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DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, March 19, 2024
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Marco Marquez *(CA)*
Sukhjit Singh *(CB)*
Isaac Tsang *(DASG)*
Sridevi Lakshmanan *(DS)*
Hua-Fu Liu *(IC)*
Sarah Lisha *(LA, LR)*

Chris Deming *(PS)*
Ramona Gabriel *(SS)*
Betty Inoue
(ST and Articulation Officer)
Sam Bliss
(Administrative Co-Chair, tie vote)
Catherina Wong
(Faculty Co-Chair, tie-vote)

Zack Judson
(Faculty Vice Chair, Content Review Liaison, nv)
Mary Clark-Tillman
(Curriculum Coordinator, nv)
Mi Chang
(Curriculum Secretary, nv)

ABSENT: Bob Kalpin *(BH),* Jason Tandiary *(DASG),* Rachel Catuiza *(PE)*, Jason Damjanovic *(PE),* Thomas Ray *(Division Dean Rep.)*

GUESTS:

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1. **Approval of today's agenda – APPROVED** – (M/S/C—Lisha/Appio) – as presented.

2. **APPROVAL OF MINUTES:**

   a. February 27, 2024, Minutes – **APPROVED** – (M/S/C—Deming/Inoue) – as presented.

3. **CONSENT CALENDAR (effective fall 2024 unless otherwise noted):**

   a. **APPROVED, effective Fall 2025:**
   Date: February 21, 2024
   From: Clare Nguyen
   To: Curriculum Committee
   Subject: Title Change, effective, Fall 2025

   Please change the title of CIS 9 from "Introduction to Data Science" to "Introduction to Data Science for Programmers"

   -signed by Clare Nguyen
   -signed by Manisha Karia

   b. **APPROVED, effective Fall 2025:**
   Date: March 6, 2024
   From: Maureen Miramontes
   To: Curriculum Committee
   Subject: Title Change, effective, Fall 2025

   I would like to change the name of the course called HTEC 110 from Health

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Technologies Employment Prep to Health Technologies Medical Assistant Refresher Course.

This class is intended to refresh the Medical Assistants skills prior to going on an externship. It is only for the MA's not for all Allied Health Professions in HTEC.

-signed by Maureen Miramontes
-signed by Anita Kandula

4. **ACTION CALENDAR (effective fall 2024 unless otherwise noted):**

If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	**APPROVED, effective Fall 2024:** Automotive Body Electrical - Certificate of Completion New Certificate/Degree 180 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Fall 2024:** Autonomous and Electric Vehicle Technician (Level 1) - Certificate of Achievement-Adv. New Certificate/Degree 31.5 - Units **Approved Curriculum Consensus Vote Items: NONE.**
c.	**APPROVED, effective Fall 2024:** Autonomous and Electric Vehicle Technology (Level 1) - Certificate of Achievement-Adv. New Certificate/Degree 34 - Units **Approved Curriculum Consensus Vote Items: NONE.**
d.	**APPROVED, effective Fall 2024:** Autonomous and Electrical Vehicle Technician (Level 1) - Certificate of Completion New Certificate/Degree 402 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
e.	**APPROVED, effective Fall 2024:** Autonomous and Electrical Vehicle Technician (Level 2) - Certificate of Completion New Certificate/Degree 294 - Hours

	Approved Curriculum Consensus Vote Items: NONE.
f.	**APPROVED, effective Fall 2024: Autonomous and Electrical Vehicle Technician (Level 2) - Certificate of Achievement** New Certificate/Degree 22.5 - Units **Approved Curriculum Consensus Vote Items: NONE.**
g.	**APPROVED, effective Fall 2024: Database Science Practitioner - Certificate of Completion** New Certificate/Degree 558 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
h.	**APPROVED, effective Fall 2024: English as a Second Language High Intermediate Level - Certificate of Competency** New Certificate/Degree 96 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
i.	**APPROVED, effective Fall 2024: English as a Second Language Low Advanced Level - Certificate of Competency** New Certificate/Degree 96 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2024: EV and Fuel Safety - Certificate of Completion** New Certificate/Degree 78 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
k.	**APPROVED, effective Fall 2024: Global Studies for Transfer - Associate in Arts-Transfer** New Certificate/Degree 28-34 (90) - Units **Approved Curriculum Consensus Vote Items: NONE.**

l.	**APPROVED, effective Fall 2024: Math Skills for Business - Certificate of Competency** New Certificate/Degree 60 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
m.	**APPROVED, effective Fall 2024: Project Management Practitioner - Certificate of Completion** New Certificate/Degree 240 - Hours **Approved Curriculum Consensus Vote Items: NONE.**
n.	**APPROVED, effective Fall 2024: C D 77** Initiator: Jayanti Roy Title: Special Projects in Child Development Unit(s): .5 Lab Hour(s): 1.5 5-Year Review Stand-Alone CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
o.	**APPROVED, effective Fall 2024: C D 77W** Initiator: Jayanti Roy Title: Special Projects in Child Development Unit(s): 1 Lab Hour(s): 3 5-Year Review Stand-Alone CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
p.	**APPROVED, effective Fall 2024: C D 77X** Initiator: Jayanti Roy Title: Special Projects in Child Development Unit(s): 2 Lab Hour(s): 6 5-Year Review Stand-Alone CSU Transferable Online & Hybrid

	Approved Curriculum Consensus Vote Items: 　　—See Appendix A for required and/or recommended changes.
q.	**APPROVED, effective Fall 2024: EDAC 233** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 1　Lab Hour(s): 3 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　　—See Appendix A for required and/or recommended changes.
r.	**APPROVED, effective Fall 2024: EDAC 233R** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 2　Lab Hour(s): 6 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　　—See Appendix A for required and/or recommended changes.
s.	**APPROVED, effective Fall 2024: EDAC 233S** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 3　Lab Hour(s): 9 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　　—See Appendix A for required and/or recommended changes.
t.	**APPROVED, effective Fall 2024: EDAC 233T** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 4　Lab Hour(s): 12 Repeat: 99 5-Year Review Stand-Alone

	Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
u.	**APPROVED, effective Fall 2024: EDAC 233U** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 5 Lab Hour(s): 15 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
v.	**APPROVED, effective Fall 2024: EDAC 233V** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 6 Lab Hour(s): 18 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
w.	**APPROVED, effective Fall 2024: EDAC 233W** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 7 Lab Hour(s): 21 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
x.	**APPROVED, effective Fall 2024: EDAC 233X** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 8 Lab Hour(s): 24 Repeat: 99 5-Year Review

	Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
y.	**APPROVED, effective Fall 2024: EDAC 233Y** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 9 Lab Hour(s): 27 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
z.	**APPROVED, effective Fall 2024: EDAC 233Z** Initiator: Mary Bennett Title: Professional Conduct Unit(s): 10 Lab Hour(s): 30 Repeat: 99 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
aa.	**APPROVED, effective Fall 2024: EDAC 234** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 1 Lab Hour(s): 3 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
bb.	**APPROVED, effective Fall 2024: EDAC 234R** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 2 Lab Hour(s): 6 Repeat: 99x

	5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
cc.	**APPROVED, effective Fall 2024: EDAC 234S** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 3 Lab Hour(s): 9 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
dd.	**APPROVED, effective Fall 2024: EDAC 234T** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 4 Lab Hour(s): 12 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
ee.	**APPROVED, effective Fall 2024: EDAC 234U** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 5 Lab Hour(s): 15 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
ff.	**APPROVED, effective Fall 2024: EDAC 234V** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 6 Lab Hour(s): 18 Repeat: 99x

	5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
gg.	**APPROVED, effective Fall 2024: EDAC 234W** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 7 Lab Hour(s): 21 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
hh.	**APPROVED, effective Fall 2024: EDAC 234X** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 8 Lab Hour(s): 24 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
ii.	**APPROVED, effective Fall 2024: EDAC 234Y** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 9 Lab Hour(s): 27 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
jj.	**APPROVED, effective Fall 2024: EDAC 234Z** Initiator: Cathy Patel Title: Civic Responsibility Unit(s): 10 Lab Hour(s): 30

	Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
kk.	**APPROVED, effective Fall 2024: EDAC 235** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 1　Lab Hour(s): 3 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
ll.	**APPROVED, effective Fall 2024: EDAC 235R** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 2　Lab Hour(s): 6 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
mm.	**APPROVED, effective Fall 2024: EDAC 235S** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 3　Lab Hour(s): 9 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
nn.	**APPROVED, effective Fall 2024: EDAC 235T** Initiator: Cathy Patel Title: Transition to Campus

	Unit(s): 4 Lab Hour(s): 12 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
oo.	**APPROVED, effective Fall 2024: EDAC 235U** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 5 Lab Hour(s): 15 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
pp.	**APPROVED, effective Fall 2024: EDAC 235V** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 6 Lab Hour(s): 18 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
qq.	**APPROVED, effective Fall 2024: EDAC 235W** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 7 Lab Hour(s): 21 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
rr.	**APPROVED, effective Fall 2024: EDAC 235X** Initiator: Cathy Patel

	Title: Transition to Campus Unit(s): 8 Lab Hour(s): 24 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
ss.	**APPROVED, effective Fall 2024: EDAC 235Y** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 9 Lab Hour(s): 27 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
tt.	**APPROVED, effective Fall 2024: EDAC 235Z** Initiator: Cathy Patel Title: Transition to Campus Unit(s): 10 Lab Hour(s): 30 Repeat: 99x 5-Year Review Stand-Alone Hybrid **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
uu.	**APPROVED, effective Fall 2024: KNES 1C** Initiator: Danielle Altman Title: Intermediate Swimming Unit(s): .5 Lab Hour(s): 2 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.

vv.	**APPROVED, effective Fall 2024: KNES 1CX** Initiator: Danielle Altman Title: Intermediate Swimming Unit(s): 1 Lab Hour(s): 3 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
ww.	**APPROVED, effective Fall 2024: KNES 11A** Initiator: Rachel Catuiza Title: Cardio Kick Unit(s): .5 Lab Hour(s): 2 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
xx.	**APPROVED, effective Fall 2024: KNES 11AX** Initiator: Rachel Catuiza Title: Cardio Kick Unit(s): 1 Lab Hour(s): 3 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
yy.	**APPROVED, effective Fall 2024: KNES 12G** Initiator: Rachel Catuiza Title: Self-Defense Unit(s): .5 Lab Hour(s): 2 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable

	De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
zz.	**APPROVED, effective Fall 2024: KNES 15E** Initiator: Dawnis Guevara Title: Cardiovascular and Strength Training Unit(s): .5 Lab Hour(s): 2 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
aaa.	**APPROVED, effective Fall 2024: KNES 15EX** Initiator: Dawnis Guevara Title: Cardiovascular and Strength Training Unit(s): 1 Lab Hour(s): 3 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.
bbb.	**APPROVED, effective Fall 2024: KNES 15EY** Initiator: Dawnis Guevara Title: Cardiovascular and Strength Training Unit(s): 1.5 Lab Hour(s): 4.5 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** —See Appendix A for required and/or recommended changes.

ccc.	**APPROVED, effective Fall 2024: KNES 19A** Initiator: Rusty Johnson Title: Strength Development Unit(s): .5 Lab Hour(s): 2 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
ddd.	**APPROVED, effective Fall 2024: KNES 19AX** Initiator: Rusty Johnson Title: Strength Development Unit(s): 1 Lab Hour(s): 3 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
eee.	**APPROVED, effective Fall 2024: KNES 25A** Initiator: Rachel Catuiza Title: Stretching Unit(s): .5 Lab Hour(s): 2 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
fff.	**APPROVED, effective Fall 2024: KNES 25AX** Initiator: Rachel Catuiza Title: Stretching Unit(s): 1 Lab Hour(s): 3 Repeat: Family 5-Year Review Program Applicable CSU Transferable & UC Transferable

	De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
ggg.	**APPROVED, effective Fall 2024: PEA 4** Initiator: Casey Regehr Title: Adapted Cardiovascular Training Unit(s): .5 Lab Hour(s): 1.5 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
hhh.	**APPROVED, effective Fall 2024: PEA 4X** Initiator: Casey Regehr Title: Adapted Cardiovascular Training Unit(s): 1 Lab Hour(s): 3 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
iii.	**APPROVED, effective Fall 2024: PEA 4Y** Initiator: Casey Regehr Title: Adapted Cardiovascular Training Unit(s): 1.5 Lab Hour(s): 4.5 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
jjj.	**APPROVED, effective Fall 2024: PEA 4Z** Initiator: Casey Regehr Title: Adapted Cardiovascular Training Unit(s): 2 Lab Hour(s): 6

	Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
kkk.	**APPROVED, effective Fall 2024: PEA 5** Initiator: Casey Regehr Title: Adapted Aquatic Exercise Unit(s): .5 Lab Hour(s): 1.5 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
lll.	**APPROVED, effective Fall 2024: PEA 5X** Initiator: Casey Regehr Title: Adapted Aquatic Exercise Unit(s): 1 Lab Hour(s): 3 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.
mmm.	**APPROVED, effective Fall 2024: PEA 5Y** Initiator: Casey Regehr Title: Adapted Aquatic Exercise Unit(s): 1.5 Lab Hour(s): 4.5 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.

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nnn.	**APPROVED, effective Fall 2024: PEA 5Z** Initiator: Casey Regehr Title: Adapted Aquatic Exercise Unit(s): 2 Lab Hour(s): 6 Repeat: 99 5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 　—See Appendix A for required and/or recommended changes.

5. **OTHER BUSINESS**:

   a. Pre-read "ASCCC Curriculum Regional IDEAA Presentation" (attached)
      - Activity - Please think of a course that you currently teach that you would like to use for this activity before coming to the meeting
      - Activity - What is DEI in Curriculum? Rewrite catalog course description to include active, student-centered verbs. (page 15 of presentation)
      - Additional resources: Culturally Responsive Higher Education Curriculum Assessment Tool (attached)

   b. Update on List of Courses Due – Curriculum Office – down to 60 courses outstanding as of the morning.

   c. eLumen Workflow Changes (last request for CC) – Curriculum Office:
      - Reduce the number of stages

   d. Public Comments – NONE.

6. **MEETING ADJOURNED —** (M/S/C—Inoue/Marquez)

APPENDIX A

C DD077.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 77, 77W and 77X
Basic Course Information - Stand-Alone Statement	Required	Please provide stand-alone statement. See the eLumen Curriculum User Manual for the statement needed. Ensure it is the same for 77, 77W and 77X

C DD077W

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 77, 77W and 77X
Basic Course Information - Stand-Alone Statement	Required	Please provide stand-alone statement. See the eLumen Curriculum User Manual for the statement needed. Ensure it is the same for 77, 77W and 77X

C DD077X

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 77, 77W and 77X
Basic Course Information - Stand-Alone Statement	Required	Please provide stand-alone statement. See the eLumen Curriculum User Manual for the statement needed. Ensure it is the same for 77, 77W and 77X

EDACD235.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235R

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235S

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom.

EDACD235T

Area	Edit Type	Edit

		Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Basic Course Information - General Information	Required	
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235U

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom.

EDACD235V

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235W

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235X

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235Y

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

EDACD235Z

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 235, R-Z
Specification - Examples of Primary Texts and References	Required	Please eliminate the texts that will be available in the classroom. Ensure it is the same for 235, R-Z

KNESD015E

Area	Edit Type	Edit

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 15E, 15EX and 15EY

KNESD15EX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 15E, 15EX and 15EY
Specification - Examples of Primary Texts and References	Required	Please separate author, title, publisher and date/edition text information.

KNESD15EY

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 15E, 15EX and 15EY
Specification - Examples of Primary Texts and References	Required	Please separate author, title, publisher and date/edition text information.

KNESD019A

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 19A and 19AX
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure it is the same for 19A and 19AX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please cite the answer. This answer comes from Assignment A1 and Methods of Evaluation C
Criteria 2	Required	Please cite where the answer comes from. The answer is from Methods of Evaluation G. Please be more specific about the written and oral requirements to meet criteria 2 and cite.
Criteria 3	Required	Please cite the answer. The answer comes from Assignment C1 and C2.
Criteria 4	Required	Please cite the answer. The answer comes from Outline D and Outline E
Criteria 5	Required	Please cite the answer. The answer comes from outline D
Criteria 6	Required	Please cite the answer. The answer comes from Methods of Evaluation E, Assignment C1 and Assignment C2.

KNESD19AX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure it is the same for 19A and 19AX
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure it is the same for 19A and 19AX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please cite the answer. This answer comes from Assignment A1 and Methods of Evaluation C
Criteria 2	Required	Please cite where the answer comes from. The answer is from Methods of Evaluation G. Please be more specific about the written and oral requirements to meet criteria 2 and cite.

Criteria 3	Required	Please cite the answer. The answer comes from Assignment C1 and C2.
Criteria 4	Required	Please cite the answer. The answer comes from Outline D and Outline E
Criteria 5	Required	Please cite the answer. The answer comes from outline D
Criteria 6	Required	Please cite the answer. The answer comes from Methods of Evaluation E, Assignment C1 and Assignment C2.

KNESD025A

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same for 25A and 25AX
Specification - Assignments	Required	Assignments are between 25A and 25AX are different. Ensure they are the same
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same for 25A and 25AX
Learning Outcomes - CSLOs	Required	CSLO's are between 25A and 25AX are different. Ensure they are the same

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please cite the answer. This answer is from Methods of Evaluation B
Criteria 2	Required	Please be more specific as to how the outline/assignments/methods of evaluation meet the oral, written and collaborative criteria.

		Recommend to use: Methods of Evaluation B Written essay based upon the textbook "Fit and Well" and class discussions in which the 5 components of fitness are discussed with an emphasis on the importance of stretching graded on content and completeness. (Written) Methods of Evaluation D Quality of class participation, including but not limited to, interaction, performance of stretching exercises, and ability to follow directions.(Oral and Collaborative)
Criteria 2	Recommended	
Criteria 3	Required	Please cite where the answer is from and ensure the same in 25A and 25AX
Criteria 4	Required	Please cite the anwer. Add outline D and F to the beginning.
Criteria 5	Required	Please cite the answer. Add outline D to the beginning.
Criteria 6	Required	Please cite the answer. Add outline B to the beginning.

KNESD25AX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same for 25A and 25AX
Specification - Assignments	Required	Assignments are between 25A and 25AX are different. Ensure they are the same
Specification - Examples of Primary Texts and References	Required	Please add example of primary text and make sure it is the same as the one listed in 25A.
Learning Outcomes - CSLOs	Required	CSLO's are between 25A and 25AX are different. Ensure they are the same

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please cite the answer. This answer is from Methods of Evaluation B.

Criteria 2	Required	Please be more specific as to how the outline/assignments/methods of evaluation meet the oral, written and collaborative criteria.
Criteria 2	Recommended	Recommend to use: Methods of Evaluation B Written essay based upon the textbook "Fit and Well" and class discussions in which the 5 components of fitness are discussed with an emphasis on the importance of stretching graded on content and completeness. (Written) Methods of Evaluation D Quality of class participation, including but not limited to, interaction, performance of stretching exercises, and ability to follow directions.(Oral and Collaborative)
Criteria 3	Required	Please cite where the answer is from and ensure the same in 25A and 25AX
Criteria 4	Required	Please cite the anwer. Add outline D and F to the beginning.
Criteria 5	Required	Please cite the answer. Add outline D to the beginning.
Criteria 6	Required	Please cite the answer. Add outline B to the beginning.

PEAD004.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same in PEA 4, X, Y, Z
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - In word demonstrate capitalize D. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - Remove pronouns "his / her". Ensure the same in PEA 4, X, Y, Z

De Anza GE Form

Area	Edit Type	Edit

Criteria 1	Required	Please complete criteria 1 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 2	Required	Please complete criteria 2 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 3	Required	Please complete criteria 3 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 4	Required	Please complete criteria 4 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 5	Required	Please complete criteria 5 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 6	Required	Please complete criteria 6 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z

PEAD004X

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same in PEA 4, X, Y, Z
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - In word demonstrate capitalize D. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - Remove pronouns "his / her". Ensure the same in PEA 4, X, Y, Z

De Anza GE Form

Area	Edit Type	Edit

Criteria 1	Required	Please complete criteria 1 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 2	Required	Please complete criteria 2 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 3	Required	Please complete criteria 3 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 4	Required	Please complete criteria 4 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 5	Required	Please complete criteria 5 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 6	Required	Please complete criteria 6 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z

PEAD004Y

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same in PEA 4, X, Y, Z
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - In word demonstrate capitalize D. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - Remove pronouns "his / her". Ensure the same in PEA 4, X, Y, Z

De Anza GE Form

Area	Edit Type	Edit

Criteria 1	Required	Please complete criteria 1 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 2	Required	Please complete criteria 2 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 3	Required	Please complete criteria 3 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 4	Required	Please complete criteria 4 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 5	Required	Please complete criteria 5 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 6	Required	Please complete criteria 6 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z

PEAD004Z

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same in PEA 4, X, Y, Z
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - In word demonstrate capitalize D. Ensure the same in PEA 4, X, Y, Z
Learning Outcomes - CSLOs	Required	CSLO 1 and 2 - Remove pronouns "his / her". Ensure the same in PEA 4, X, Y, Z

De Anza GE Form

Area	Edit Type	Edit

Criteria 1	Required	Please complete criteria 1 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 2	Required	Please complete criteria 2 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 3	Required	Please complete criteria 3 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 4	Required	Please complete criteria 4 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 5	Required	Please complete criteria 5 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z
Criteria 6	Required	Please complete criteria 6 and cite from Outline/Assignments/Methods of Evaluation. Ensure the same in PEA 4, X, Y, Z

PEAD005.

Area	Edit Type	Edit
Learning Outcomes - CSLOs	Required	Capitalize first word. Remove Pronouns. Ensure the same in 5, X-Z

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please complete critiera 1 to meet GE requirements.
Criteria 1	Recommended	Really anything from the outline can be used for this answer
Criteria 2	Required	Please complete critiera 2 to meet GE requirements.

		Mentioning the log or written assignments would be perfect for writtien criteria. For collaborative, discussing the group exercizes would fit but this might need something added to the assignment section to be more clear about the collaborative excercises. There is not much for the oral criteria on the outline, so I suggest looking to add an assignment explicitly describing some oral
Criteria 2	Recommended	evaluation.
Criteria 3	Required	Please complete critiera 3 to meet GE requirements.
Criteria 3	Recommended	For this one, really anything with the word analysis or thinking will work.
Criteria 4	Required	Please complete critiera 4 to meet GE requirements.
Criteria 5	Required	Please complete critiera 5 to meet GE requirements.
Criteria 6	Required	Please complete critiera 6 to meet GE requirements.

PEAD005X

Area	Edit Type	Edit
Learning Outcomes - CSLOs	Required	Capitalize first word. Remove Pronouns. Ensure the same in 5, X-Z

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please complete critiera 1 to meet GE requirements.
Criteria 2	Required	Please complete critiera 2 to meet GE requirements.

Criteria 2	Recommended	Mentioning the log or written assignments would be perfect for writtien criteria. For collaborative, discussing the group exercizes would fit but this might need something added to the assignment section to be more clear about the collaborative excercises. There is not much for the oral criteria on the outline, so I suggest looking to add an assignment explicitly describing some oral evaluation.
Criteria 3	Required	Please complete critiera 3 to meet GE requirements.
Criteria 4	Required	Please complete critiera 4 to meet GE requirements.
Criteria 5	Required	Please complete critiera 5 to meet GE requirements.
Criteria 6	Required	Please complete critiera 6 to meet GE requirements.

PEAD005Y

Area	Edit Type	Edit
Learning Outcomes - CSLOs	Required	Capitalize first word. Remove Pronouns. Ensure the same in 5, X-Z

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please complete critiera 1 to meet GE requirements.
Criteria 2	Required	Please complete critiera 2 to meet GE requirements.
Criteria 2	Recommended	Mentioning the log or written assignments would be perfect for writtien criteria. For collaborative, discussing the group exercizes would fit but this might need something added to the assignment section to be more clear about the collaborative excercises. There is not much for the oral criteria on the outline, so I suggest looking to add an assignment explicitly describing some oral evaluation.

Criteria 3	Required	Please complete critiera 3 to meet GE requirements.
Criteria 4	Required	Please complete critiera 4 to meet GE requirements.
Criteria 5	Required	Please complete critiera 5 to meet GE requirements.
Criteria 6	Required	Please complete critiera 6 to meet GE requirements.

PEAD005Z

Area	Edit Type	Edit
Learning Outcomes - CSLOs	Required	Capitalize first word. Remove Pronouns. Ensure the same in 5, X-Z

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please complete critiera 1 to meet GE requirements.
Criteria 2	Required	Please complete critiera 2 to meet GE requirements.
Criteria 2	Recommended	Mentioning the log or written assignments would be perfect for writtien criteria. For collaborative, discussing the group exercizes would fit but this might need something added to the assignment section to be more clear about the collaborative excercises. There is not much for the oral criteria on the outline, so I suggest looking to add an assignment explicitly describing some oral evaluation.
Criteria 3	Required	Please complete critiera 3 to meet GE requirements.
Criteria 4	Required	Please complete critiera 4 to meet GE requirements.
Criteria 5	Required	Please complete critiera 5 to meet GE requirements.
Criteria 6	Required	Please complete critiera 6 to meet GE requirements.