

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

**Tuesday, December 5, 2023**

**2:30pm – 4:00pm**

**Location: Staff Development Lab – MLC 243**

**2023-2024 Curriculum Committee Distribution List:**

VOTING MEMBERS (18)	DIVISION/DEPT	EXT	NON-VOTING MEMBERS	DIVISION/DEPT	EXT
Appio, Mike	AT	8283	<b>Judson, Zack</b>	Faculty Vice Chair	8427
Kalpin, Bob	BH	8843	<b>Judson, Zack</b>	Content Review Liasion	8427
Marquez, Marco Mjelde, Elizabeth	CA	5719 8433	<b>Woodbury, Erik</b>	Academic Senate President	5722
Wong, Catherina	CB		<b>Clark-Tillman, Mary</b>	Curriculum Coordinator	8379
Tandiary, Jason	DASG	8239	<b>Chang, Mi</b>	Curriculum Secretary	8544
Tsang, Isaac	DASG	8239	<b>VACANT</b>	Noncredit Representative	
Lakshmanan, Sridevi Patel, Cathy	DS	5816 5807	<b>Galoyan, Nazy</b>	Dean, A & R	8292
Liu, Hua-Fu	IC	5324			
Bobadilla, Thalia Lisha, Sarah	LA	8576			
Bobadilla, Thalia Lisha, Sarah	LR	8576			
Catuiza, Rachel Damjanovic, Jason	PE	5655 8743			
Deming, Chris	PS	8703			
Tiwana, Ameeta	SS	8964			
Inoue, Betty	ST	8396			
Skager, Kristin	Division Dean Representative	8477			
<b>VACANT</b>	<b>FA Representative</b>				
<b>Inoue, Betty</b>	Articulation Officer	8396			
<b>Ray, Thomas</b>	Administrative Co-Chair, tie vote	8546			
<b>Woodbury, Erik</b>	Faculty Co-Chair, tie-vote	5722			

**Bold** = CAT (Curriculum Advisory Team)

NOTE: Weekly meeting materials are available on the Curriculum website, <http://dilbert.fhda.edu/curriculum/>

**Cc:** All Division Deans, Division Administrative Assistants

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

**AGENDA**

1. **Approval of today's agenda**

2. **Approval of minutes from:**

- a. November 28, 2023, Minutes

3. **CONSENT CALENDAR (effective fall 2024 unless otherwise noted):**

- a. To: Curriculum Committee

Date: 11/7/2023

Re: Updating text for CIS 64B, CIS 364B, CIS 64C, CIS 364C, CIS 44F, CIS 344F, CIS 64E, CIS 364E, CIS 64G, CIS 364G, CIS 67A, and CIS 67B for effective fall 2024

Regarding - "Thank you very much for your willingness to update the texts for: CIS 64B, CIS 364B, CIS 64C, CIS 364C, CIS 44F, CIS 344F, CIS 64E, CIS 364E, CIS 64G, CIS 364G, CIS 67A, and CIS 67B."

CIS 64B

SQL QuickStart Guide: The Simplified Beginner's Guide to Managing, Analyzing, and Manipulating Data With SQL, Walter Shields, ClydeBank Media LLC; Illustrated edition (November 18, 2019), ISBN-13 : 978-1945051753

OCA Oracle Database SQL Exam Guide (Exam 1Z0-071) (Oracle Press) 1st Edition, Steve O'Hearn (Author), Publisher : McGraw-Hill Education; 1st edition (August 23, 2017), ISBN-13 : 978-1259585494

CIS 364B

SQL QuickStart Guide: The Simplified Beginner's Guide to Managing, Analyzing, and Manipulating Data With SQL, Walter Shields, ClydeBank Media LLC; Illustrated edition (November 18, 2019), ISBN-13 : 978-1945051753

OCA Oracle Database SQL Exam Guide (Exam 1Z0-071) (Oracle Press) 1st Edition, Steve O'Hearn (Author), Publisher : McGraw-Hill Education; 1st edition (August 23, 2017), ISBN-13 : 978-1259585494

CIS 64C

Oracle PL/SQL by Example (The Oracle Press Database and Data Science) 6th Edition by Benjamin Rosenzweig (Author), Elena Rakhimov (Author), Oracle Press; 6th edition (May 21, 2023), ISBN-13 : 978-0138062835

CIS 364C

Oracle PL/SQL by Example (The Oracle Press Database and Data Science) 6th Edition by Benjamin Rosenzweig (Author), Elena Rakhimov (Author), Oracle Press; 6th edition (May 21, 2023), ISBN-13 : 978-0138062835

CIS 64E

System Design Interview – An Insider's Guide: Volume 2 by Alex Xu (Author), Sahn Lam (Author), Byte Code LLC (March 11, 2022), ISBN-13: 978-1736049112

CIS 364E

System Design Interview – An Insider's Guide: Volume 2 by Alex Xu (Author), Sahn Lam

## **DE ANZA COLLEGE CURRICULUM COMMITTEE MEETING**

(Author), Byte Code LLC (March 11, 2022), ISBN-13: 978-1736049112

CIS 44F

Executing Data Quality Projects: Ten Steps to Quality Data and Trusted Information (TM) 2nd Edition, Danette McGilvray (Author), Academic Press; 2nd edition (June 4, 2021), ISBN-13 : 978-0128180150

CIS 344F

Executing Data Quality Projects: Ten Steps to Quality Data and Trusted Information (TM) 2nd Edition, Danette McGilvray (Author), Academic Press; 2nd edition (June 4, 2021), ISBN-13 : 978-0128180150

CIS 64G

Effective Data Visualization: The Right Chart for the Right Data 2nd Edition, Stephanie Evergreen (Author), SAGE Publications, Inc; 2nd edition (May 14, 2019), ISBN-13 : 978-1544350882

CIS 364G

Effective Data Visualization: The Right Chart for the Right Data 2nd Edition, Stephanie Evergreen (Author), SAGE Publications, Inc; 2nd edition (May 14, 2019), ISBN-13 : 978-1544350882

CIS 67A

ISE Data Communications and Networking with TCP/IP Protocol Suite, Behrouz A. Forouzan (Author), McGraw Hill; 6th Edition (International Edition), Textbook only (January 1, 2021), 978-1260597820

CIS 67B

Software-Defined Wide Area Network Architectures and Technologies (Data Communication Series), Cheng Sheng (Author), Jie Bai (Author), Qi Sun (Author), Publisher : CRC Press; 1st edition (May 6, 2021), 978-0367695774

- signed by Sukhjit Singh
- signed by Mary Pape
- signed by Manisha Karia

## DE ANZA COLLEGE CURRICULUM COMMITTEE MEETING

### 4. **ACTION CALENDAR (effective fall 2024 unless otherwise noted):**

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	<p><b>DMT 54</b>  Initiator: Mike Appio  Title: 3D Printing/Additive Manufacturing: Applications and Practice  Unit(s): 4 Lec Hour(s): 4</p> <p>5-Year Review  Program Applicable  CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
b.	<p><b>DMT 101</b>  Initiator: Mike Appio  Title: CAD Technology Laboratory Creo Parametric (Beginning)  Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review  Stand-Alone</p> <p>See Appendix A for required and/or recommended changes.</p>
c.	<p><b>DMT 102</b>  Initiator: Mike Appio  Title: CAD Technology Laboratory SolidWorks (Beginning)  Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review  Stand-Alone</p> <p>See Appendix A for required and/or recommended changes.</p>
d.	<p><b>DMT 103</b>  Initiator: Mike Appio  Title: CAD Technology Laboratory Creo Parametric (Intermediate)  Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review  Stand-Alone</p> <p>See Appendix A for required and/or recommended changes.</p>

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

e.	<p><b>DMT 104</b> Initiator: Mike Appio Title: CAD Technology Laboratory SolidWorks (Intermediate) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p>See Appendix A for required and/or recommended changes.</p>
f.	<p><b>DMT 105</b> Initiator: Mike Appio Title: CAD Technology Laboratory Creo Parametric (Advanced) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p>See Appendix A for required and/or recommended changes.</p>
g.	<p><b>DMT 106</b> Initiator: Mike Appio Title: CAD Technology Laboratory SolidWorks (Advanced) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p>See Appendix A for required and/or recommended changes.</p>
h.	<p><b>KNES 1A</b> Initiator: Rachel Catuiza Title: Novice Swimming Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

i.	<p><b>KNES 1B</b>  Initiator: Rachel Catuiza  Title: Beginning Swimming  Unit(s): .5 Lab Hour(s): 2  Repeat: Family</p> <p>5-Year Review  Program Applicable  CSU Transferable &amp; UC Transferable  De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>
j.	<p><b>KNES 5A</b>  Initiator: Rachel Catuiza  Title: Indoor Cycling  Unit(s): .5 Lab Hour(s): 2  Repeat: Family</p> <p>5-Year Review  Program Applicable  CSU Transferable &amp; UC Transferable  De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>
k.	<p><b>KNES 5AX</b>  Initiator: Rachel Catuiza  Title: Indoor Cycling  Unit(s): 1 Lab Hour(s): 3  Repeat: Family</p> <p>5-Year Review  Program Applicable  CSU Transferable &amp; UC Transferable  De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>
l.	<p><b>LIB 1</b>  Initiator: Alex Swanner  Title: Library Research Skills  Unit(s): 1 Lec Hour(s): 1</p> <p>5-Year Review  Program Applicable  CSU Transferable &amp; UC Transferable  Online</p> <p>See Appendix A for required and/or recommended changes.</p>

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

m.	<p><b>PE 38WX</b> Initiator: Rachel Catuiza Title: Intercollegiate Women's Badminton Unit(s): 1.5 Lab Hour(s): 4.5 Repeat: 6x</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>
n.	<p><b>PE 38WY</b> Initiator: Rachel Catuiza Title: Intercollegiate Women's Badminton Unit(s): 2 Lab Hour(s): 6 Repeat: 6x</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>
o.	<p><b>PE 38W</b> Initiator: Rachel Catuiza Title: Intercollegiate Women's Badminton Unit(s): 3 Lab Hour(s): 9 Repeat: 6x</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p>See Appendix A for required and/or recommended changes.</p>
p.	<p><b>PHTG 6</b> Initiator: Sita Bhattacharji Title: Photography Production Laboratory Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

q.	<p><b>PSYC 64</b>          Initiator: Mark Healy          Title: Psychology Internship          Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review          Stand-Alone          CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
r.	<p><b>PSYC 64X</b>          Initiator: Mark Healy          Title: Psychology Internship          Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review          Stand-Alone          CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
s.	<p><b>PSYC 64Y</b>          Initiator: Mark Healy          Title: Psychology Internship          Unit(s): 3 Lab Hour(s): 9</p> <p>5-Year Review          Stand-Alone          CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
t.	<p><b>PSYC 64Z</b>          Initiator: Mark Healy          Title: Psychology Internship          Unit(s): 4 Lab Hour(s): 12</p> <p>5-Year Review          Stand-Alone          CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

**5. OTHER BUSINESS:**

- a. Course/Program Sunset Policy – Erik Woodbury

[Sunset Policy](#)



## **DE ANZA COLLEGE CURRICULUM COMMITTEE MEETING**

- b. Approval to Collegially Consult with Foothill College on new Courses and Programs

[New Program Proposal](#)

[New Course Proposal](#)

- c. CPL Committee
- d. SLO Committee
- e. Create Sample Matrices
- f. Fall 2024 Courses
- g. Fall 2025 Courses – As of 11/29/23 24 courses out of 355 courses due have been started
- h. Public Comments

### **6. MEETING ADJOURNED**

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

**APPENDIX A**

**DMTD054.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title
Outline - Course Outline	Required	Sub-topic A needs to be expanded with at least two sections
Outline - Course Outline	Required	Sub-topic H. Enhance: Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change
Outline - Course Outline	Required	Sub-topic K needs to be expanded with at least two sections
Outline - Course Outline	Required	Sub-topic K. Trouble Shoot. Replace with Bloom's. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change
Outline - Course Outline	Required	Sub-topic L: Post-process: Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

**DMTD101.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Outline - Course Outline	Required	Sub-topic A. Begin with Bloom's verb. Consider: "Manipulate functionally. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

**DMTD102.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Outline - Course Outline	Required	Sub-topic A. Begin with Bloom's verb. Consider: "Manipulate functionally. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

**DMTD103.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process

**DMTD104.**

Area	Edit Type	Edit
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**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	All data is currently in the author field, please use individual data fields
Outline - Course Outline	Required	Sub-topic A. Consider: Analyse/Evaluate/Assess. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change
Outline - Course Outline	Required	Sub-topic B. Consider: Demonstrate/Manipulate/Solve. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

**DMTD105.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Outline - Course Outline	Required	Sub-topic B. Consider: Apply/Solve/Compute/Manipulate/Change. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

**DMTD106.**

Area	Edit Type	Edit
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**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	All data is currently in the author field, please use individual data fields

<b><u>KNESD001A</u></b>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)

De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please cite the area from the outline referenced
Criteria 2	Required	Please more explicitly state the collaborative, oral communication, and written communication for the assignments, methods, or outline referenced

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite the area from the outline referenced

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.

Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced

Criteria 5 - Provide global and historical context.

Area	Edit Type	Edit
Criteria 5	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.

Area	Edit Type	Edit
Criteria 6	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

**KNESD001B**

Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)

**De Anza GE Form**

Criteria 1 - Present core concepts and scope that define the discipline.

Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 2 - Foster oral and written communication and collaborative exercises.

Area	Edit Type	Edit
Criteria 2	Required	Please cite the area from the outline referenced
Criteria 2	Required	Please more explicitly state the collaborative, oral communication, and written communication for the assignments, methods, or outline referenced

Criteria 3 - Stimulate critical thinking.

Area	Edit Type	Edit
Criteria 3	Required	Please cite the area from the outline referenced

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.

Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced

Criteria 5 - Provide global and historical context.

Area	Edit Type	Edit
Criteria 5	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.

Area	Edit Type	Edit
Criteria 6	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

<b><u>KNESD005A</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure KNES 5A and KNES 5AX are identical)
Basic Course Information - Foothill Equivalency	Required	Ensure KNES 5A and KNES 5AX are identical
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	"Collaborative weekly group workouts": 1. Needs to be incorporated as sub-topic F 2. Add criteria for evaluation 3. Ensure KNES 5A and KNES 5AX are identical 4. Delete the second Method of Evaluation
Outline - Course Outline	Gram/Spell/Punc Error	Sub-topic C: Typo spelling/Demonstrate.

**De Anza GE Form**

<b>Criteria 1 - Present core concepts and scope that define the discipline.</b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Criteria 1	Required	Please cite the area from the outline referenced (ensure KNES 5A and KNES 5AX are identical)

<b>Criteria 2 - Foster oral and written communication and collaborative exercises.</b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Criteria 2	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)



**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 2	Required	Please more clearly describe the collaborative work and oral communication (ensure KNES 5A and KNES 5AX are identical)
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Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please more specifically describe the diverse perspectives in these activities (ensure KNES 5A and KNES 5AX are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

**KNESD05AX**

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure KNES 5A and KNES 5AX are identical)
Basic Course Information - Foothill Equivalency	Required	Ensure KNES 5A and KNES 5AX are identical
Specification - Methods of Evaluation	Required	"Collaborative weekly group workouts": 1. Needs to be incorporated as sub-topic F 2. Add criteria for evaluation 3. Ensure KNES 5A and KNES 5AX are identical 4. Delete the second Method of Evaluation
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Outline - Course Outline	Gram/Spell/Punc Error	Sub-topic C: Typo spelling/Demonstrate.

De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced (ensure KNES 5A and KNES 5AX are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)
Criteria 2	Required	Please more clearly describe the collaborative work and oral communication (ensure KNES 5A and KNES 5AX are identical)

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please more specifically describe the diverse perspectives in these activities (ensure KNES 5A and KNES 5AX are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

<b><u>LIBD001.</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Specification - Methods of Evaluation	Required	Please specify assesment criteria for sub-topic B
Specification - Examples of Primary Texts and References	Required	Are there any texts within the last 5 years that cover this material? Per email communication, please: 1. Update the Craft of Research to the 5th edition, 2024 and; 2. Add Google Power Search reference (3 <sup>rd</sup> edition, 2021)
Outline - Course Outline	Required	Sub-topics C and E - Begin with a Bloom's Taxonomy verb - reflect/illustrate/describe/explain/infer/recognize
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topics to match the above change

**P ED38WX**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure P E 38WX, P E 38WY and P E 38W are identical)
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	ensure P E 38WX, P E 38WY and P E 38W are identical

**De Anza GE Form**

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
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**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Area	Edit Type	Edit
Criteria 2	Recommended	Please more specifically describe the oral and collaborative exercises. Combining this with the entry for the other 38W classes would work (ensure P E 38WX, P E 38WY and P E 38W are identical)

**Criteria 3 - Stimulate critical thinking.**

Area	Edit Type	Edit
Criteria 3	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 3	Recommended	i recommend using the language from 38XY or 38W for this entry. Either way this entry needs to be the same for all classes (ensure P E 38WX, P E 38WY and P E 38W are identical)

**Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.**

Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 4	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

**Criteria 5 - Provide global and historical context.**

Area	Edit Type	Edit
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**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 5	Required	Please use the language from the other 38W course which better describe this criteria (ensure P E 38WX, P E 38WY and P E 38W are identical)
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Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.

Area	Edit Type	Edit
Criteria 6	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 6	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

**P ED38WY**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure P E 38WX, P E 38WY and P E 38W are identical)
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	ensure P E 38WX, P E 38WY and P E 38W are identical

**De Anza GE Form**

Criteria 1 - Present core concepts and scope that define the discipline.

Area	Edit Type	Edit
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**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 1	Required	Please make these the same as the other PE 38W courses. the response for WX or this one listed for WY both work great but they need to be the same (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 1	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please more clearly state the written component of the assignments listed. Combining with 38WX would work well (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please make this entry the same as the other PE 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 3	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 4	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)
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<b>Criteria 5 - Provide global and historical context.</b>		
Area	Edit Type	Edit
Criteria 5	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

<b>Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.</b>		
Area	Edit Type	Edit
Criteria 6	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 6	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

<b><u>P ED38W</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure P E 38WX, P E 38WY and P E 38W are identical)
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	ensure P E 38WX, P E 38WY and P E 38W are identical



**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please make these the same as the other PE 38W courses. the response for WX or this one listed for WY both work great but they need to be the same (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please more clearly state the written component of the assignmens listed. Combining with 38WX would work well (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please make this entry the same as the other PE 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Criteria 4	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one (or combine) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)
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<b>Criteria 5 - Provide global and historical context.</b>		
Area	Edit Type	Edit
Criteria 5	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

<b>Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.</b>		
Area	Edit Type	Edit
Criteria 6	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 6	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one (or combine) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

<b><u>PHTGD006.</u></b>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Check 9/25/23 13th edition.

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

Outline - Course Outline AND Learning Outcomes - Course Objectives	Required	Learning Outcomes - Course objectives must be the same as the the sub-topics (A, B...) from the Outline - Course Outline. There is a mismatch as there is an extra objective, "To produce..." on the Learning Outcomes - Course Objectives. If this is an objective; 1) Edit to begin with a Bloom's Taxonomy verb AND 2) Add it to the Outline - Course Outline and expand with at least 2 sections OTHERWISE delete the objective
Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs - "Improve and increase" does not fit into any bloom's category specifically. Consider rephrasing to something more like "Apply photographic technical skills to the production of printed imagery within the wet or dry darkroom across projects of increasing challenge levels."

**PSYCD064.**

Area	Edit Type	Edit
None		

**PSYCD064X**

Area	Edit Type	Edit
None		

**PSYCD064Y**

Area	Edit Type	Edit
None		

**DE ANZA COLLEGE  
CURRICULUM COMMITTEE MEETING**

**PSYCD064Z**

Area	Edit Type	Edit
None		