

**DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES**

Tuesday, September 30, 2025

2:30pm - 4:00pm

Location: Staff Development Lab – MLC 243

PRESENT:

Bob Kalpin (BH)
Julie Hughes (CA)
Sandra Li (CB)
VACANT (DASG)
VACANT (DASG)
Susana Ramirez (IC)
Katelyn Endow (LA, LR)
Joe D'Agostino (PE)
Chris Deming (PS)

Vinh Nguyen (PS)
Ramona Gabriel (SS)
Pauline Wethington (ST)
Christa Steiner (Articulation Officer)
Ram Subramaniam, Sam
Bliss
(Administrative Co-Chair, tie vote)
Zack Judson
(Faculty Vice Chair – nv,
Content Review Liaison)

Sarah Wilker (DEI Coordinator)
Thomas Ray (Division Dean Rep.)
Sukhjit Singh (Faculty Co-Chair, tie-
vote)
Mary Clark-Tillman
(Curriculum Coordinator - nv)
Mi Chang (Curriculum Secretary - nv)
Ashley Egbert
(Curriculum Secretary - nv)

ABSENT:

Mike Appio (AT), Cathy Phongsamran (DS), Jayanti Roy (CPL Coordinator), Derrick Felton (FA Rep.)

GUESTS:

Eric Mendoza, Erik Woodbury, Tracy Chung-Tabangcura

1. **Approval of today's agenda** – **APPROVED** – (M/S/C—Kalpin/Ray) – as presented.
2. **APPROVAL OF MINUTES:**
 - a. June 17, 2025, Minutes – **APPROVED** – (M/S/C—Kalpin/D'Agostino) – as presented.
3. **CONSENT CALENDAR** – **APPROVED** – (M/S/C—Ray/Steiner) – as presented.
 - a. **APPROVED, effective Fall 2026**
July 28, 2025

To: Curriculum Committee

Fr: Mary K. Clark-Tillman, Curriculum Coordinator

Re: Deletion Workflows via eLumen, effective fall 2026:

The following courses initiated a deletion workflow in eLumen, effective fall 2026.

- ACCT 75
- ACCT 87AH
- ACCT 87AJ
- AUTO 53B
- AUTO 357A
- BUS 73
- CIS 13
- CIS 14B

Approved 10/21/2025 as presented.

- CIS 21JB
- CIS 50
- DANC 27A
- DANC 27B
- DANC 27C
- DANC 27D
- DMT 77X
- DMT 77Z
- EDAC 240
- EDAC 290X
- EDAC 304
- EDAC 307
- EDAC 312
- EDAC 313
- ESL 280
- F/TV 45
- HIST 51X
- HIST 52X
- HIST 53X
- HIST 54X
- HIST 55A
- HIST 55B
- HIST 55C
- MATH 210
- MATH 212
- MUSI 15A
- MUSI 15B
- MUSI 41V
- MUSI 77Y
- SKIL 50

Regards,
Mary K. Clark-Tillman

- b. **APPROVED, effective Fall 2026**
July 28, 2025

To: Curriculum Committee

Fr: Mary K. Clark-Tillman, Curriculum Coordinator

Re: Intermediary number changes for CCN number changes, effective fall 2026:

The following courses will have this format setup in Banner to identify the new departments for the CCN.

- EWRT 1B -> ENGL 1B -> ENGL C1003
- EWRT 1BH -> ENGL 1BH -> ENGL C1003H
- EWRT 1C -> ENGL 1C -> ENGL C1002

Regards,
Mary K. Clark-Tillman

Approved 10/21/2025 as presented.

4. **ACTION CALENDAR** – **APPROVED** – (M/S/C—Li/D’Agostino) – as presented.

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	APPROVED, effective Winter 2026: MUSI 51 Initiator: Marcel Macedo de Castro Lima Title: Introduction to Electronic Music Hybrid
b.	APPROVED, effective Winter 2026: SPAN 5 Initiator: Viviana Alcazar Title: Intermediate Spanish (Second Quarter) Online & Hybrid

5. **OTHER BUSINESS:**

- a. 2025-2026 Welcome and Introductions – Singh
 - Member introductions
 - Current committee vacancies: Noncredit Basic Skills, Noncredit CTE, two Student Representative, and four Faculty at Large positions
 - Singh to send out communications to faculty regarding vacancies
- b. Faculty Initiator eLumen Training – Clark-Tillman
 - The Curriculum Office requested to hold an overview training of eLumen for committee members next Curriculum Committee in-person session. This is meant to ensure that committee members can comfortably assist with training their own faculty on the eLumen system.
 - Faculty can also receive training through the Curriculum Office by attending posted Zoom trainings and work sessions.
 - The Curriculum Office will eventually be creating additional eLumen training resources (i.e. video walkthroughs).
 - Singh is compiling a training module for new committee members as well.
- c. Public Comments
 - Chang: Course revisions list and deadlines for the academic year have been posted to Curriculum’s website. Please begin revising your courses as early as possible. Please send to your respective divisions.

6. **MEETING ADJOURNED** — (M/S/C—Kalpin/Li)