Funded by ICC"
- One speaker does not exceed \$ 300.00, and total speakers do not exceed \$ 800.00
- One entertainment performer does not exceed \$ 300.00, and total performers do not exceed \$ 800.00
- The total amount requested this time does not exceed \$ 800.00
- The total requests do not exceed \$ 1,000.00 in this fiscal year (including this request).
- Fill out the whole form at the front page.
- There are two club officers and one club advisor signatures.
- If I have any other question, I will look at the [ICC Financial Code](#) page 2 for help.
- I will submit the request to the ICC Chair of Finance **no later than two (2) weeks prior to the event.**
- I will present this form and other documents to the ICC Agenda Meeting after submitting the forms but before the event. Agenda Meetings are held biweekly on **Mondays 1:30 pm - 2:30 pm** Hybrid, Online via Zoom or in Student Council Chambers (Downstairs of De Anza Dining Services).
- Now you are all set. The ICC Chair of Finance will go over the guidelines at the ICC Agenda Meeting.