

# DE ANZA COLLEGE CURRICULUM COMMITTEE MINUTES

**Tuesday, December 5, 2023**

**2:30pm - 4:00pm**

**Location: Staff Development Lab – MLC 243**

**PRESENT:**

Bob Kalpin (BH)  
Marco Marquez (CA)  
Catherina Wong (CB)  
Jason Tandiaro (DASG)  
Isaac Tsang (DASG)  
Sridevi Lakshmanan (DS)  
Hua-Fu Liu (IC)  
Thalia Bobadilla (LA, LR)

Sarah Lisha (LA, LR)  
Chris Deming (PS)  
Kristin Skager (Division Dean Rep.)  
Betty Inoue  
(ST and Articulation Officer)  
Thomas Ray  
(Administrative Co-Chair, tie vote)

Erik Woodbury  
(Faculty Co-Chair, tie-vote)  
Zack Judson  
(Faculty Vice Chair and Content  
Review Liaison, nv)  
Mary Clark-Tillman  
(Curriculum Coordinator, nv)  
Mi Chang  
(Curriculum Secretary, nv)

**ABSENT:**

Mike Appio (AT), Rachel Catuiza (PE), Jason Damjanovic (PE), Ameeta Tiwana (SS)

**GUESTS:**

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1. **Approval of today’s agenda – APPROVED** – (M/S/C—Deming/Liu) – with the following amendment:

a. Add Consent Calendar item b: Update textbooks for articulation purposes for CIS 75B and 89A.

2. **APPROVAL OF MINUTES:**

a. November 28, 2023, Minutes – **APPROVED** – (M/S/C—Deming/Liu) – as presented.

3. **CONSENT CALENDAR (effective fall 2024 unless otherwise noted):**

a. **APPROVED, effective Fall 2024:** To: Curriculum Committee  
Date: 11/7/2023

Re: Updating text for CIS 64B, CIS 364B, CIS 64C, CIS 364C, CIS 44F, CIS 344F, CIS 64E, CIS 364E, CIS 64G, CIS 364G, CIS 67A, and CIS 67B for effective fall 2024

Regarding - "Thank you very much for your willingness to update the texts for: CIS 64B, CIS 364B, CIS 64C, CIS 364C, CIS 44F, CIS 344F, CIS 64E, CIS 364E, CIS 64G, CIS 364G, CIS 67A, and CIS 67B."

CIS 64B

SQL QuickStart Guide: The Simplified Beginner's Guide to Managing, Analyzing, and Manipulating Data With SQL, Walter Shields, ClydeBank Media LLC; Illustrated edition (November 18, 2019), ISBN-13 : 978-1945051753

Approved 1/16/24 as presented.

OCA Oracle Database SQL Exam Guide (Exam 1Z0-071) (Oracle Press) 1st Edition, Steve O'Hearn (Author), Publisher : McGraw-Hill Education; 1st edition (August 23, 2017), ISBN-13 : 978-1259585494

CIS 364B

SQL QuickStart Guide: The Simplified Beginner's Guide to Managing, Analyzing, and Manipulating Data With SQL, Walter Shields, ClydeBank Media LLC; Illustrated edition (November 18, 2019), ISBN-13 : 978-1945051753

OCA Oracle Database SQL Exam Guide (Exam 1Z0-071) (Oracle Press) 1st Edition, Steve O'Hearn (Author), Publisher : McGraw-Hill Education; 1st edition (August 23, 2017), ISBN-13 : 978-1259585494

CIS 64C

Oracle PL/SQL by Example (The Oracle Press Database and Data Science) 6th Edition by Benjamin Rosenzweig (Author), Elena Rakhimov (Author), Oracle Press; 6th edition (May 21, 2023), ISBN-13 : 978-0138062835

CIS 364C

Oracle PL/SQL by Example (The Oracle Press Database and Data Science) 6th Edition by Benjamin Rosenzweig (Author), Elena Rakhimov (Author), Oracle Press; 6th edition (May 21, 2023), ISBN-13 : 978-0138062835

CIS 64E

System Design Interview – An Insider's Guide: Volume 2 by Alex Xu (Author), Sahn Lam (Author), Byte Code LLC (March 11, 2022), ISBN-13: 978-1736049112

CIS 364E

System Design Interview – An Insider's Guide: Volume 2 by Alex Xu (Author), Sahn Lam (Author), Byte Code LLC (March 11, 2022), ISBN-13: 978-1736049112

CIS 44F

Executing Data Quality Projects: Ten Steps to Quality Data and Trusted Information (TM) 2nd Edition, Danette McGilvray (Author), Academic Press; 2nd edition (June 4, 2021), ISBN-13 : 978-0128180150

CIS 344F

Executing Data Quality Projects: Ten Steps to Quality Data and Trusted Information (TM) 2nd Edition, Danette McGilvray (Author), Academic Press; 2nd edition (June 4, 2021), ISBN-13 : 978-0128180150

CIS 64G

Effective Data Visualization: The Right Chart for the Right Data 2nd Edition, Stephanie Evergreen (Author), SAGE Publications, Inc; 2nd edition (May 14, 2019), ISBN-13 : 978-1544350882

CIS 364G

Effective Data Visualization: The Right Chart for the Right Data 2nd Edition, Stephanie Evergreen (Author), SAGE Publications, Inc; 2nd edition (May 14, 2019), ISBN-13 : 978-1544350882

CIS 67A

Approved 1/16/24 as presented.

ISE Data Communications and Networking with TCP/IP Protocol Suite, Behrouz A. Forouzan (Author), McGraw Hill; 6th Edition (International Edition), Textbook only (January 1, 2021), 978-1260597820

CIS 67B

Software-Defined Wide Area Network Architectures and Technologies (Data Communication Series), Cheng Sheng (Author), Jie Bai (Author), Qi Sun (Author), Publisher : CRC Press; 1st edition (May 6, 2021), 978-0367695774

- signed by Sukhjot Singh
- signed by Mary Pape
- signed by Manisha Karia

- b. **APPROVED, effective Fall 2024:** To: Curriculum Committee  
Date: 12/1/2023  
Re: Updating text for Articulation Purposes for effective fall 2024

Regarding - CIS 75B and CIS 89A

CIS 75B

Snader, John C. Effective TCP/IP Programming: 44 Tips to Improve Your Network Programs. 1st edition, Addison- Wesley, 2020. ISBN-13: 978-0201615890

CIS 89A

Casabona, Joe. HTML and CSS: Visual Quickstart Guide, Ninth Edition, Peachpit Press, 2020. ISBN-13: 978- 0136702566

- signed by Mary Pape
- signed by Manisha Karia

4. **ACTION CALENDAR (effective fall 2024 unless otherwise noted):**

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	<p><b>APPROVED, effective Fall 2024: DMT 54</b> Initiator: Mike Appio Title: 3D Printing/Additive Manufacturing: Applications and Practice Unit(s): 4 Lec Hour(s): 4</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
b.	<p><b>APPROVED, effective Fall 2024: DMT 101</b> Initiator: Mike Appio Title: CAD Technology Laboratory Creo Parametric (Beginning)</p>

	<p>Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
c.	<p><b>APPROVED, effective Fall 2024: DMT 102</b></p> <p>Initiator: Mike Appio Title: CAD Technology Laboratory SolidWorks (Beginning) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
d.	<p><b>APPROVED, effective Fall 2024: DMT 103</b></p> <p>Initiator: Mike Appio Title: CAD Technology Laboratory Creo Parametric (Intermediate) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
e.	<p><b>APPROVED, effective Fall 2024: DMT 104</b></p> <p>Initiator: Mike Appio Title: CAD Technology Laboratory SolidWorks (Intermediate) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
f.	<p><b>APPROVED, effective Fall 2024: DMT 105</b></p> <p>Initiator: Mike Appio Title: CAD Technology Laboratory Creo Parametric (Advanced) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>

g.	<p><b>APPROVED, effective Fall 2024: DMT 106</b> Initiator: Mike Appio Title: CAD Technology Laboratory SolidWorks (Advanced) Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Stand-Alone</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
h.	<p><b>APPROVED, effective Fall 2024: KNES 1A</b> Initiator: Rachel Catuiza Title: Novice Swimming Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
i.	<p><b>APPROVED, effective Fall 2024: KNES 1B</b> Initiator: Rachel Catuiza Title: Beginning Swimming Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
j.	<p><b>APPROVED, effective Fall 2024: KNES 5A</b> Initiator: Rachel Catuiza Title: Indoor Cycling Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p>

	<p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
k.	<p><b>APPROVED, effective Fall 2024: KNES 5AX</b> Initiator: Rachel Catuiza Title: Indoor Cycling Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
l.	<p><b>APPROVED, effective Fall 2024: LIB 1</b> Initiator: Alex Swanner Title: Library Research Skills Unit(s): 1 Lec Hour(s): 1</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
m.	<p><b>APPROVED, effective Fall 2024: P E 38WX</b> Initiator: Rachel Catuiza Title: Intercollegiate Women’s Badminton Unit(s): 1.5 Lab Hour(s): 4.5 Repeat: 6x</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
n.	<p><b>APPROVED, effective Fall 2024: P E 38WY</b> Initiator: Rachel Catuiza Title: Intercollegiate Women’s Badminton Unit(s): 2 Lab Hour(s): 6 Repeat: 6x</p>

	<p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
o.	<p><b>APPROVED, effective Fall 2024: P E 38W</b> Initiator: Rachel Catuiza Title: Intercollegiate Women’s Badminton Unit(s): 3 Lab Hour(s): 9 Repeat: 6x</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE &amp; CSUGE</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
p.	<p><b>APPROVED, effective Fall 2024: PHTG 6</b> Initiator: Sita Bhattacharji Title: Photography Production Laboratory Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
q.	<p><b>APPROVED, effective Fall 2024: PSYC 64</b> Initiator: Mark Healy Title: Psychology Internship Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Stand-Alone CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
r.	<p><b>APPROVED, effective Fall 2024: PSYC 64X</b> Initiator: Mark Healy Title: Psychology Internship Unit(s): 2 Lab Hour(s): 6</p>

Approved 1/16/24 as presented.

	<p>5-Year Review Stand-Alone CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
s.	<p><b>APPROVED, effective Fall 2024: PSYC 64Y</b> Initiator: Mark Healy Title: Psychology Internship Unit(s): 3 Lab Hour(s): 9</p> <p>5-Year Review Stand-Alone CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>
t.	<p><b>APPROVED, effective Fall 2024: PSYC 64Z</b> Initiator: Mark Healy Title: Psychology Internship Unit(s): 4 Lab Hour(s): 12</p> <p>5-Year Review Stand-Alone CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> —See Appendix A for required and/or recommended changes.</p>

5. **OTHER BUSINESS:**

- a. Course/Program Sunset Policy – Erik Woodbury – [Sunset Policy](#) – Clarify to 30 business days; start of fall quarter; **APPROVED** – (M/S/C—Inoue/Lisha) to proceed with the sunset policy as.
- b. Approval to Collegially Consult with Foothill College on new Courses and Programs – The reason for the agreement is that there has been a history of development of courses/programs at the other school which divides the small community of students for the course/program. It harms the other schools enrollment and program. Revisions are not included in this discussion. Only new courses/programs are in the proposal. Think about this as a longer term solution for the future of programs. Defined lanes of collaboration and communication between the two schools. This is opening lines of communication to support both schools courses/programs. **APPROVED** – (M/S/C— Lisha /Tandiary) to proceed as presented.

[New Program Proposal](#) and [New Course Proposal](#) forms were reviewed and will be revised again at the next meeting. Forms will be routed from initiator -> dept chair ->



Approved 1/16/24 as presented.

Curriculum Co-Chair and additional receivers will be the division dean and the CTE division dean.

- c. CPL Committee – Wong will serve as lead in recruiting members.
- d. SLO Committee – will meet every other Thursday from 10-1050 AM starting in winter quarter. Wong and Inoue have volunteered to serve on the committee.
- e. Create Sample Matrices – Create a couple of matrices. As a committee, create samples with explanations. Woodbury will assign each of the matrices to committee members.
- f. Fall 2024 Courses – The committee decided to go with extending TR meetings from 2:30 – 4:30 PM; Possibly doing some asynchronous work and splitting CC meetings in half.
- g. Fall 2025 Courses – As of 11/29/23 24 courses out of 355 courses due have been started. Big reminder to start course revisions. March 27! Please send out reminders to your respective divisions to get started.
- h. Public Comments: None.

6. **MEETING ADJOURNED** – (M/S/C– Lisha/Lakshmanan)

## APPENDIX A

<b><u>DMTD054.</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title
Outline - Course Outline	Required	Sub-topic A needs to be expanded with at least two sections
Outline - Course Outline	Required	Sub-topic H. Enhance: Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change
Outline - Course Outline	Required	Sub-topic K needs to be expanded with at least two sections
Outline - Course Outline	Required	Sub-topic K. Trouble Shoot. Replace with Bloom's. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change
Outline - Course Outline	Required	Sub-topic L: Post-process: Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

<b><u>DMTD101.</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process

Approved 1/16/24 as presented.

Outline - Course Outline	Required	Sub-topic A. Begin with Bloom's verb. Consider: "Manipulate functionally. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

## **DMTD102.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Outline - Course Outline	Required	Sub-topic A. Begin with Bloom's verb. Consider: "Manipulate functionally. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

## **DMTD103.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process

## **DMTD104.**

Area	Edit Type	Edit
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Approved 1/16/24 as presented.

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	All data is currently in the author field, please use individual data fields
Outline - Course Outline	Required	Sub-topic A. Consider: Analyse/Evaluate/Assess. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change
Outline - Course Outline	Required	Sub-topic B. Consider: Demonstrate/Manipulate/Solve. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

## **DMTD105.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Outline - Course Outline	Required	Sub-topic B. Consider: Apply/Solve/Compute/Manipulate/Change. Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topic to match the above change

## **DMTD106.**

Area	Edit Type	Edit
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Approved 1/16/24 as presented.

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	All data is currently in the author field, please use individual data fields

<b><u>KNESD001A</u></b>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)

### De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please cite the area from the outline referenced
Criteria 2	Required	Please more explicitly state the collaborative, oral communication, and written communication for the assignments, methods, or outline referenced

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite the area from the outline referenced

Approved 1/16/24 as presented.

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.

Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced

Criteria 5 - Provide global and historical context.

Area	Edit Type	Edit
Criteria 5	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.

Area	Edit Type	Edit
Criteria 6	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

## **KNESD001B**

Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)

## De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.

Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please cite the area from the outline referenced
Criteria 2	Required	Please more explicitly state the collaborative, oral communication, and written communication for the assignments, methods, or outline referenced

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite the area from the outline referenced

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	All criteria for the GE matrix needs to be completed. Please add a description for this entry

<b><u>KNESD005A</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure KNES 5A and KNES 5AX are identical)
Basic Course Information - Foothill Equivalency	Required	Ensure KNES 5A and KNES 5AX are identical
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	"Collaborative weekly group workouts": 1. Needs to be incorporated as sub-topic F 2. Add criteria for evaluation 3. Ensure KNES 5A and KNES 5AX are identical 4. Delete the second Method of Evaluation
Outline - Course Outline	Gram/Spell/Punc Error	Sub-topic C: Typo spelling/Demonstrate.

### De Anza GE Form

<b>Criteria 1 - Present core concepts and scope that define the discipline.</b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Criteria 1	Required	Please cite the area from the outline referenced (ensure KNES 5A and KNES 5AX are identical)

<b>Criteria 2 - Foster oral and written communication and collaborative exercises.</b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Criteria 2	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)
Criteria 2	Required	Please more clearly describe the collaborative work and oral communication (ensure KNES 5A and KNES 5AX are identical)



Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please more specifically describe the diverse perspectives in these activities (ensure KNES 5A and KNES 5AX are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

<b><u>KNESD05AX</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure KNES 5A and KNES 5AX are identical)

Approved 1/16/24 as presented.

Basic Course Information - Foothill Equivalency	Required	Ensure KNES 5A and KNES 5AX are identical
Specification - Methods of Evaluation	Required	"Collaborative weekly group workouts": 1. Needs to be incorporated as sub-topic F 2. Add criteria for evaluation 3. Ensure KNES 5A and KNES 5AX are identical 4. Delete the second Method of Evaluation
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Outline - Course Outline	Gram/Spell/Punc Error	Sub-topic C: Typo spelling/Demonstrate.

### De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced (ensure KNES 5A and KNES 5AX are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit
Criteria 2	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)
Criteria 2	Required	Please more clearly describe the collaborative work and oral communication (ensure KNES 5A and KNES 5AX are identical)

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please more specifically describe the diverse perspectives in these activities (ensure KNES 5A and KNES 5AX are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	Please cite where in the course outline the letters come from (ensure KNES 5A and KNES 5AX are identical)

<b><u>LIBD001.</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Methods of Evaluation	Required	Please specify assesment criteria for sub-topic B
Specification - Examples of Primary Texts and References	Required	Are there any texts within the last 5 years that cover this material? Per email communication, please: 1. Update the Craft of Research to the 5th edition, 2024

Approved 1/16/24 as presented.

		and; 2. Add Google Power Search reference (3 <sup>rd</sup> edition, 2021)
Outline - Course Outline	Required	Sub-topics C and E - Begin with a Bloom's Taxonomy verb - reflect/illustrate/describe/explain/infer/recognize
Learning Outcomes - Course Objectives	Required	Edit the corresponding sub-topics to match the above change

## **P ED38WX**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure P E 38WX, P E 38WY and P E 38W are identical)
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	ensure P E 38WX, P E 38WY and P E 38W are identical

## De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.

Area	Edit Type	Edit
Criteria 1	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.

Area	Edit Type	Edit
Criteria 2	Recommended	Please more specifically describe the oral and collaborative exercises. Combining this with the entry for the other 38W classes would work (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 3	Recommended	i recommend using the language from 38XY or 38W for this entry. Either way this entry needs to be the same for all classes (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 4	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please use the language from the other 38W course which better describe this criteria (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Approved 1/16/24 as presented.

Criteria 6	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)
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<b><u>P ED38WY</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure P E 38WX, P E 38WY and P E 38W are identical)
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	ensure P E 38WX, P E 38WY and P E 38W are identical

### De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please make these the same as the other PE 38W courses. the response for WX or this one listed for WY both work great but they need to be the same (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 1	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit

Approved 1/16/24 as presented.

Criteria 2	Required	Please more clearly state the written component of the assignments listed. Combining with 38WX would work well (ensure P E 38WX, P E 38WY and P E 38W are identical)
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Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please make this entry the same as the other PE 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 3	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 4	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.

Approved 1/16/24 as presented.

Area	Edit Type	Edit
Criteria 6	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)
Criteria 6	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one )or combind) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

## **P ED38W**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process (ensure P E 38WX, P E 38WY and P E 38W are identical)
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (ensure the same for all KNES/P E courses)
Specification - Methods of Evaluation	Required	ensure P E 38WX, P E 38WY and P E 38W are identical

## De Anza GE Form

Criteria 1 - Present core concepts and scope that define the discipline.		
Area	Edit Type	Edit
Criteria 1	Required	Please make these the same as the other PE 38W courses. the response for WX or this one listed for WY both work great but they need to be the same (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 2 - Foster oral and written communication and collaborative exercises.		
Area	Edit Type	Edit



Approved 1/16/24 as presented.

Criteria 2	Required	Please more clearly state the written component of the assignments listed. Combining with 38WX would work well (ensure P E 38WX, P E 38WY and P E 38W are identical)
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Criteria 3 - Stimulate critical thinking.		
Area	Edit Type	Edit
Criteria 3	Required	Please make this entry the same as the other PE 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 4 - Include diverse perspectives and contributions in the discipline such as: gender, culture, values, and/or societal perspectives.		
Area	Edit Type	Edit
Criteria 4	Required	Please cite the area from the outline referenced
Criteria 4	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one (or combine) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 5 - Provide global and historical context.		
Area	Edit Type	Edit
Criteria 5	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Criteria 6 - Use real-world or hands-on applications that will provide a context for the concepts being discussed.		
Area	Edit Type	Edit
Criteria 6	Required	Please cite the area from the outline referenced (ensure P E 38WX, P E 38WY and P E 38W are identical)

Approved 1/16/24 as presented.

Criteria 6	Required	The entry for this one is good but does not match the other 38W courses (which also have good descriptions for this entry). Please choose one (or combine) so that this entry is the same for all 38W courses (ensure P E 38WX, P E 38WY and P E 38W are identical)
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<b><u>PHTGD006.</u></b>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Check 9/25/23 13th edition.
Outline - Course Outline AND Learning Outcomes - Course Objectives	Required	Learning Outcomes - Course objectives must be the same as the the sub-topics (A, B...) from the Outline - Course Outline. There is a mismatch as there is an extra objective, "To produce..." on the Learning Outcomes - Course Objectives. If this is an objective; 1) Edit to begin with a Bloom's Taxonomy verb AND 2) Add it to the Outline - Course Outline and expand with at least 2 sections OTHERWISE delete the objective
Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs - "Improve and increase" does not fit into any bloom's category specifically. Consider rephrasing to something more like "Apply photographic technical skills to the production of printed imagery within the wet or dry darkroom across projects of increasing challenge levels."

<b><u>PSYCD064.</u></b>		
Area	Edit Type	Edit
None		

<b><u>PSYCD064X</u></b>		
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Approved 1/16/24 as presented.

Area	Edit Type	Edit
None		

**PSYCD064Y**

Area	Edit Type	Edit
None		

**PSYCD064Z**

Area	Edit Type	Edit
None		