Approved 10/18/16 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 4, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Ruben Abrica-Carrasco *(IC)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
   (Content Review Liaison)
Lorrie Ranck
   (Admin. Co-chair, tie vote)

Renee Augenstein
   (Articulation Officer)
Ram Subramanian
   (Co-Chair, tie-vote)
Mary Clark-Tillman
   (Curr. Coordinator/nv)
Mi Chang
   (Curr. Secretary/nv)
Iris Johnson
   (Curr. Office Assistant/nv)

ABSENT:
Carolyn Wilkins-Greene *(Div. Dean Rep.)*

GUESTS:

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Ellis/Appio) – with this amendment:
   a. Add Action Calendar item l: ICS 52A – Technical Cleanup.
   b. Add Action Calendar item m: ICS 52B – Technical Cleanup.

2. **APPROVAL OF MINUTES:**
   a. June 14, 2016 Minutes – **TABLED** – Out of time.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2017:** Memo from Carolyn Wilkins-Greene, dated 6/16/16, regarding deletion of PHIL 10, effective fall 2017:
   Course Deletion Request

   To: Curriculum Committee
   From: Carolyn Wilkins-Greene
   Date: 6/16/16
   Re: Deletion of PHIL 10 to be effective Fall 2017

   Please delete the following course(s), effective Fall 2017:

   PHIL 10 - Philosophy of Democracy

   - Signed by Carolyn Wilkins-Greene, Social Sciences and Humanities Division

Approved 10/18/16 with no amendments.

b. **APPROVED, effective Fall 2017:** Memo from Stacey Shears, dated 8/16/16, regarding deletion of PHIL 10, effective fall 2017:
Course Deletion Request

To: Curriculum Committee
From: Stacey Shears
Date: 8/16/16
Re: Deletion of SPED 300, R-Z to be effective Fall 2017

Please delete the following course(s), effective Fall 2017:

SPED 300, R-Z - Community Integration

- Signed by Stacey Shears, Disability Support Programs and Services Division

4. **ACTION CALENDAR:**
*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have <u>one week</u> from the date of the conditional approval to submit the final version.

<p style="text-align:center;color:red;font-weight:bold;text-decoration:underline;">Final version is due on October 11, 2016.</p>

a.	**APPROVED, effective Fall 2017: KNES 1A** Initiator: Danielle Von Matt Title: Novice Swimming Unit(s): .5 Hour(s): lab=2 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the last sentence beginning with, "Basic nutritional…" as the statement is not unique to the course. 2. Recommendation: Topic VIII.C – Cite the source of any books used as a part of the criteria.
b.	**APPROVED, effective Fall 2017: KNES 1B** Initiator: Danielle Von Matt Title: Beginning Swimming Unit(s): .5 Hour(s): lab=2 5-year review w/ requisites

	C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the last sentence beginning with, "Pool safety…" as the statement is not unique to the course. 2. Required: Topic V – Sort and sync.
c.	**APPROVED, effective Fall 2017: KNES 1C, 1CX** Initiator: Danielle Von Matt Title: Intermediate Swimming Unit(s): .5-1 Hour(s): lab=2-3 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the last sentence beginning with, "Basic nutritional…" as the statement is not unique to the course. 2. Required: Topic V – Sort and sync. 3. Required: Topic VII – Remove the word 'lecture' as a lab only course cannot reference this, per State requirements.
d.	**APPROVED, effective Fall 2017: KNES 1D, 1DX** Initiator: Danielle Von Matt Title: Advanced Swimming Unit(s): .5-1 Hour(s): lab=2-3 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the last part of the sentence beginning with, "while basic nutritional…" as the statement is not unique to the course.

e.	**APPROVED, effective Fall 2017: KNES 2A, 2AX**
	Initiator: Danielle Von Matt
	Title: Aerobic Swimming
	Unit(s): .5-1 Hour(s): lab=2-3
	
	5-year review w/ requisites
	C-ID Compliance
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Course Justification – Remove the last sentence beginning with, "Basic nutritional…" as the statement is not unique to the course.
	  2. Required: Topic V.A.2.c.4 – Move to V.A.2.d.
	  3. Required: Topic VII - Remove the word 'lecture' and 'homework' as a lab only course cannot reference this, per State requirements.
	  4. Required: Topic VIII.E – Clarify the criteria 'completeness' or add more criteria.
	  5. Recommendation: SLO #2 – Include the word 'swimming'.

f.	**TABLED – OUT OF TIME: KNES 5A, 5AX** Initiator: Danielle Von Matt Title: Indoor Cycling Unit(s): .5-1 Hour(s): lab=2-3 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE
g.	**TABLED – OUT OF TIME: KNES 6A, 6AX** Initiator: Danielle Von Matt Title: Aerobic Power Walking Unit(s): .5-1 Hour(s): lab=2-3 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE

h.	**TABLED – OUT OF TIME: KNES 7A, 7AX** Initiator: Danielle Von Matt Title: Step Aerobics Unit(s): .5-1 Hour(s): lab=2-3 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE
i.	**TABLED – OUT OF TIME: KNES 7G, 7GX** Initiator: Danielle Von Matt Title: Aerobic Exercise Hi-Low Impact Unit(s): .5-1 Hour(s): lab=2-3 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE
j.	**TABLED – OUT OF TIME: KNES 7H** Initiator: Danielle Von Matt Title: Aerobic Exercise Low Impact Unit(s): .5 Hour(s): lab=2 5-year review w/ requisites C-ID Compliance Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE
k.	**APPROVED, effective Fall 2016:** ICS 52A Initiator: Marc Coronado Title: Introduction to Peer Mentoring, Leadership, and Community Building Unit(s): 2 Hour(s): lec=2 Technical clean up **Approved Curriculum Consensus Vote Items:**

	1. Note: Adding 'De Anza College Catalog' as a part of Topic IX.A. to be UC transferable.
I.	**APPROVED, effective Fall 2016:** ICS 52B Initiator: Marc Coronado Title: Practicum in Peer Mentoring, Leadership, and Community Building Unit(s): 2 Hour(s): lec=2 Technical clean up **Approved Curriculum Consensus Vote Items:** 　　1. Note: Adding 'De Anza College Catalog' as a part of Topic IX.A. to be UC transferable.

5. **OTHER BUSINESS**:
   a. Introductions were made all around for the 16-17 academic year for all members of the committee.
      • Quorum is a % or a fraction of the voting members of the committee. It was expressed that to be respectful of everyone's time, to please be on time.
      • Review of what a course outline consists was overviewed. Additional information can be found on the curriculum website.
      • Courses reviewed and conditionally approved have 1 week to submit the final version with required elements completed.
      • Come prepared to meetings by reviewing the material prior to the meetings.
      • Division Curriculum Representatives Responsibilities:
        o Report back to your respective divisions with important deadlines and information.
        o Review the list of courses due for the year and send back the list of who will be revising what by October 28, 2016 to curriculum@fhda.edu.
   b. Deadline Dates and Courses Due List:
      • There is an upcoming deadline on 11/2/16 for certificates/degrees for the 17-18 catalog.
      • Review the deadline dates for the 18-19 catalog year. There are multiple deadlines for this catalog year. The reason for the changes are due to additional approval requirements and lengthy approval process from the State.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 18, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Aimee Gillette *(CA)*
Lydia Botsford *(CB)*
Holly Iong *(DASB)*
Ruben Abrica-Carrasco *(IC)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
   (Content Review Liaison)
Lorrie Ranck
   (Admin. Co-chair, tie vote)

Renee Augenstein
   (Articulation Officer)
Ram Subramanian
   (Co-Chair, tie-vote)
Mi Chang
   (Curr. Secretary/nv)
Iris Johnson
   (Curr. Office Assistant/nv)

ABSENT:

Danielle Von Matt *(PE)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*

GUESTS:

Clara Lam, Wendy White, Anu Khanna, Tom Beggs

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Chang/Appio) – with no amendment.

2. **APPROVAL OF MINUTES:**
   a. June 14, 2016 Minutes – **APPROVED** – (M/S/C—Woodbury/Joplin) – without any amendments.
   b. October 4, 2016 Minutes – **APPROVED** – (M/S/C—Woodbury/Appio) – without any amendments.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2017:** Memo from Mary Bennett, dated 12/29/16, regarding deletion of PEA 6X, effective fall 2017:

   From: Mary Bennett

   Dated: 12/29/16

   RE: Delete PEA 6X

   PEA 6X is deleted but PEA 6Y is being retained via a 5-year revision.

   - signed by Mary Bennett
   - signed by Stacey Shears

Approved 11/1/16 with no amendments.

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have <u>one week</u> from the date of the conditional approval to submit the final version.

   <p style="text-align:center"><b style="color:red">Final version is due on October 25, 2016.</p>

a.	**TABLED: ESL 6**
	Initiator: Clara Lam
	Title: Critical Reading and Research for Writing
	Unit(s): 5 Hour(s): lec=5
	
	5-year review w/ requisites
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	
	Curriculum Consensus Vote Items:
	  1. Required: Course Justification – Remove the part referencing ESL 5 as the preceding course and begin with, "The course equips…"
	  2. Required: Course Justification – Add the sentence that this is a De Anza and CSUGE course.
	  3. Required: Topic V.C and V.D – Look like assignments. The sub-topics need to be written as objectives or be moved to Topic VI.
	  4. Required: Topic IX.B – Sort.
	  5. NOTE: **TABLED** – (M/S/C—Woodbury/Joplin) - Abstention-Judson.

b.	**APPROVED, effective Fall 2017: FREN 1** Initiator: Laura Karst Title: Elementary French (First Quarter) Unit(s): 5 Hour(s): lec=5 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic V.H – Add another section to differentiate from FREN 2's Topic V.H.

c.	**APPROVED, effective Fall 2017: FREN 2** Initiator: Laura Karst Title: Elementary French (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. NOTE: Topic V.F – Is the same as FREN 1 but in Topic VIII.E, the criteria shows a deeper criteria. This would be one way to show progression in the course.
d.	**APPROVED, effective Fall 2017: FREN 3** Initiator: Laura Karst Title: Elementary French (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items: NONE**
e.	**APPROVED, effective Fall 2017: HUMI 5** Initiator: Wendy White Title: Storytelling in American Culture Unit(s): 4 Hour(s): lec=4 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE

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Approved Curriculum Consensus Vote Items:
1. Required: Topic IV – Remove everything but the requirement of 35 mm slides as all others are standard classroom facilities.

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<tr><td>f.</td><td>

APPROVED, effective Fall 2017: ICS 7
Initiator: Anu Khanna
Title: Intercultural Communication
Unit(s): 4   Hour(s): lec=4
Cross-List: SPCH 7

5-year review w/ requisites
Course in existing degree/certificate
Course proposed for De Anza General Education
CSU Transferable
UC Transferable
De Anza GE
CSU Breadth GE
IGETC GE
Hybrid Delivery

Approved Curriculum Consensus Vote Items:
1. Required: Course Justification – Clarify the student need of the course to address the need of this specific course.
2. Required: Topic VI.A. needs VI.A.1 or combine VI.A and VI.A.2 or make it its own sub-topic.

</td></tr>
<tr><td>g.</td><td>

APPROVED, effective Fall 2017: SPCH 7
Initiator: Anu Khanna
Title: Intercultural Communication
Unit(s): 4   Hour(s): lec=4
Cross-List: ICS 7

5-year review w/ requisites
Course in existing degree/certificate
Course proposed for De Anza General Education
CSU Transferable
UC Transferable
De Anza GE
CSU Breadth GE
IGETC GE
Hybrid Delivery

Approved Curriculum Consensus Vote Items:
1. Required: Course Justification – Clarify the student need of the course to address the need of this specific course.
2. Required: Topic VI.A. needs VI.A.1 or combine VI.A and VI.A.2 or make it its own sub-topic.

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h.	**APPROVED, effective Fall 2017: ICS 7H** Initiator: Anu Khanna Title: Intercultural Communication - HONORS Unit(s): 4 Hour(s): lec=4 Cross-List: SPCH 7H 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify the student need of the course to address the need of this specific course.
i.	**APPROVED, effective Fall 2017: SPCH 7H** Initiator: Anu Khanna Title: Intercultural Communication - HONORS Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 7H 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify the student need of the course to address the need of this specific course.

j.	**TABLED: PEA 1, X-Z**
	Initiator: Mary Bennett
	Title: Adapted Total Fitness
	Unit(s): .5-2 Hour(s): lab=1.5-6
	Repeat: yes
	
	5-year review w/ requisites
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	
	Curriculum Consensus Vote Items:
	   1. Required: Topic VIII.E – The midterm needs criteria for evaluating objectives.
	   2. NOTE: **TABLED** – (M/S/C—Appio/Joplin) - Abstention-Woodbury. PEA 1, 2 and 4 are too similar. There needs to be a differentiation between the 3 courses.

k.	**TABLED: PEA 2, X-Z**
	Initiator: Mary Bennett
	Title: Adapted Strength Development
	Unit(s): .5-2 Hour(s): lab=1.5-6
	Repeat: yes
	
	5-year review w/ requisites
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	
	Curriculum Consensus Vote Items:
	   1. Required: Topic V.D.4 – Formatting needs to be corrected.
	   2. NOTE: **TABLED** – (M/S/C—Appio/Joplin) - Abstention-Woodbury. PEA 1, 2 and 4 are too similar. There needs to be a differentiation between the 3 courses.

l.	**TABLED: PEA 4, X-Z** Initiator: Tom Beggs Title: Adapted Cardiovascular Training Unit(s): .5-2 Hour(s): lab=1.5-6 Repeat: yes 5-year review w/ requisites Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE

	Curriculum Consensus Vote Items: 1. NOTE: **TABLED** – (M/S/C—Appio/Joplin) - Abstention-Woodbury. PEA 1, 2 and 4 are too similar. There needs to be a differentiation between the 3 courses.
m.	**APPROVED, effective Fall 2017: PEA 5, X-Z** Initiator: Tom Beggs Title: Adapted Aquatic Exercise Unit(s): .5-2 Hour(s): lab=1.5-6 Repeat: yes 5-year review w/ requisites Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items: NONE**
n.	**APPROVED, effective Fall 2017: PEA 6Y** Initiator: Tom Beggs Title: Adapted Outdoor Education Unit(s): 1.5 Hour(s): lab=4.5 Repeat: yes 5-year review w/ requisites Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE **Approved Curriculum Consensus Vote Items:** 1. Required: Title – Remove "PEA 6Y" as it is not needed. 2. Required: Topic IV – Should be "None" as it is not a specialized need for the course.

5. **OTHER BUSINESS**:
   a. TBD

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 25, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Aimee Gillette *(CA)*
Lydia Botsford *(CB)*
Holly Iong *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Danielle Von Matt *(PE)*

Erik Woodbury *(PS)*
Mary Bennett *(SE)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
    (Content Review Liaison)
Lorrie Ranck
    (Admin. Co-chair, tie vote)

Renee Augenstein
    (Articulation Officer)
Ram Subramanian
    (Co-Chair, tie-vote)
Mi Chang
    (Curr. Secretary/nv)
Iris Johnson
    (Curr. Office Assistant/nv)

ABSENT:
Simon Kang'a *(BH)*, Ruben Abrica-Carrasco *(IC)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*,

GUESTS:
Marc Coronado, Cynthia Kaufman, Bob Stockwell

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Ellis) – with this amendment:
   a. Add Consent Calendar item b: Memo for Number Change for F/TV 12 to F/TV 29.
   b. Add Other Business item a: October 24, 2016 Articulation and Transfer Services.

2. **APPROVAL OF MINUTES:**
   a. October 18, 2016 Minutes – **TABLED** – Out of time.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2017:** October 13, 2016

   > To: Julie Lewis, IIS/ICS Faculty;
   >   Edmundo Norté, Dean of Intercultural/International Studies;
   >   Thomas Ray, Dean of Language Arts;
   >   Nancy Canter, Dean of Creative Arts

   > Cc: Christina Espinosa-Pieb, VP of Instruction;
   >   Lorrie Ranck, Interim AVP of Instruction;
   >   Ram Subramaniam, Curriculum Committee Faculty Co-chair

   > Re: ICS 14/ELIT 6/F-TV 48 course and cross-list status

   As of today, October 13, 2016, ICS 14/ELIT 6/F-TV 48 cross-listed courses have not come

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to a complete agreement or resolution to continue their three-way cross-listing status. The Curriculum Office will be deleting these courses from the 2017-18 course catalog offerings. If, in the near future, the affected departments/divisions wish to revisit a possible cross-listing of these courses, they will need to resubmit them under the Curriculum Office's new course procedures and also go through the review and approval process of the college's Cross-listing Task Force and Curriculum Committee.

Regards,

Mary K. Clark-Tillman

b. **APPROVED, effective Fall 2017:** October 24, 2016

F/TV is requesting a number change for F/TV 12 Lighting for Film and Television. We would like to change the number to F/TV 29, effective Fall 2017.

The current number is confusing, since it comes before F/TV 20 Beginning Video Production, the first production course in the certificate/degree ladder. The production courses transferable to UC as of Fall 2017 will be numbered to reflect the faculty's proposed ladder to the COA, COAA and AA, and changing F/TV 12 to F/TV 29 will fit within that recommended sequence of courses.

- Signed by Susan Tavernetti
- Signed by Nancy Canter, Dean of Creative Arts

4. **ACTION CALENDAR:**
*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have <u>one week</u> from the date of the conditional approval to submit the final version.

Final version is due on November 1, 2016.

a.	**APPROVED, effective Fall 2017: ICS 17** Initiator: Cynthia Kaufman Title: Critical Consciousness and Social Change Unit(s): 4 Hour(s): lec=4 Cross-List: DELETE PHIL 17 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE

	Approved Curriculum Consensus Vote Items: 1. Required: Course Justification – Copy the information from ICS 17H with the exception of the honors component. 2. Required: Topic V – Needs to be the same as ICS 17H with the exception of the honors objective. 3. Required: Topic VI – Needs to be the same as ICS 17H with the exception of the honors component.
b.	**APPROVED, effective Fall 2017: ICS 17H** Initiator: Cynthia Kaufman Title: Critical Consciousness and Social Change - HONORS Unit(s): 4 Hour(s): lec=4 Cross-List: DELETE PHIL 17H 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Needs to be the same as ICS 17 with the addition of the honors objective. 2. Required: Topic VI – Needs to be the same as ICS 17 with the addition of the honors component.
c.	**APPROVED, effective Fall 2017: MATH 2A** Initiator: Hassan Bourgoub Title: Differential Equations Unit(s): 5 Hour(s): lec=5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable UC Transferable CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – State "None." 2. Required: Topic IV – State "None." 3. Required: Topic V – Sort and sync. 4. Required: Cover sheet needs the total hours.

d.	**APPROVED, effective Fall 2017: MET 10**
	Initiator: Paul Olejniczak
	Title: Weather and Climate Processes
	Unit(s): 5 Hour(s): lec=5
	
	5-year review w/ requisites
	Course in existing degree/certificate
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	IGETC GE
	Full Distance Learning
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic III – Move the textbook to Topic IX as appropriate.
	   2. Required: Topic IV – Remove smart classroom only as it is not needed.
	   3. Required: Topic VI.C – Remove final exam as it not an assignment and is already in Topic VIII.

e.	**APPROVED, effective Fall 2017: MET 20L**
	Initiator: Paul Olejniczak
	Title: Climate Studies Laboratory
	Unit(s): 1 Hour(s): lab=3
	
	5-year review w/ requisites
	Course in existing degree/certificate
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	IGETC GE
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic III – Move the textbook to Topic IX as appropriate.
	   2. Required: Topic IV – Remove smart classroom only as it is not needed.
	   3. Required: Topic VI.C – Remove final exam as it not an assignment and is already in Topic VIII.

f.	**APPROVED, effective Fall 2017: POLI 2** Initiator: Nicky Gonzalez Yuen Title: Comparative Politics Unit(s): 4 Hour(s): lec=4 Technical clean up & C-ID Compliance Course in existing degree/certificate

	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	IGETC GE
	
	Approved Curriculum Consensus Vote Items:
	  1. Technical Required Cleanup: Mark on the cover sheet as C-ID Compliant.
	  2. Required: Course Justification – Remove the ESGC reference as it is not a part of the required standard statement.
	  3. Required: Course Justification – Remove the reference the next to last sentence about 'uniqueness' as it is understood that all courses are unique.
	  4. Required: Topic V.F – Needs at least another section.

g.	**APPROVED, effective Fall 2017: POLI 3**
	Initiator: Nicky Gonzalez Yuen
	Title: International Relations
	Unit(s): 4 Hour(s): lec=4
	
	Technical clean up & C-ID Compliance
	Course in existing degree/certificate
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	IGETC GE
	
	Approved Curriculum Consensus Vote Items:
	  1. Technical Required Cleanup: Mark on the cover sheet as C-ID Compliant.
	  2. Required: Course Justification – Remove the ESGC reference as it is not a part of the standard statement.
	  3. Required: Course Justification – Remove the reference the next to last sentence about 'uniqueness' as it is understood that all courses are unique.
	  4. Required: Topic V.D – Needs at least another section.
	  5. Required: Topic VI.B.1 – Move the final examination information to Topic VIII.
	  6. Required: Topic VIII – Add the criteria from Topic VI where Topic VI is referenced.
	  7. Required: Topic VIII.A – Start with "Exams designed to…"
	  8. Required: Topic IX.A.2 – Add that it is the 10th edition.
	  9. Required: Topic IX.A.3 – Update to newer, 11th edition 2016.
	  10. Required: Topic IX.A.4 – Update to be the 2016-2017 publication year.
	  11. Required: Topic IX – Sort.
	  12. Recommended: Topic VI – Remove the criteria.

h.	**APPROVED, effective Fall 2017: POLI 5** Initiator: Nicky Gonzalez Yuen

	Title: Introduction to Political Thought and Theory Unit(s): 4 Hour(s): lec=4 Technical clean up & C-ID Compliance Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Technical Required Cleanup: Mark on the cover sheet as C-ID Compliant. 2. Required: Course Justification – Remove the ESGC reference as it is not a part of the standard statement. 3. Required: Course Justification – Remove the reference the next to last sentence about 'uniqueness' as it is understood that all courses are unique. 4. Required: Topic VI.B.5 – Remove the reference to the final exam as it is in Topic VIII. 5. Required: Topic IX.A.1 – Update with newer, 10th edition 2017. 6. Required: Topic IX.A.2 – Update with newer, 2nd edition 2016. 7. Required: Topic IX.A.4 – Update with newer, 3rd edition 2015.
i.	**APPROVED, effective Fall 2017: POLI 15** Initiator: Nicky Gonzalez Yuen Title: Grassroots Democracy: Race, Politics and the American Promise Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 25 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the ESGC reference as it is not a part of the standard statement. 2. Required: Course Justification – Add the transfer information, GE information, degree/certificate information (if applicable) and/or cross-listed information (if applicable). 3. Required: Course Justification – Edit the student need to address the need of this specific course. 4. Required: Topic V.I – Needs to be expanded with at least two sections. 5. Recommended: Course Justification – Edit the student need to a sentence or

	two.
j.	**APPROVED, effective Fall 2017: ICS 25** Initiator: Nicky Gonzalez Yuen Title: Grassroots Democracy: Race, Politics and the American Promise Unit(s): 4 Hour(s): lec=4 Cross-List: POLI 15 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the ESGC reference as it is not a part of the standard statement. 2. Required: Course Justification – Add the transfer information, GE information, degree/certificate information (if applicable) and/or cross-listed information (if applicable). 3. Required: Course Justification – Edit the student need to address the need of this specific course. 4. Required: SLO's – Add it is required for a course. 5. Required: Topic V.I – Needs to be expanded with at least two sections. 6. Required: Topic VIII – Correct the formatting to be the same as POLI 25. 7. Recommended: Course Justification – Edit the student need to a sentence or two.
k.	**APPROVED, effective Fall 2017: POLI 16** Initiator: Nicky Gonzalez Yuen Title: Grassroots Democracy: Social Movements Since the 1960s Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 36 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the ESGC reference as it is not a part

	of the standard statement. 2. Required: Course Justification – Add the transfer information, GE information, degree/certificate information (if applicable) and/or cross-listed information (if applicable). 3. Required: Course Justification – Edit the student need to address the need of this specific course. 4. Required: Topic V – Sort and sync. 5. Required: Topic VIII – Correct the formatting to only have sub-topics. 6. Required: Topic IX – Sort. 7. Required: Topic IX.A.5 – Enter the publication year of 2001. 8. Recommended: Course Justification – Edit the student need to a sentence or two.
l.	**APPROVED, effective Fall 2017: ICS 36** Initiator: Nicky Gonzalez Yuen Title: Grassroots Democracy: Social Movements Since the 1960s Unit(s): 4 Hour(s): lec=4 Cross-List: POLI 16 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the ESGC reference as it is not a part of the standard statement. 2. Required: Course Justification – Add the transfer information, GE information, degree/certificate information (if applicable) and/or cross-listed information (if applicable). 3. Required: Course Justification – Edit the student need to address the need of this specific course. 4. Require: Topic V – Sort and sync. 5. Required: Topic VIII – Correct the formatting to only have sub-topics. 6. Required: Topic IX.A.5 – Enter the publication year of 2001. 7. Recommended: Course Justification – Edit the student need to a sentence or two.
m.	**APPROVED, effective Fall 2017: POLI 17** Initiator: Cynthia Kaufman Title: Grassroots Democracy: Leadership and Power Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 27

	5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Entire outline needs to be the same as POLI 17H with the exception of the honors components.
n.	**APPROVED, effective Fall 2017: ICS 27** Initiator: Cynthia Kaufman Title: Grassroots Democracy: Leadership and Power Unit(s): 4 Hour(s): lec=4 Cross-List: POLI 17 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:** 1. Required: Entire outline needs to be the same as POLI 17H with the exception of the honors components.
o.	**APPROVED, effective Fall 2017: POLI 17H** Initiator: Cynthia Kaufman Title: Grassroots Democracy: Leadership and Power - HONORS Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 27H 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE IGETC GE **Approved Curriculum Consensus Vote Items:**

	1. Required: Course Justification – Edit the student need to address the need of this specific course. 2. Required: Topic V – Add an objective for the honors component of the course and add at least two sections.

p.	**APPROVED, effective Fall 2017: ICS 27H**
	Initiator: Cynthia Kaufman
	Title: Grassroots Democracy: Leadership and Power - HONORS
	Unit(s): 4　　Hour(s): lec=4
	Cross-List: POLI 17H
	
	5-year review w/ requisites
	Course in existing degree/certificate
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	IGETC GE
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Edit the student need to address the need of this specific course.
	   2. Required: Topic V – Add an objective for the honors component of the course and add at least two sections.

q.	**APPROVED, effective Fall 2017: WMST 1**
	Initiator: Marc Coronado
	Title: Introduction to Women's Studies
	Unit(s): 4　　Hour(s): lec=4
	
	5-year review w/ requisites
	Course in existing degree/certificate
	Course proposed for De Anza General Education
	CSU Transferable
	UC Transferable
	De Anza GE
	CSU Breadth GE
	IGETC GE
	Full Distance Learning
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic IX.A.2 – Update with newer, 4th edition 2015.
	   2. Required: Topic IX.A.4 – Update with newer, 6th edition 2013.

5. **OTHER BUSINESS**:

DRAFT

a. **ARTICULATION AND TRANSFER SERVICES**

October 24, 2016

To: Curriculum Committee, Curriculum Initiators
       Mayra Cruz, Academic Senate President;
       Christina Espinosa-Pieb, VP of Instruction;
       Lorrie Ranck, Associate VP of Instruction; Deans; Counselors and Advisors,
       Evaluators

From: Renee Augenstein, Articulation Officer

Re: University of California – Transfer Course Agreement Update
       (Approval is for general transfer to UC only. This report does not address transfer
       GE or major preparation articulation)

The following courses are UC transferable, effective:

Fall 2016   Addendum to 10/21/15 Report
(These courses were approved retroactively and they are now "mis-numbered" for this academic year. Please refer to ASSIST.)

		New #, Fall 2017
F/TV 50	Introduction to Film/Television Directing (4)	F/TV 26
F/TV 51A	Intermediate Digital Film and Video Production (4)	F/TV 39
F/TV 52A	16mm/35mmFilm Production I (4)	F/TV 44A
F/TV 52B	16mm/35mm Film Production II (4)	F/TV 44B
F/TV 53	Nonlinear Editing (4)	F/TV 27
F/TV 55A	Beginning TV Studio Production (4)	F/TV 23
F/TV 63A	Location Recording and Sound Design (3)	F/TV 30
F/TV 63B	Audio Post Production (3)	F/TV 31
ICS 52A	Introduction to Peer Mentoring, Leadership, and Community Building (2)	ICS 2A
ICS 52B	Practicum in Peer Mentoring, Leadership, and Community Building (2)	ICS 2B

Fall 2017

ANTH 5	Magic, Science and Religion (4)
ECON 5	Behavioral Economics (4)
F/TV 1H	Introduction to Cinematic Arts – HONORS (4)
ICS 47	Introduction to Disability Studies (4)
KORE 2H	Elementary Korean (Second Quarter) – HONORS (5)
KORE 3H	Elementary Korean (Third Quarter) – HONORS (5)
SOC 29	Sociology of Structural Racism in the United States (4)
WMST 22	Asian American Pacific Islander Women (4)
WMST 29	Masculinities in US Culture and Society (4)

WMST 31   Women and Popular Culture (4)

Approved 11/8/16 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 1, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Simon Kang'a *(BH)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Holly Iong *(DASB)*
Ruben Abrica-Carrasco *(IC)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*

Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
        (Div. Dean Rep.)
Zack Judson
        (Content Review Liaison)
Lorrie Ranck
        (Admin. Co-chair, tie vote)
Renee Augenstein
        (Articulation Officer)

Ram Subramanian
        (Co-Chair, tie-vote)
Mary Clark-Tillman
        (Curr. Coordinator/nv)
Mi Chang
        (Curr. Secretary/nv)
Iris Johnson
        (Curr. Office Assistant/nv)

ABSENT:
Mike Appio *(AT),* Danielle Von Matt *(PE)*

GUESTS:
Anu Khanna

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Ellis/Woodbury) – with no amendments.

2. **APPROVAL OF MINUTES:**
   a. October 18, 2016 Minutes – **APPROVED** – (M/S/C—Woodbury/Ellis) – without any amendments.
   b. October 25, 2016 Minutes – **APPROVED** – (M/S/C—Woodbury/Gillette) – without any amendments.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have <u>one week</u> from the date of the conditional approval to submit the final version.

   Final version is due on November 8, 2016.

a.	**APPROVED, effective Winter 2017: WMST 1** Initiator: Marc Coronado Title: Introduction to Women's Studies Full Distance Learning

DRAFT

	Approved Curriculum Consensus Vote Items: NONE
b.	**APPROVED, effective Fall 2017: ESCI 20** Initiator: Alicia de Toro Title: Introduction to Biodiversity Technical clean up De Anza GE request: ESGC **Approved Curriculum Consensus Vote Items: NONE**
c.	**APPROVED, effective Fall 2017: ESCI 30** Initiator: Alicia de Toro Title: Conservation Biology Technical clean up De Anza GE ESGC **Approved Curriculum Consensus Vote Items: NONE**
d.	**APPROVED, effective Fall 2017: DMT 90** Initiator: Mike Appio Title: Print Reading and Machine Shop Calculations Unit(s): 4.5 Hour(s): lec=4.5 5-year review w/ requisites Course in existing degree/certificate CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.A – Needs criteria for evaluating objective. 2. Required: Topic V.A and V.B – Use higher level Bloom's Taxonomy. 3. Recommended: Course Justification – Third element which includes 'inspection and conventional/cnc machining" – clarify and make distinct from DMT 90 and DMT 91. 4. Recommended: Topic IV – Review and make it consistent with DMT 91 and 93.
e.	**APPROVED, effective Fall 2017: DMT 91** Quarter 1st offered: Fall 2017 Initiator: Mike Appio Title: Dimensional Metrology Unit(s): 4.5 Hour(s): lec=4.5 New course w/ requisites Stand-alone course (Permanent) Stand-alone course (New certificate/degree in the future) CSU Transferable

	Approved Curriculum Consensus Vote Items: 1. Required: Topic V.A and V.D – Use higher level Bloom's Taxonomy. 2. Technical Required Cleanup: Cover Sheet – Change the first quarter offered to 'Fall 2017'. 3. Recommended: Topic IV – Review and make it consistent with DMT 90 and 93. 4. Recommended: Course Justification – Third element 'inspection and conventional/cnc machining" – clarify and make distinct from DMT 91.
f.	**APPROVED, effective Fall 2017: DMT 93** Quarter 1st offered: Fall 2017 Initiator: Mike Appio Title: Introduction to Quality Assurance Unit(s): 4 Hour(s): lec=4 New course w/ requisites Stand-alone course (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – State "None". 2. Required: Topic V.A and V.C – Use higher level Bloom's Taxonomy. 3. Required: Topic V – Sort and sync. 4. Technical Required Cleanup: Cover Sheet – Change the first quarter offered to 'Fall 2017. 5. Recommended: SLO #3 – Start with a verb. 6. Recommended: Topic IV – Review and make it consistent with DMT 90 and 91. 7. Recommended: Topic V.E.4 – Make a complete sentence or remove.

5. **OTHER BUSINESS**:

   a. Progression Discussion:
      • What kind of progression should we see and how much can overlap is acceptable in a course outline of record? KNES courses from a couple of weeks ago had similar content and progression was there but not very obvious. POLI 15, 16, 17 – also had overlapping content.
      • What should we expect from courses that have a sequence or from within the same department?
      • Anu Khanna is here to provide history as the previous co-chair.
         o Before Repeatability was repealed. The guidance for courses that were not repeatable or in a sequence needed to have separate SLO's and show progression in Topic V – Expanded Objectives, which needed to show different content. Also, GE courses which had similar/overlapping content was as acceptable because these were intros to the discipline and also needed for articulation.
         o Then repeatability was taken away by the State and the introduction of families. The state provided minimal guidelines. They stated that a course had to have different SLO's that show progression and Topic V needed to

show progression (but not necessarily in every objective).
- Based on this discussion, a motion was made, "As long as there is sufficient differentiation or progress within the main emphasis of a course as defined by the initiator, repetition of foundational or tangential content will be approved by the Curriculum Committee for inclusion in a course." – **APPROVED** – (M/S/C—Woodbury/Joplin).

b. Final Exam Clarification:
- It was clarified that the final exam can be in Topic VI.
- The final exam had to be in Topic VIII. As long as 'final exam' was in the topic, criteria is not needed.

Approved 11/15/16 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 8, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Aimee Gillette *(CA)*
Lydia Botsford *(CB)*
Holly Iong *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Sridevi Lakshmanan *(SE)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
   (Div. Dean Rep.)
Zack Judson
   (Content Review Liaison)

Renee Augenstein
   (Articulation Officer)
Ram Subramanian
   (Co-Chair, tie-vote)
Mi Chang
   (Curr. Secretary/nv)
Iris Johnson
   (Curr. Office Assistant/nv)

ABSENT:

Ruben Abrica-Carrasco *(IC)*, Erik Woodbury *(PS)*, Terry Ellis *(SS)*, Lorrie Ranck *(Admin. Co-chair, tie vote)*,

GUESTS:

Mary Pape, Monica Sheirich

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Appio) – with this amendment:
   a. Add Other Business item a: Revised Certificate or Degree Form.
   b. Add Other Business item b: New Certificate or Degree Form.
   c. Add Other Business item C: New AAT/AST Degree Form.

2. **APPROVAL OF MINUTES:**
   a. November 1, 2016 Minutes – **APPROVED** – (M/S/C—Gainer/Von Matt) – without any amendments.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2017:** Dear Curriculum Committee:

      To the curriculum committee at De Anza College. The Creative Arts Department is requesting the change in name for two of our courses.

      • Number change from ARTS 53A to ARTS 53
      • Number and title change from ARTS 53B to ARTS 54 and title change from 'Introduction to Visual Technology II' to 'Visual Technology II'

      Thank you,

      - Signed by Marco Marquez, Instructor of Graphic and Interactive Design
      Signed by Nancy Canter, Dean of Creative Arts

4. **ACTION CALENDAR:**

*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have <u>one week</u> from the date of the conditional approval to submit the final version.

<u>**Final version is due on November 15, 2016.**</u>

a.	**APPROVED, effective Winter 2017: CIS 74** Initiator: Mary Pape Title: Computer Software Quality Assurance Full Distance Learning **Approved Curriculum Consensus Vote Items: NONE**
b.	**APPROVED, effective Fall 2017: CIS 2** Initiator: Spera Georgiou Title: Computers and the Internet in Society Unit(s): 4 Hour(s): lec=4 5-year review w/ requisites Course in existing degree/certificate Course proposed for De Anza General Education CSU Transferable UC Transferable De Anza GE CSU Breadth GE Full Distance Learning Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – State "None". 2. Required: Topic IV – Clarify the facility. 3. Required: Topic VIII.B – Clarify the last sentence or remove. 4. Recommended: Course Justification – Remove the last sentence, as it is not needed.
c.	**APPROVED, effective Fall 2017: CIS 22A** Initiator: Mary Pape Title: Beginning Programming Methodologies in C++ Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable UC Transferable Full Distance Learning

	Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Technical Required Cleanup: Coversheet – Add that it is also C-ID Compliant. 2. Required: Course Justification – Clarify the student need of the course to address the uniqueness of this course. 3. Required: Topic IX.A.3 – Verify the title of the book and if it should be the 10th edition 2016. 4. Recommended: Course Justification – Remove the last sentence, as it is not needed.
d.	**APPROVED, effective Fall 2017: CIS 22B** Initiator: Mary Pape Title: Intermediate Programming Methodologies in C++ Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable UC Transferable Full Distance Learning Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Technical Required Cleanup: Coversheet – Add that it is also C-ID Compliant. 2. Required: Course Justification – Clarify the student need of the course to address the uniqueness of this course. 3. Required: Topic IV – Clarify that a computer lab is needed and not just a single computer. 4. Required: Topic IX.A.3 – Verify the title of the book and if it should be the 10th edition 2016. 5. Recommended: Course Justification – Remove the last sentence, as it is not needed.
e.	**APPROVED, effective Fall 2017: CIS 22BH** Initiator: Mary Pape Title: Intermediate Programming Methodologies in C++ - HONORS Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable UC Transferable Full Distance Learning Hybrid Delivery

	Approved Curriculum Consensus Vote Items:
	1. Technical Required Cleanup: Coversheet – Add that it is also C-ID Compliant.
	2. Required: Course Justification – Clarify the student need of the course to address the uniqueness of this course.
	3. Required: Topic IV – Clarify that a computer lab is needed and not just a single computer.
	4. Required: Topic IX.A.3 – Verify the title of the book and if it should be the 10th edition 2016.
	5. Recommended: Course Justification – Remove the last sentence, as it is not needed.
f.	**APPROVED, effective Fall 2017: CIS 22C** Initiator: Delia Garbacea Title: Data Abstraction and Structures Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable UC Transferable Full Distance Learning Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Technical Required Cleanup: Coversheet – Add that it is also C-ID Compliant. 2. Required: Course Justification – Clarify the student need of the course to address the uniqueness of this course. 3. Required: Topic VIII.C – Add criteria for evaluation.
g.	**APPROVED, effective Fall 2017: CIS 22CH** Initiator: Delia Garbacea Title: Data Abstraction and Structures - HONORS Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable UC Transferable Full Distance Learning Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Technical Required Cleanup: Coversheet – Add that it is also C-ID Compliant. 2. Required: Course Justification – Clarify the student need of the course to address the uniqueness of this course.

h.	**APPROVED, effective Fall 2017: CIS 36A**
	Initiator: Sukhjit Singh
	Title: Introduction to Computer Programming Using Java
	Unit(s): 4.5 Hour(s): lec=4, lab=1.5
	
	5-year review w/ requisites
	C-ID Compliance
	Course in existing degree/certificate
	CSU Transferable
	UC Transferable
	Full Distance Learning
	Hybrid Delivery
	
	<u>Approved Curriculum Consensus Vote Items:</u>
	   1. Required: Course Justification – Edit to include only the necessary elements.
	   2. Required Topic V.A – In order to meet C-ID – Needs to be edited to say, "history of the programming language and the differences between procedural and object oriented programming.
	   3. Required: Topic IX.A.1 – Match the entry from CIS 36B's Topic IX.A.1.

i.	**APPROVED, effective Fall 2017: CIS 36B** Initiator: Sukhjit Singh Title: Intermediate Problem Solving in Java Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-year review w/ requisites C-ID Compliance Course in existing degree/certificate CSU Transferable Full Distance Learning Hybrid Delivery **<u>Approved Curriculum Consensus Vote Items:</u>** 1. Required: Course Justification – Edit to include only the necessary elements.
j.	**APPROVED, effective Fall 2017: CIS 75A** Initiator: Spera Georgiou Title: Internet Concepts and TCP/IP Protocols Unit(s): 5 Hour(s): lec=5 5-year review w/ requisites Course in existing degree/certificate CSU Transferable Full Distance Learning Hybrid Delivery **<u>Approved Curriculum Consensus Vote Items:</u>** 1. Required: Topic IX.A.1 – Verify that there is a 5th edition 2016.

k.	**APPROVED, effective Fall 2017: SPED 230, R-Z** Initiator: Monica Sheirich Title: Vocational Interests and Aptitudes Unit(s): 1-10 Hour(s): lab=3-30 Repeat: yes 5-year review w/ requisites Stand-alone course (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add the third element that addresses the uniqueness of this course. 2. Required: Topic IX.A.1 – Update to newer, 3rd edition 2015. 3. Required: Topic IX.A.2 – Add that it is the 6th edition. 4. Required: Topic IX.A.3 – Update to the year 2017. 5. Required: Topic IX.A.4 – Add that it is the 5th edition.
l.	**APPROVED, effective Fall 2017: SPED 231, R-Z** Initiator: Monica Sheirich Title: Workforce Skills Unit(s): 1-10 Hour(s): lab=3-30 Repeat: yes 5-year review w/ requisites Stand-alone course (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add the third element that addresses the uniqueness of this course. 2. Required: Topic IX.A.1 – Add that it is the 9th edition. 3. Required: Topic IX.A.2 – Update to the year 2017.
m.	**APPROVED, effective Fall 2017: SPED 232, R-Z** Initiator: Monica Sheirich Title: Workplace Culture Unit(s): 1-10 Hour(s): lab=3-30 Repeat: yes 5-year review w/ requisites Stand-alone course (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add the third element that addresses the uniqueness of this course.
n.	**APPROVED, effective Fall 2017: SPED 233, R-Z** Initiator: Monica Sheirich

	Title: Professional Conduct Unit(s): 1-10 Hour(s): lab=3-30 Repeat: yes 5-year review w/ requisites Stand-alone course (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add the third element that addresses the uniqueness of this course.

o.	**APPROVED, effective Fall 2017: SPED 234, R-Z**
	Initiator: Monica Sheirich
	Title: Civic Responsibility
	Unit(s): 1-10 Hour(s): lab=3-30
	Repeat: yes
	
	5-year review w/ requisites
	Stand-alone course (Permanent)
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Add the third element that addresses the uniqueness of this course.
	   2. Required: Topic V.D.a, b and c needs to be moved under V.1, 2, 3 or 4 or moved out as V.6, 7 and 8.

p.	**APPROVED, effective Fall 2017: SPED 235, R-Z** Initiator: Monica Sheirich Title: Transition to Campus Unit(s): 1-10 Hour(s): lab=3-30 Repeat: yes 5-year review w/ requisites Stand-alone course (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add the third element that addresses the uniqueness of this course.

5. **OTHER BUSINESS**:
   a. Revised Certificate or Degree Form – Minor revisions were done and will be updated as of November 2016 – **APPROVED** – (M/S/C—Joplin/Appio).
   b. New Certificate or Degree Form – Minor revisions were done and will be updated as of November 2016 – **APPROVED** – (M/S/C—Joplin/Appio).
   c. New AAT/AST Degree Form – Minor revisions were done and will be updated as of November 2016 – **APPROVED** – (M/S/C—Joplin/Appio).
   d. A discussion occurred over the SPED courses approved today over the use of the word,

'rubric' as criteria in Topic VIII. A motion was made to have "'rubric' be acceptable to be used as criteria in Topic VIII" – **APPROVED** – (M/S/C—Wilkins-Greene/Appio).

Approved 11/29/16 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 15, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Holly Iong *(DASB)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Erik Woodbury *(PS)*

Mary Bennett *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
　(Div. Dean Rep.)
Lorrie Ranck
　(Admin. Co-chair, tie vote)

Renee Augenstein
　(Articulation Officer)
Ram Subramanian
　(Co-Chair, tie-vote)
Mi Chang
　(Curr. Secretary/nv)
Iris Johnson
　(Curr. Office Assistant/nv)

ABSENT:

Simon Kang'a *(BH),* Ruben Abrica-Carrasco *(IC),* Danielle Von Matt *(PE)*, Zack Judson *(Content Review Liaison),*

GUESTS:

Dave Capitola, Mayra Cruz, Alex Swanner, Diana Alves de Lima

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Woodbury) – with this amendment:
   a. Add Action Calendar item I: ESL 252 – Hybrid Request.

2. **APPROVAL OF MINUTES:**
   a. November 8, 2016 Minutes – **APPROVED** – (M/S/C—Gainer/Gillette) – without any amendments.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have <u>one week</u> from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON NOVEMBER 22, 2016

a.	**APPROVED, effective Winter 2017: ICS 4** Initiator: Meghan Kensler Title: Race, Ethnicity and Inequality Hybrid Delivery **Approved Curriculum Consensus Vote Items: NONE**

b.	**APPROVED, effective Winter 2017: ICS 29** Initiator: Meghan Kensler Title: Cultural Pluralism and American Law and Justice Cross-List: ADMJ 29 Full Distance Learning Hybrid Delivery **Approved Curriculum Consensus Vote Items: NONE**
c.	**APPROVED, effective Fall 2017: ACCT 66** Initiator: Michael Gough Title: Cost Accounting Unit(s): 5 Hour(s): lec=5 5-year review w/ requisites Course in existing degree/certificate CSU Transferable Full Distance Learning Hybrid Delivery **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – State, "None".

d.	**APPROVED, effective Fall 2017: ACCT 73**
	Initiator: Michael Gough
	Title: Fraud Detection and Deterrence
	Unit(s): 5 Hour(s): lec=5
	
	5-year review w/ requisites
	Course in existing degree/certificate
	CSU Transferable
	Full Distance Learning
	Hybrid Delivery
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic IX – Sort.
	   2. Recommended: Topic VIII.A – Split by adding another sub-topic.
	   3. Recommended: Topic IX – Add the first name of the author.

e.	**APPROVED, effective Fall 2017: ACCT 74** Quarter 1st offered: Fall 2017 Initiator: Michael Gough Title: Accounting Ethics Unit(s): 5 Hour(s): lec=5 New course w/ requisites

	Course in existing degree/certificate CSU Transferable Full Distance Learning **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – State that it is "CSU transferable". 2. Required: Topic III – State, "None". 3. Required: Topic IV – State, "None". 4. Required: Topic V – Sort and sync. 5. Required: Topic VI – Needs to be in proper outline format. 6. Required: Topic VIII – Needs to be in proper outline format. 7. Required: Topic IX – Needs to be in proper outline format. 8. Required: Topic IX – First book – Verify the publication year as 2011. 9. Required: Topic IX – Second book – Update to the 7th edition. 10. Recommended: Topic VIII.A – Split by adding another sub-topic.
f.	**APPROVED, effective Fall 2017: AUTO 64HP** Initiator: Dave Capitolo Title: High Performance Engine Preparation Unit(s): 9 Hour(s): lec=9 5-year review w/ requisites Course in existing degree/certificate CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable and/or that it is a CTE course.
g.	**APPROVED, effective Fall 2017: C D 56** Initiator: Mayra Cruz Title: Understanding and Working with English Learners Unit(s): 3 Hour(s): lec=3 Cross-List: Delete EDUC 56 5-year review w/ requisites Course in existing degree/certificate CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII – Add criteria where applicable. For example, if 'rubric' is used then, 'rubric developed to evaluate…" 2. Required: Topic IX.A.1 – Update with newer, 2nd edition 2009. 3. Required: Topic IX.A.2 – Update with newer, 5th edition 2011. 4. Recommended: Topic VIII – Simplify.
h.	**APPROVED, effective Fall 2017: C D 73** Initiator: Mayra Cruz/Julie Kurtz

	Title: Early Childhood Mental Health
	Unit(s): 3 Hour(s): lec=3
	Cross-List: Delete EDUC 73
	
	5-year review w/ requisites
	Course in existing degree/certificate
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic V.F – Correct to be in proper outline format.
	  2. Required: Topic VIII – Add criteria where applicable. For example, if 'rubric' is used then, 'rubric developed to evaluate…"
	  3. Recommended: Topic VIII – Simplify.

i.	**APPROVED, effective Fall 2017: C D 74**
	Initiator: Rachel Talamantez
	Title: Early Childhood Mental Health Seminar and Fieldwork
	Unit(s): 3 Hour(s): lec=2, lab=3
	Cross-List: Delete EDUC 74
	
	5-year review w/ requisites
	Course in existing degree/certificate
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Course Justification – Add that it is CSU transferable.
	  2. Required: Topic VIII – Add criteria where applicable. For example, if 'rubric' is used then, 'rubric developed to evaluate…"
	  3. Recommended: Topic VIII – Simplify.

j.	**APPROVED, effective Fall 2017: LIB 1**
	Initiator: Alex Swanner
	Title: Library Research Skills
	Unit(s): 1 Hour(s): lec=1
	
	5-year review w/ requisites
	Course in existing degree/certificate
	CSU Transferable
	UC Transferable
	Full Distance Learning
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic III – State, "None".
	  2. Required: Topic IV – State, "None".
	  3. Required: Topic V.F – Use higher level Bloom's Taxonomy.
	  4. Required: Topic VIII.A – Include criteria for analysis.

k.	**APPROVED, effective Fall 2017: LRNA 98**

	Initiator: Diana Lves de Lima Title: Tutor Training for Math/Science Tutors Unit(s): 1 Hour(s): lec=1 5-year review w/ requisites Stand-alone course (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items: NONE**
I.	**APPROVED, effective Winter 2017: ESL 252** Initiator: Meghan Kensler Title: Race, Ethnicity and Inequality Hybrid Delivery **Approved Curriculum Consensus Vote Items: NONE**

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 29, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Simon Kang'a *(BH)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Holly Iong *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Mary Bennett *(SE)*
Natasha Joplin *(ST & FA Rep)*
Lorrie Ranck
　　　(Admin. Co-chair, tie vote)

Renee Augenstein
　　　(Articulation Officer)
Ram Subramanian
　　　(Co-Chair, tie-vote)
Mi Chang
　　　(Curr. Secretary/nv)
Iris Johnson
　　　(Curr. Office Assistant/nv)

ABSENT:

Mike Appio *(AT),* Ruben Abrica-Carrasco *(IC),* Terry Ellis *(SS)*, Carolyn Wilkins-Greene *(Div. Dean Rep.),*
Zack Judson *(Content Review Liaison)*

GUESTS:

Susan Tavernetti, Cecilia Deck, Tracy Chung-Tabangcura

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Lisha/Joplin) – with no amendments.

2. **APPROVAL OF MINUTES:**
   a. November 15, 2016 Minutes – **APPROVED** – (M/S/C—Woodbury/Gillette) – without any amendments.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON DECEMBER 6, 2016

a.	**TABLED: ANTH 1L** Initiator: Ameeta Tiwana Title: Physical Anthropology Laboratory Unit(s): 1　　Hour(s): lab=3 5-Year Review Course in existing Certificate/Degree

	Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Curriculum Consensus Vote Items:** 1. NOTE: TABLED – Initiator not present.
b.	**TABLED: ANTH 64, X-Z** Quarter 1st offered: Fall 2017 Initiator: Ameeta Tiwana Title: Anthropology Internships Unit(s): 1-4 Hour(s): lab=3-12 New Course Course in existing Certificate/Degree CSU Transferable **Curriculum Consensus Vote Items:** 1. NOTE: TABLED – Initiator not present.

c.	**APPROVED, effective Fall 2017: ESL 6 – TABLED from 10/18/16**
	Initiator: Clara Lam
	Title: Critical Reading and Research for Writing
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic V.C.1.a – Clarify and be more specific.
	   2. Required: Topic VI.B.5 and VI.C.2 are the same. Need to differentiate the two (i.e. add the word, 'written' to VI.B.5 and add the word, 'oral' to VI.C.2).

d.	**APPROVED, effective Fall 2017: F/TV 52A** Initiator: Aimee Gillette Title: 16mm/35mm Film Production I Unit(s): 4 Hour(s): lec=3.5, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items: NONE**
e.	**APPROVED, effective Fall 2017: F/TV 52B** Initiator: Aimee Gillette

	Title: 16mm/35mm Film Production II Unit(s): 4 Hour(s): lec=3.5, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items: NONE**

f.	**APPROVED, effective Fall 2017: F/TV 56A**
	Quarter 1st offered: Fall 2017
	Initiator: Aimee Gillette
	Title: Introduction to Visual Effects and Color Grading
	Unit(s): 4 Hour(s): lec=3.5, lab=1.5
	
	New Course
	Course in existing Certificate/Degree
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Make the sentences present tense.
	   2. Recommended: Topic V.A – Use a higher-level Bloom's taxonomy.

g.	**APPROVED, effective Fall 2017: F/TV 65** Initiator: Milena Grozeva Title: Current Practices in the Film/Video Profession Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sort and sync.
h.	**APPROVED, effective Fall 2017: F/TV 71G** Quarter 1st offered: Fall 2017 Initiator: Susan Tavernetti Title: Introduction to 3D Computer Animation: Modeling Unit(s): 4 Hour(s): lec=3, lab=3 New Course Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII – Add a final exam sub-topic.

i.	**APPROVED, effective Fall 2017: F/TV 82A (New # F/TV 71H)**
	Initiator: Susan Tavernetti
	Title: Introduction to 3D Computer Animation: Character Motion
	Unit(s): 4 Hour(s): lec=3, lab=3
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic VIII – Add a final exam sub-topic.
	   2. NOTE: Objectives were removed and moved to the new course F/TV 71G. The unit and hours remain, as the same amount of time is still needed to cover the material that is left in the course.

j.	**APPROVED, effective Fall 2017: JOUR 80**
	Quarter 1st offered: Fall 2017
	Initiator: Cecilia Deck
	Title: Introduction to Public Relations
	Unit(s): 4 Hour(s): lec=4
	
	New Course
	Course in existing Certificate/Degree
	CSU Transferable
	Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – State that "it is" on the Journalism AA-T and AA Degree.
	   2. Required: Topic III – State, "None".
	   3. Required: Topic IV – State, "None".
	   4. Required: Topic VI – Sort.
	   5. Required: Topic VI – Clarify the sub-topics as assignments rather then objectives.
	   6. Required: Topic IX.A.1 – Update with newer, 11th edition 2015.
	   7. Required: Topic IX.A.2 – Update with newer, 8th edition 2014.
	   8. Required: Topic IX.A.3 – Update with newer, 11th edition 2013
	   9. Required: Topic IX.A.4 – Add that it is the 4th edition.
	  10. Technical Required Cleanup – Add that it is C-ID Compliance.
	  11. Recommended: SLO – Reduce or consolidate the amount of SLO's as all of them will need to be assessed.

k.	**APPROVED, effective Fall 2017: PEA 1, X-Z – TABLED from 10/18/16** Initiator: Mary Bennett Title: Adapted Total Fitness Unit(s): .5-2 Hour(s): lab=1.5-6 Repeat: yes

	5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items: NONE**
l.	**APPROVED, effective Fall 2017: PEA 2, X-Z – TABLED from 10/18/16** Initiator: Mary Bennett Title: Adapted Strength Development Unit(s): .5-2 Hour(s): lab=1.5-6 Repeat: yes 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items: NONE**
m.	**APPROVED, effective Fall 2017: PEA 4, X-Z – TABLED from 10/18/16** Initiator: Tom Beggs Title: Adapted Cardiovascular Training Unit(s): .5-2 Hour(s): lab=1.5-6 Repeat: yes 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items: NONE**

Approved 1/17/17 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, December 6, 2016
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Aimee Gillette *(CA)*
Lydia Botsford *(CB)*
Ruben Abrica-Carrasco *(IC)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Erik Woodbury *(PS)*

Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
    (Div. Dean Rep.)
Lorrie Ranck
    (Admin. Co-chair, tie vote)

Renee Augenstein
    (Articulation Officer)
Ram Subramanian
    (Co-Chair, tie-vote)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Simon Kang'a *(BH)*, Holly Iong *(DASB)*, Danielle Von Matt *(PE)*, Zack Judson *(Content Review Liaison)*,

GUESTS:

Maureen Miramontes

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Ellis/Chang) – with this amendment:
   a. Add Other Business item Z: Anthropology Associates of Arts for Transfer – Revised Certificate/Degree.

2. **APPROVAL OF MINUTES:**
   a. November 29, 2016 Minutes – **APPROVED** – (M/S/C—Appio/Joplin) – with these amendment: Add Tracy Chung Tabangcura as a guest.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON DECEMBER 13, 2016

a.	**APPROVED, effective Fall 2017: Accounting** - Certificate of Achievement Revised Certificate/Degree 26 **Approved Curriculum Consensus Vote Items: NONE**

b.	**APPROVED, effective Fall 2017:** **Accounting** - Certificate of Achievement-Adv. Revised Certificate/Degree 45 **Approved Curriculum Consensus Vote Items: NONE**
c.	**APPROVED, effective Fall 2017:** **Accounting** - Associate of Arts Revised Certificate/Degree 45 (90) **Approved Curriculum Consensus Vote Items: NONE**
d.	**APPROVED, effective Fall 2017:** **Communication Studies** - Certificate of Achievement Revised Certificate/Degree 20 **Approved Curriculum Consensus Vote Items: NONE**
e.	**APPROVED, effective Fall 2017:** **Communication Studies** - Associate of Arts Revised Certificate/Degree 45 (90) **Approved Curriculum Consensus Vote Items: NONE**
f.	**APPROVED, effective Fall 2017:** **Film/TV: Animation** - Associate of Arts Revised Certificate/Degree 48 (90) **Approved Curriculum Consensus Vote Items: NONE**
g.	**APPROVED, effective Fall 2017:** **Film/TV: Production** - Certificate of Achievement Revised Certificate/Degree 24 **Approved Curriculum Consensus Vote Items: NONE**
h.	**APPROVED, effective Fall 2017:** **Film/TV: Production** - Certificate of Achievement-Adv. Revised Certificate/Degree 44-44.5 **Approved Curriculum Consensus Vote Items: NONE**
i.	**APPROVED, effective Fall 2017:** **Film/TV: Production** - Associate of Arts Revised Certificate/Degree 44-44.5 (90)

	Approved Curriculum Consensus Vote Items: NONE
j.	**APPROVED, effective Fall 2017: Film/TV: Screenwriting** - Associate of Arts Revised Certificate/Degree 48 (90) **Approved Curriculum Consensus Vote Items: NONE**
k.	**APPROVED, effective Fall 2017: Graphic Design** - Certificate of Achievement Revised Certificate/Degree 23 **Approved Curriculum Consensus Vote Items: NONE**
l.	**APPROVED, effective Fall 2017: Graphic Design** - Certificate of Achievement-Adv. Revised Certificate/Degree 54 **Approved Curriculum Consensus Vote Items: NONE**
m.	**APPROVED, effective Fall 2017: Graphic Design** - Associate of Arts Revised Certificate/Degree 54 (90) **Approved Curriculum Consensus Vote Items: NONE**
n.	**APPROVED, effective Fall 2017: Humanities** - Certificate of Achievement New Certificate/Degree 20 **Approved Curriculum Consensus Vote Items: NONE**
o.	**APPROVED, effective Fall 2017: Quality Control Technician** - Certificate of Achievement New Certificate/Degree 22 **Approved Curriculum Consensus Vote Items: NONE**
p.	**APPROVED, effective Fall 2017: Women's Studies** - Certificate of Achievement New Certificate/Degree 24 **Approved Curriculum Consensus Vote Items: NONE**

q.	**APPROVED, effective Fall 2017:** **HTEC 64A** Initiator: Maureen Miramontes Title: Clinical Laboratory Procedures I Unit(s): 1.5 Hour(s): lec=1, lab=2 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.2 – Change to 2016 to be the same as all the other courses for the same text/reference.
r.	**APPROVED, effective Fall 2017:** **HTEC 64B** Initiator: Maureen Miramontes Title: Clinical Laboratory Procedures II Unit(s): 3.5 Hour(s): lec=3.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items: NONE**
s.	**APPROVED, effective Fall 2017:** **HTEC 90G** Initiator: Maureen Miramontes Title: Basic Patient Care Unit(s): 1.5 Hour(s): lec=1, lab=2 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – Remove the thermometer as it is provided for the student. 2. Required: Topic VIII.A – Add criteria for the evaluating objective.
t.	**APPROVED, effective Fall 2017:** **HTEC 90H** Initiator: Maureen Miramontes Title: Medical Office Sterile Technique Unit(s): 1.5 Hour(s): lec=1, lab=2 5-Year Review Course in existing Certificate/Degree CSU Transferable

	Approved Curriculum Consensus Vote Items: 1. Required: Topic VIII.A – Add criteria for evaluating objective.
u.	**APPROVED, effective Fall 2017: HTEC 101A** Initiator: Maureen Miramontes Title: Skill Building in Clinical Laboratory Procedures II Unit(s): 1 Hour(s): lab=3 5-Year Review Course in existing Certificate/Degree **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Add that it is the 6th edition.

v.	**APPROVED, effective Fall 2017: HTEC 101B**
	Initiator: Maureen Miramontes
	Title: Skill Building in Basic Patient Care
	Unit(s): 1 Hour(s): lab=3
	
	5-Year Review
	Course in existing Certificate/Degree
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic VII – Remove the word "homework" per State guidelines that a laboratory only course cannot have homework.
	   2. Required: Topic VIII.B – Add criteria for evaluating objective.

w.	**APPROVED, effective Fall 2017: HTEC 101E**
	Initiator: Maureen Miramontes
	Title: Skill Building in Medical Office Sterile Technique
	Unit(s): 1 Hour(s): lab=3
	
	5-Year Review
	Course in existing Certificate/Degree
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic IV – Remove references to 'smart classroom' and 'overhead projector' as they are not a special facilities need.
	   2. Required: Topic VII – Remove the word "homework" per State guidelines that a laboratory only course cannot have homework.
	   3. Required: Topic VIII.B – Add criteria for evaluating objective.

x.	**APPROVED, effective Fall 2017: HTEC 101L** Initiator: Maureen Miramontes

	Title: Intermediate Skill Building in Clinical Laboratory Procedures II Unit(s): 1 Hour(s): lab=3 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Add that it is the 6th edition.
y.	**APPROVED, effective Fall 2017: HTEC 101M** Initiator: Maureen Miramontes Title: Advanced Skill Building in Clinical Laboratory Procedures II Unit(s): .5 Hour(s): lab=1.5 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Add that it is the 6th edition.
z.	**APPROVED, effective Fall 2017: Associate in Arts in Anthropology for Transfer –** Associate of Arts-Transfer Revised Certificate/Degree 29-33 **Approved Curriculum Consensus Vote Items: NONE**

5. **OTHER BUSINESS**:
   a. Cross Process Change: For new courses (with the exception of new Honors courses) and courses that are increasing unit(s) and/or hour(s), a "Load and Seat Count Assignment Form" needed to be completed. This form was previously completed after the course was submitted to the Curriculum Office. The form will now be a part of the new course and course revision process to improve efficiency and speed the form completion.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, January 17, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Diane Pierce *(CA)*
Holly Iong *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Danielle Von Matt *(PE)*

Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
  (Content Review Liaison)
Lorrie Ranck
  (Admin. Co-chair, tie vote)

Renee Augenstein
  (Articulation Officer)
Ram Subramanian
  (Co-Chair, tie-vote)
Mi Chang
  (Curr. Secretary/nv)

ABSENT:

Simon Kang'a *(BH)*, Lydia Botsford *(CB)*, Scott Osborne *(CB)*, Ruben Abrica-Carrasco *(IC)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*,

GUESTS:

Ameeta Tiwana

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Woodbury/Gainer) – with this amendment:
   a. Pull item d. E S 80, X-Z.
   b. Pull item e. E S 85A.
   c. Pull item f. E S 85B.
   d. Pull item g. E S 95.
   e. Other Business item a. – Announcements.

2. **APPROVAL OF MINUTES:**
   a. December 6, 2016 Minutes – **APPROVED** – (M/S/C—Gainer/Woodbury) – without any amendments.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JANUARY 24, 2017

a.	**APPROVED, effective Spring 2017: INTL 22 – Effective Spring 2017** Initiator: Catie Cadge-Moore

	Title: History of Art: Arts of Africa, Oceania and Native North America Cross-List: ARTS 2J Online **Approved Curriculum Consensus Vote Items: NONE**

b.	**APPROVED, effective Fall 2017: ANTH 1L**
	Initiator: Ameeta Tiwana
	Title: Physical Anthropology Laboratory
	Unit(s): 1 Hour(s): lab=3
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Course Justification – Remove that it is a stand-alone course as it is not a stand-alone course. Add the GE information for the course. Add that it is CSU transferable.
	  2. Required: Topic VI – Change all references of "Attendance" to "Participation".
	  3. Required: Topic VII – Remove the word 'lecture' as a lab only course cannot reference this, per State requirements.
	  4. Required: Topic IX.A.1 and IX.A.3 – Add that it is the 2nd edition.
	  5. Required: Topic IX.A.5 – Add that it is the 7th edition.
	  6. Required Technical Cleanup – Add that it is "C-ID Compliant" on the cover sheet.
	  7. Recommended: SLO's 1, 2 and 4 – Begin with a verb.
	  8. Recommended: Topic V.A – Remove the last sentence, as it is repetitive.

c.	**APPROVED, effective Fall 2017: ANTH 64, X-Z**
	Quarter 1st offered: Fall 2017
	Initiator: Ameeta Tiwana
	Title: Anthropology Internships
	Unit(s): 1-4 Hour(s): lab=3-12
	
	New Course
	Course in existing Certificate/Degree
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Course Justification – State that it belongs on the Anthropology transfer degree.
	  2. Required: Requisite – Change ANTH 1, 1AH, 2, or 2AH to a prerequisite rather than an advisory. Initiator states that a student does need to have some knowledge of Anthropology in order to be successful in the internship course.

	3. Required: Topic VI.A needs to be aligned with Topic VIII. 4. Required Technical Cleanup: Change the matrix for ANTH 1, 1AH, 2 or 2AH to a prerequisite. 5. Recommended: Topic VIII.A – Add an Anthological perspective to the evaluation method.
d.	**PULLED: E S 80, X-Z** Initiator: Kristin Sullivan Title: California Field Studies Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Course in existing Certificate/Degree CSU Transferable
e.	**PULLED: E S 85A** Initiator: Alicia De Toro Title: California Native Plants and Animals Unit(s): 2 Hour(s): lec=2 5-Year Review Stand-Alone (Future Certificate/Degree) CSU Transferable
f.	**PULLED: E S 85B** Initiator: Alicia De Toro Title: Environmental Education Interpretative Training Unit(s): 2 Hour(s): lec=1, lab=3 5-Year Review Stand-Alone (Future Certificate/Degree) CSU Transferable
g.	**PULLED: E S 95** Initiator: Kristin Sullivan Title: Introduction to Environmental Careers Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable
h.	**APPROVED, effective Fall 2017: KNES 5A, 5AX – TABLED from 10/4/16** Initiator: Danielle Von Matt Title: Indoor Cycling Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review

	Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Recommended: Course Justification – Remove the last sentence, as it is not needed.
i.	**APPROVED, effective Fall 2017: KNES 6A, 6AX – TABLED from 10/4/16** Initiator: Danielle Von Matt Title: Aerobic Power Walking Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.A.1.c – Spell out "IVV". 2. Recommended: Course Justification – Remove the last sentence, as it is not needed.
j.	**APPROVED, effective Fall 2017: KNES 7A, 7AX – TABLED from 10/4/16** Initiator: Danielle Von Matt Title: Step Aerobics Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.A.a – Move appropriately to proper outline format. 2. Recommended: Course Justification – Remove the last sentence, as it is not needed.
k.	**APPROVED, effective Fall 2017: KNES 7G, 7GX – TABLED from 10/4/16** Initiator: Danielle Von Matt Title: Aerobic Exercise Hi-Low Impact Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE

	Approved Curriculum Consensus Vote Items: 1. Recommended: Course Justification – Remove the last sentence, as it is not needed.
I.	**APPROVED, effective Fall 2017: KNES 7H – TABLED from 10/4/16** Initiator: Danielle Von Matt Title: Aerobic Exercise Low Impact Unit(s): .5 Hour(s): lab=2 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the sentence beginning with, "This course differs from other…" as it is not needed. 2. Required: Topic V.A.a – Move appropriately to proper outline format. 3. Required: Topic V.C.a and V.C.b – Move appropriately to proper outline format.

5. **OTHER BUSINESS**:
    a. Announcements:
       - Welcome back to winter 2017.
       - The deadline for the upcoming fall 2018 courses is coming soon. The deadline is earlier then previous years because previously there was not enough time between the deadline and the last meeting in spring quarter to process and approve necessary courses in a timely matter. The new-tiered deadline structure is to ensure that all offices have ample time to review the courses due for revision.
       - In the upcoming meetings, there will be discussion on equity and how to infuse in equity in course outlines.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, January 31, 2017
EXTENDED MEETING: 2:30pm - 4:30pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Diane Pierce *(CA)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Ruben Abrica-Carrasco *(IC)*

Erik Woodbury *(PS)*
Mary Bennett *(SE)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
   (Div. Dean Rep.)
Zack Judson
   (Content Review Liaison)

Lorrie Ranck
   (Admin. Co-chair, tie vote)
Renee Augenstein
   (Articulation Officer)
Ram Subramanian
   (Faculty Co-Chair, tie-vote)
Mi Chang
   (Curr. Secretary/nv)

ABSENT:

Simon Kang'a *(BH),* Lydia Botsford *(CB),* Scott Osborne *(CB),* Terry Ellis *(SS)*

GUESTS:

William Roeder, Kristin Sullivan, Alicia De Toro, Dianna Martinez, Lucy Doan

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Joplin) – with no amendments.

2. **APPROVAL OF MINUTES:**
   a. January 17, 2017 Minutes – **APPROVED** – (M/S/C—Gainer/Pierce) – without any amendments.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2017: Date: January 22, 2017**

   Memo: Course Description change for all clinical practicum courses for MLT program.

   To: Curriculum Committee

   The following is for **HTEC 180, HTEC 183, HTEC 184 and HTEC 185**, effective fall 2017

   Current description reads:
   …..This practicum will be conducted at a clinical affiliate site that will be **assigned** by the MLT (Medical Laboratory Technician) Program Director. This course must be successfully completed in order to take the national exam and qualify for a California state license.

   Please change wording to:
   …This practicum will be conducted at a clinical affiliate site that will be **facilitated** by the MLT (Medical Laboratory Technician) Program Director. This course must be successfully completed in order to take the national exam and qualify for a California state license.

- signed by Patricia Buchner
- signed by Anita Kandula, Dean of Biological Health and Sciences Division

4. **ACTION CALENDAR:**

*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

<p style="text-align:center">FINAL VERSION IS DUE ON FEBRUARY 7, 2017</p>

a.	**APPROVED, effective Fall 2017: E S 58**
	Initiator: William Roeder
	Title: Introduction to Green Building
	Unit(s): 1 Hour(s): lec=1
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	Online
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Add that it is CSU transferable.
	   2. Required: Topic VIII.B – Indicate that this is the final exam.
	   3. Recommended: Course Justification – Edit to be more concise.

b.	**APPROVED, effective Fall 2017: E S 69**
	Initiator: William Roeder
	Title: Energy Management Within Your Organization
	Unit(s): 1 Hour(s): lec=1
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Add that it is CSU transferable.
	   2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add one.
	   3. Recommended: Course Justification – Edit to be more concise.

c.	**APPROVED, effective Fall 2017: E S 69A** Quarter 1st offered: Fall 2017 Initiator: William Roeder Title: Essentials of Facility Management Unit(s): 3 Hour(s): lec=3

	New Course Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Hours statement needs to be entered. 2. Required: Topic V – Sort and sync with Topic II. 3. Required: Topic V.D – Needs to be expanded with at least two sub-topics. 4. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 5. Required: Topic IX.A.3 – Change to 2015 publication year. 6. Recommended: Topic V.A.1, V.A.2 and V.A.3 – State more succinctly. 7. Recommended: SLO's – Begin with a verb.
d.	**APPROVED, effective Fall 2017: E S 70** Initiator: William Roeder Title: Introduction to Energy Management Technology Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 3. Required: Topic IX.A.4 – Update with newer, 3rd edition, 2016. 4. Recommended: Course Justification – Edit to be more concise.
e.	**APPROVED, effective Fall 2017: E S 71** Initiator: William Roeder Title: The Building Envelope Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic VI.C – Remove the word, 'possible' as it is not needed. 3. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 4. Required: Topic IX.A.4 – Remove as it is a duplicate.

	5. Recommended: Course Justification – Edit to be more concise.
f.	**APPROVED, effective Fall 2017: E S 72** Initiator: William Roeder Title: Heating, Ventilating and Air Conditioning (HVAC) Systems Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 3. Recommended: Course Justification – Edit to be more concise.
g.	**APPROVED, effective Fall 2017: E S 73** Initiator: William Roeder Title: Electric Motors and Drives Unit(s): 1 Hour(s): lec=1 5-Year Review Stand-Alone (Permanent) CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 3. Recommended: Course Justification – Edit to be more concise.
h.	**APPROVED, effective Fall 2017: E S 74** Initiator: William Roeder Title: Lighting Distribution Systems Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic V.B and V.C – Begin with a higher order Bloom's Taxonomy verb.

	3. Required: Topic V.C – State as an objective. 4. Required: Topic VI.C – Remove the word, 'possible' as it is not needed. 5. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 6. Required: Topic VIII.B – Remove the word, 'possible' as it is not needed. 7. Required: Topic IX.A.1 – Update with newer, 3rd edition, 2016. 8. Recommended: Topic V.A – Make the sections more concise. 9. Recommended: Course Justification – Edit to be more concise.
i.	**APPROVED, effective Fall 2017: E S 75** Initiator: William Roeder Title: Electric Power Systems Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 3. Required: Topic IX.A.1 – Update with newer, 3rd edition, 2016. 4. Recommended: Course Justification – Edit to be more concise.
j.	**APPROVED, effective Fall 2017: E S 78** Initiator: William Roeder Title: Energy Management Systems and Controls Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add that it is CSU transferable. 2. Required: Topic V.A.9 – Remove, as it is blank. 3. Required: Topic VII – Remove, "Lab Exercises" as it is a lecture course. 4. Required: Topic IX.A.4 – Remove, as it is a duplicate of IX.B.1. 5. Recommended: Course Justification – Edit to be more concise.
k.	**APPROVED, effective Fall 2017: E S 79** Initiator: William Roeder Title: Renewable and Alternative Energy Systems Unit(s): 1 Hour(s): lec=1

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5-Year Review
Course in existing Certificate/Degree
CSU Transferable
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Course Justification – Add that it is CSU transferable.
2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic.
3. Required: Topic IX.A.3 – Add that it is the 2nd edition.
4. Required: Topic IX.A.4 – Update with newer, 3rd edition, 2014.
5. Recommended: Course Justification – Edit to be more concise.

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APPROVED, effective Fall 2017: E S 80, X-Z – PULLED 1/17/17
Initiator: Kristin Sullivan
Title: California Field Studies
Unit(s): 1-4   Hour(s): lec=1-4

5-Year Review
Course in existing Certificate/Degree
CSU Transferable

Approved Curriculum Consensus Vote Items:
1. Required: Course Justification – Just remove the part of the sentence, "This course meets a student…" and just begin the sentence with the need of the course.
2. Required: Topic IV – State, "None".
3. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic.
4. Required: Topic IX.A.4 – Update with, "Baldwin, B.G., Goldman, D.H., and Vorobik, L.A. The Jepson Manual: Vascular Plants of California. Berkeley, CA, University of California Press, 2nd edition, 2012".
5. Recommended: SLO's – Begin with a verb.
6. Recommended: Topic VIII.A and VIII.B – Remove the word '(quiz)'.

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APPROVED, effective Fall 2017: E S 85A – PULLED 1/17/17
Initiator: Alicia De Toro
Title: California Native Plants and Animals
Unit(s): 2   Hour(s): lec=2

5-Year Review
Stand-Alone (Future Certificate/Degree)
CSU Transferable

Approved Curriculum Consensus Vote Items:
1. Required: Topic V – Remove the odd description right below the title of Topic V as it is already in Topic V.G.
2. Required: Topic VIII.C – Add that this is the final exam.

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	3. Recommended: SLO's – Begin with a verb.
n.	**APPROVED, effective Fall 2017: E S 85B – PULLED 1/17/17** Initiator: Alicia De Toro Title: Environmental Education Interpretative Training Unit(s): 2 Hour(s): lec=1, lab=3 5-Year Review Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – State that it is a stand-alone and a CSU transferable course. 2. Required: Topic VIII – Add a method of evaluation for the lesson plan from Topic VI.B. 3. Required: Topic VIII.C – Add that this is the final exam. 4. Required: Topic IX.A.1 – Update to 2010 year. 5. Recommended: Course Justification – Edit the need of the course to be more concise. 6. Recommended: SLO's – Begin with a verb.
o.	**APPROVED, effective Fall 2017: E S 95 – PULLED 1/17/17** Initiator: Kristin Sullivan Title: Introduction to Environmental Careers Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – State, "None". 2. Required: Topic VIII – Specify the final exam in one of the sub-topics or add a new sub-topic. 3. Recommended: Course Justification – Edit to be more concise. 4. Recommended: SLO's – Begin with a verb.
p.	**APPROVED, effective Fall 2017: KNES 11A, 11AX** Initiator: Danielle Von Matt Title: Cardio Kick Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE

	Approved Curriculum Consensus Vote Items: 1. Required: Topic V.A.8 – Stay consistent with the previous sections and put the year at the end. 2. Required: Topic VII – Remove or replace references to 'lecture' and 'homework' as a lab only course cannot reference this, per State requirements. 3. Required: Topic VIII.B and VIII.E – Add criteria for evaluating objectives. 4. Required: Topic VIII.C – Remove or replace reference to 'lecture' as a lab only course cannot reference this, per State requirements. 5. Recommended: Course Justification – Remove the last sentence, as it is not needed as all the required elements of a course justification have been addressed.
q.	**APPROVED, effective Fall 2017: KNES 12G** Initiator: Danielle Von Matt Title: Self-Defense Unit(s): .5 Hour(s): lab=2 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the part of the sentence that states, "This course differs from other courses taught" and just begin with the need of the course. 2. Required: Topic VII – Remove or replace references to 'lecture' and 'homework' as a lab only course cannot reference this, per State requirements. 3. Required: Topic VIII.B and VIII.C – Consolidate into one sub-topic. 4. Required: Topic VIII.C – Remove or replace references to 'lecture' as a lab only course cannot reference this, per State requirements. 5. Required: Topic VIII.D – Add criteria for evaluating objectives. 6. Required: Topic IX.A.1 – Update with newer, 12th edition 2015. 7. Recommended: Topic VI – Add some examples in each of the sections.
r.	**APPROVED, effective Fall 2017: KNES 15E, 15EX, 15EY** Initiator: Danielle Von Matt Title: Cardiovascular and Strength Training Unit(s): .5-1.5 Hour(s): lab=2-4.5 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Recommended: Course Justification – Remove the last sentence, as it is not needed as all the required elements have been addressed.

s.	**APPROVED, effective Fall 2017: KNES 19A, 19AX** Initiator: Danielle Von Matt Title: Strength Development Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add. 2. Required: Topic V.C – Order in appropriate outline format. 3. Required: Topic VII – Remove or replace references to 'lecture' and 'homework' as a lab only course cannot reference this, per State requirements. 4. Required: Topic VIII.C – Add criteria for evaluating objectives. 5. Recommended: SLO #3 – Begin with a verb. 6. Recommended: Topic VI.A.2 and VI.A.3 – Add some examples.
t.	**APPROVED, effective Fall 2017: KNES 25A, 25AX** Initiator: Danielle Von Matt Title: Stretching Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.E – Order in appropriate outline format. 2. Required: Topic VII – Remove or replace references to 'lecture' and 'homework' as a lab only course cannot reference this, per State requirements. 3. Required: Topic VIII.B and VIII.C – Remove or replace references to 'lecture' as a lab only course cannot reference this, per State requirements. 4. Required: Topic VIII.B – Add criteria for evaluating objectives.
u.	**APPROVED, effective Fall 2017: KNES 32A, 32AX** Initiator: Danielle Von Matt Title: Beginning Tennis Unit(s): .5-1 Hour(s): lab=2-3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC

	Approved Curriculum Consensus Vote Items: 1. Recommended: Course Justification – Remove the last sentence, as it is not needed as all the required elements have been addressed. 2. Recommended: Topic V.C – Removing the second sentence as it is already in the expanded description. 3. Recommended: Topic V.C.1.b.1, C.1.b.2 and C.1.b.3 – Update with more description to the people referenced.
v.	**APPROVED, effective Fall 2017: KNES 37E** Initiator: Danielle Von Matt Title: Indoor Soccer Unit(s): .5 Hour(s): lab=2 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – Remove 'classroom' as it is not a special facility need. 2. Required: Topic V.F – Needs to be in proper outline format.
w.	**APPROVED, effective Fall 2017: KNES 50AL** Initiator: Danielle Von Matt Title: Lifetime Wellness and Fitness Center Laboratory Unit(s): 1 Hour(s): lab=3 5-Year Review Course in De Anza GE CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topics II and V – Need to be synched.
x.	**APPROVED, effective Fall 2017: KNES 52** Initiator: Danielle Von Matt Title: Physical Stress Management Unit(s): 2 Hour(s): lec=2 5-Year Review Course in De Anza GE CSU Transferable De Anza GE & CSUGE Online **Approved Curriculum Consensus Vote Items:** **1.** Recommended: Consider the units of the course versus the number of objectives of the course.

Approved 3/7/17 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, March 7, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Diane Pierce *(CA)*
Ruben Abrica-Carrasco *(IC)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
    (Div. Dean Rep.)

Lorrie Ranck
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)
Ram Subramanian
    (Faculty Co-Chair, tie-vote)
Mary Clark-Tillman
    (Curr. Coordinator/nv)

ABSENT:

Lydia Botsford *(CB),* Scott Osborne *(CB),* Zack Judson *(Content Review Liaison),* Mi Chang *(Curr. Secretary/nv)*

GUESTS:

Russell Hong

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C―Woodbury/Gainer) – with this amendment:
   a. Action Calendar item e. HUMI 77W-Y: Pull per initiator request.

2. **APPROVAL OF MINUTES:**
   a. January 31, 2017 Minutes – **APPROVED** – (M/S/C―Gainer/Joplin) – without any amendments.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2018:** Memo
   DATE: December 5th, 2016

   TO: Curriculum Committee

   FROM: Speech Communication Department
        Shagun Kaur, Chair

   RE: Proposal to rename COMM 77W-Z and COMM 78W-Z.

   Request: Proposal to rename COMM 77W-Z from Special Individual Projects in Speech Communication to Special Individual Projects in Communication Studies and rename COMM 78W-Z from Special Topics in Speech Communication to Special Topics in Communication Studies.

   Justification:

1.   Over the last decade, the discipline has moved from being oratory centered to include courses in political, health and gender communication among others. We have therefore changed the title of our program from "Speech Communication" to "Communication Studies". All courses in the department will effective AY 16-17 carry have the suffix COMM instead of SPCH. We would like COMM 77W-Z and COMM 78W-Z to mirror the rest of our courses for continuity.

2.   COMM 77W-Z and COMM 78W-Z are mostly taken by our majors. Most regional and national institutions at the behest of National Associations in our field and Communication Transfer Model Curriculum taskforce have renamed their courses to Communication Studies. This change will therefore make it easier for our majors and transfer students to transfer; receive credits for their work; and effectively articulate their skills in today's job market.

3.   The proposed name change was unanimously approved by our department faculty.

Timing, Budget and Staff Implications:

1.   The name change has no staffing implications.

2.   In fall 2017 our department changes its name from "Speech Communication" to "Communication Studies". We also change the suffixes for all our courses from SPCH to COMM. These changes will require changes in the De Anza schedule and catalog. It would be beneficial, in terms of budget, to make the name change for COMM 77W-Z and COMM 78W-Z at the same time.

Courses to change from Speech Communication to Communication Studies in title and suffix

COMM 77W-Z
Old Title: Special Individual Projects in Speech Communication
New Title: Special Individual Projects in Communication Studies

COMM 78W-Z
Old Title: Special Topics in Speech Communication
New Title: Special Topics in Communication Studies

If you have questions please e-mail or call Shagun Kaur.

kaurshagun@fhda.edu
(408) 864-8381.
_____
Dr. Thomas Ray
Dean, LA Division

- Signed by Shagun Kaur
- Signed by Thomas Ray, Language Arts Division Dean

Approved 4/18/17 with no amendments.

4. **ACTION CALENDAR:**

   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON MARCH 14, 2017

a.	**APPROVED, effective Spring 2017: ICS 43 – Effective Spring 2017** Initiator: Meghan Kensler Title: Native American History Online **Approved Curriculum Consensus Vote Items: NONE**
b.	**APPROVED, effective Spring 2017: ICS 44 – Effective Spring 2017** Initiator: Meghan Kensler Title: Native American Religious Traditions Online **Approved Curriculum Consensus Vote Items: NONE**
c.	**APPROVED, effective Spring 2017: SPAN 5 – Effective Spring 2017** Initiator: Carmen Lizardi-Folley Title: Intermediate Spanish (Second Quarter) Online **Approved Curriculum Consensus Vote Items: NONE**
d.	**APPROVED, effective Fall 2018: COMM 77W-Z** Initiator: Russell Hong Title: Special Individual Projects in Communication Studies Unit(s): 1-4 Hour(s): lab=3-12 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Notes: Primary purpose of course is for students who are seeking to learn more about facilitation in communication studies. It also gives students additional training in communication studies.
e.	**PULLED: HUMI 77W-Y** Quarter 1st offered: Fall 2018

	Initiator: Sal Breiter Title: Special Projects in Humanities Unit(s): 1-3 Hour(s): lab=3-9 New Course Stand-Alone (Permanent) CSU Transferable **Curriculum Consensus Vote Items:** 1. Initiatory requested the course be put on another meeting.

f.	**APPROVED, effective Fall 2018: PHTG 1**
	Initiator: Diane Pierce
	Title: Basic Photography
	Unit(s): 3 Hour(s): lec=2, lab=3
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable & UC Transferable
	
	Approved Curriculum Consensus Vote Items:
	   1. Recommended: Topic IX.A.2 – Verify the subtitle is up-to-date and correct if necessary.
	   2. Note: Content has not changed; minor additions to Topic VIII; updates to Topic IX.

g.	**APPROVED, effective Fall 2018: PHTG 2** Initiator: Diane Pierce Title: Intermediate Photography Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Note: Content has not changed; minor additions to Topic VIII; updates to Topic IX.
h.	**APPROVED, effective Fall 2018: PHTG 4** Initiator: Diane Pierce Title: Introduction to Digital Photography Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable

Approved Curriculum Consensus Vote Items: 1. Required: Course Justification – Remove the last sentence. 2. Required: Topic V.C.2.d – Is empty, add content or remove to proper outline format. 3. Note: Content has very little change; updates to Topic IX.

5. **OTHER BUSINESS**:
   a. Equity in a Course Outline of Record – The CC Faculty Co-chair, Ram Subramanian, presented a slide show on the ten topics our college requires in a course outline of record. Part of his presentation was a mini-training for CC reps on what exactly the committee should be looking for in each topic as we review each course outline of record, so that we remain consistent. The other part of his presentation included suggestions on specific topic areas in the course outline of record where curriculum initiators could better incorporate 'equity' objectives - these areas were topics VI., VII., and VIII. The CC agreed that the areas suggested were best in incorporating 'equity'.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, April 18, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
    (Content Review Liaison)

Lorrie Ranck
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Ruben Abrica-Carrasco *(IC)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*, Ram Subramanian *(Faculty Co-Chair, tie-vote)*

GUESTS:

Sal Breiter, Dan Salah, Manny Cappello

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Joplin) – with this amendment:
   a. Edit Action Calendar item yy. – Change units to '28-30 units'.
   b. To the Note at the bottom of the Action Calendar items – add 'aaa' as an exception to the list.
   c. Other Business item a – Remove.
   d. Change the final version due date to 5/2/17.

2. **APPROVAL OF MINUTES:**
   a. March 7, 2017 Minutes – **APPROVED** – (M/S/C—Joplin/Gainer) – without any amendments.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2018:** Memo

   March 27, 2017

   To: Curriculum Committee

   Cc: Anita Kandula, Dean of Biological, Health and Environmental
       Maureen Miramontes

   Re: Program Status Change HTEC 77, X-Y, to be effective fall 2018

   HTEC 77, X-Y is not program applicable as it is not a GE nor belongs on a certificate/degree. It is

being changed to a stand-alone status, effective fall 2018.

Regards,

Mary K. Clark-Tillman

4. **ACTION CALENDAR:**
*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE ON MAY 2, 2017

a.	**APPROVED, effective Summer 2017: F/TV 10** Initiator: Aimee Gillette Title: Introduction to Electronic Media Online **Approved Curriculum Consensus Vote Items: NONE**
b.	**APPROVED, effective Fall 2017: Art History - Certificate of Achievement-Adv.** Revised Certificate/Degree 42-44 **Approved Curriculum Consensus Vote Items: NONE**
c.	**APPROVED, effective Fall 2017: Art History - Associate of Arts** Revised Certificate/Degree 42-44 (90) **Approved Curriculum Consensus Vote Items: NONE**
d.	**APPROVED, effective Fall 2017: Child Development - Certificate of Achievement** Revised Certificate/Degree 26 **Approved Curriculum Consensus Vote Items: NONE**
e.	**APPROVED, effective Fall 2017: Child Development - Certificate of Achievement-Adv.** Revised Certificate/Degree 40 **Approved Curriculum Consensus Vote Items: NONE**

f.	**APPROVED, effective Fall 2017:** **Child Development - Associate of Arts** Revised Certificate/Degree 51 (90) **Approved Curriculum Consensus Vote Items: NONE**
g.	**APPROVED, effective Fall 2017:** **CNC Machinist - Certificate of Achievement** Revised Certificate/Degree 19.5 **Approved Curriculum Consensus Vote Items: NONE**
h.	**APPROVED, effective Fall 2017:** **CNC Machinist - Certificate of Achievement-Adv.** Revised Certificate/Degree 54.5 **Approved Curriculum Consensus Vote Items: NONE**
i.	**APPROVED, effective Fall 2017:** **CNC Machinist - Associate of Sciences** Revised Certificate/Degree 54.5 (90) **Approved Curriculum Consensus Vote Items: NONE**
j.	**APPROVED, effective Fall 2017:** **CNC Research and Development Machinist - Certificate of Achievement-Adv.** Revised Certificate/Degree 56.5 **Approved Curriculum Consensus Vote Items: NONE**
k.	**APPROVED, effective Fall 2017:** **CNC Research and Development Machinist - Associate of Sciences** Revised Certificate/Degree 56.5 (90) **Approved Curriculum Consensus Vote Items: NONE**
l.	**APPROVED, effective Fall 2017:** **Corrections/Probation - Associate of Arts** Revised Certificate/Degree 46-52 (90) **Approved Curriculum Consensus Vote Items: NONE**
m.	**APPROVED, effective Fall 2017:** **Early Childhood Mental Health - Certificate of Achievement**

	Revised Certificate/Degree 21 **Approved Curriculum Consensus Vote Items: NONE**
n.	**APPROVED, effective Fall 2017:** **Early Intervention/Special Education Assistant - Certificate of Achievement-Adv.** Revised Certificate/Degree 45 **Approved Curriculum Consensus Vote Items: NONE**
o.	**APPROVED, effective Fall 2017:** **Energy Management and Building Science - Certificate of Achievement** Revised Certificate/Degree 20 **Approved Curriculum Consensus Vote Items: NONE**
p.	**APPROVED, effective Fall 2017:** **Energy Management and Building Science - Certificate of Achievement-Adv.** Revised Certificate/Degree 33 **Approved Curriculum Consensus Vote Items: NONE**
q.	**APPROVED, effective Fall 2017:** **Energy Management and Building Science - Associate of Sciences** Revised Certificate/Degree 50 (90) **Approved Curriculum Consensus Vote Items: NONE**
r.	**APPROVED, effective Fall 2017:** **English - Associate of Arts** Revised Certificate/Degree 29-31 (90) **Approved Curriculum Consensus Vote Items: NONE**
s.	**APPROVED, effective Fall 2017:** **Facility and Sustainable Building Management - Certificate of Achievement** New Certificate/Degree 21
t.	**APPROVED, effective Fall 2017:** **Facility and Sustainable Building Management - Certificate of Achievement-Adv.** New Certificate/Degree 33

u.	**APPROVED, effective Fall 2017: Facility and Sustainable Building Management - Associate of Sciences** New Certificate/Degree 50 (90)
v.	**APPROVED, effective Fall 2017: Global Studies - Skills Certificate** Revised Certificate/Degree 21 **Approved Curriculum Consensus Vote Items: NONE**
w.	**APPROVED, effective Fall 2017: Global Studies - Certificate of Achievement-Adv.** Revised Certificate/Degree 36 **Approved Curriculum Consensus Vote Items: NONE**
x.	**APPROVED, effective Fall 2017: Global Studies - Associate of Arts** Revised Certificate/Degree 53-68 (90) **Approved Curriculum Consensus Vote Items: NONE**
y.	**APPROVED, effective Fall 2017: Intercultural Studies - Skills Certificate** Revised Certificate/Degree 24 **Approved Curriculum Consensus Vote Items: NONE**
z.	**APPROVED, effective Fall 2017: Intercultural Studies - Certificate of Achievement-Adv.** Revised Certificate/Degree 40 **Approved Curriculum Consensus Vote Items: NONE**
aa.	**APPROVED, effective Fall 2017: Intercultural Studies - Associate of Arts** Revised Certificate/Degree 44 (90) **Approved Curriculum Consensus Vote Items: NONE**
bb.	**APPROVED, effective Fall 2017: Journalism - Associate of Arts** Revised Certificate/Degree 27-33 (90)

	Approved Curriculum Consensus Vote Items: NONE
cc.	**APPROVED, effective Fall 2017: Lab Assisting - Certificate of Achievement** Revised Certificate/Degree 30 **Approved Curriculum Consensus Vote Items: NONE**
dd.	**APPROVED, effective Fall 2017: Law Enforcement - Associate of Arts** Revised Certificate/Degree 42-48 (90) **Approved Curriculum Consensus Vote Items: NONE**
ee.	**APPROVED, effective Fall 2017: Leadership and Social Change - Certificate of Achievement** Revised Certificate/Degree 18 **Approved Curriculum Consensus Vote Items: NONE**
ff.	**APPROVED, effective Fall 2017: Liberal Arts (Arts and Letters Emphasis) - Associate of Arts** Revised Certificate/Degree 27 (90) **Approved Curriculum Consensus Vote Items: NONE**
gg.	**APPROVED, effective Fall 2017: Liberal Arts (Business and Computer Information Systems Emphasis) - Associate of Arts** Revised Certificate/Degree 27 (90) **Approved Curriculum Consensus Vote Items: NONE**
hh.	**APPROVED, effective Fall 2017: Liberal Arts (Science, Math and Engineering Emphasis) - Associate of Arts** Revised Certificate/Degree 27 (90) **Approved Curriculum Consensus Vote Items: NONE**
ii.	**APPROVED, effective Fall 2017: Liberal Arts (Social and Behavioral Sciences Emphasis) - Associate of Arts** Revised Certificate/Degree 27 (90) **Approved Curriculum Consensus Vote Items: NONE**

jj.	**APPROVED, effective Fall 2017: LVN Transition to Registered Nurse - Associate of Sciences** Revised Certificate/Degree 68 (90) **Approved Curriculum Consensus Vote Items: NONE**
kk.	**APPROVED, effective Fall 2017: Management - Associate of Arts** Revised Certificate/Degree 53 (90) **Approved Curriculum Consensus Vote Items: NONE**
ll.	**APPROVED, effective Fall 2017: Marketing Management - Associate of Arts** Revised Certificate/Degree 53 (90) **Approved Curriculum Consensus Vote Items: NONE**
mm.	**APPROVED, effective Fall 2017: Medical Assisting - Certificate of Achievement-Adv.** Revised Certificate/Degree 63 **Approved Curriculum Consensus Vote Items: NONE**
nn.	**APPROVED, effective Fall 2017: Medical Assisting - Associate of Sciences** Revised Certificate/Degree 63 (90) **Approved Curriculum Consensus Vote Items: NONE**
oo.	**APPROVED, effective Fall 2017: Paralegal Studies - Certificate of Achievement-Adv.** Revised Certificate/Degree 48 **Approved Curriculum Consensus Vote Items: NONE**
pp.	**APPROVED, effective Fall 2017: Paralegal Studies - Associate of Arts** Revised Certificate/Degree 48 (90) **Approved Curriculum Consensus Vote Items: NONE**
qq.	**APPROVED, effective Fall 2017: Phlebotomy Technician I - Certificate of Achievement**

	Revised Certificate/Degree 22.5 **Approved Curriculum Consensus Vote Items: NONE**
rr.	**APPROVED, effective Fall 2017: Photographic Arts (Film and Digital) - Associate of Arts** Revised Certificate/Degree 43 (90) **Approved Curriculum Consensus Vote Items: NONE**
ss.	**APPROVED, effective Fall 2017: Private Security - Certificate of Achievement-Adv.** Revised Certificate/Degree 37 **Approved Curriculum Consensus Vote Items: NONE**
tt.	**APPROVED, effective Fall 2017: Private Security - Associate of Arts** Revised Certificate/Degree 38 (90) **Approved Curriculum Consensus Vote Items: NONE**
uu.	**APPROVED, effective Fall 2017: Professional Photography (Film and Digital) - Associate of Arts** Revised Certificate/Degree 44 (90) **Approved Curriculum Consensus Vote Items: NONE**
vv.	**APPROVED, effective Fall 2017: Real Estate - Certificate of Achievement** Revised Certificate/Degree 25 **Approved Curriculum Consensus Vote Items: NONE**
ww.	**APPROVED, effective Fall 2017: Real Estate - Associate of Arts** Revised Certificate/Degree 45 (90) **Approved Curriculum Consensus Vote Items: NONE**
xx.	**APPROVED, effective Fall 2017: Registered Nurse (RN) - Associate of Sciences** Revised Certificate/Degree 113

	Approved Curriculum Consensus Vote Items: NONE
yy.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (Administration of Justice) - Associate of Sciences-Transfer** Revised Certificate/Degree 28-30 (90) **Approved Curriculum Consensus Vote Items: NONE**
zz.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (Communication Studies) - Associate of Arts-Transfer** Revised Certificate/Degree 33 (90) **Approved Curriculum Consensus Vote Items: NONE**
aaa.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (Computer Science) - Associate of Sciences-Transfer** Revised Certificate/Degree 45.5-50 (90) **Approved Curriculum Consensus Vote Items: NONE**
bbb.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (English) - Associate of Arts-Transfer** Revised Certificate/Degree 29-36 (90) **Approved Curriculum Consensus Vote Items: NONE**
ccc.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (Journalism) - Associate of Arts-Transfer** Revised Certificate/Degree 27-29 (90) **Approved Curriculum Consensus Vote Items: NONE**
ddd.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (Political Science) - Associate of Arts-Transfer** Revised Certificate/Degree 29-30 (90) **Approved Curriculum Consensus Vote Items: NONE**
eee.	**APPROVED, effective Fall 2017:** **Transfer Model Curriculum (Sociology) - Associate of Arts-Transfer** Revised Certificate/Degree 28 (90)

	Approved Curriculum Consensus Vote Items: NONE
fff.	**APPROVED, effective Fall 2017: Wildlife Science Technician - Associate of Arts** Revised Certificate/Degree 54 (90) **Approved Curriculum Consensus Vote Items: NONE**
ggg.	**APPROVED, effective Fall 2018: ACCT 1A** Initiator: Scott Osborne Title: Financial Accounting I Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – State, 'None' as it is not a special facility need per the initiator. 2. Required: Topic VIII – Include a method of evaluation for computer assignments from Topic VI.D to align Topics VI and VIII. 3. Required: Topic IX.A.1 – Correct the title to just 'Accounting'. 4. Recommended: Course Description – Differentiate from ACCT 1B/1BH. 5. Technical Required Cleanup – Add that is an existing C-ID to the cover sheet.
hhh.	**APPROVED, effective Fall 2018: ACCT 1AH** Initiator: Scott Osborne Title: Financial Accounting I - HONORS Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – State, 'None' as it is not a special facility need per the initiator. 2. Required: Topic VIII – Include a method of evaluation for computer assignments from Topic VI.D to align Topics VI and VIII. 3. Required: Topic IX.A.1 – Correct the title to just 'Accounting'. 4. Recommended: Course Description – Differentiate from ACCT 1B/1BH. 5. Technical Required Cleanup – Add that is an existing C-ID to the cover sheet.

iii.	**APPROVED, effective Fall 2018: ACCT 1B** Initiator: Scott Osborne Title: Financial Accounting II Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – State, 'None' as it is not a special facility need per the initiator. 2. Required: Topic VIII – Include a method of evaluation for computer assignments from Topic VI.D to align Topics VI and VIII. 3. Required: Topic IX.A.1 – Correct the title to just 'Accounting'. 4. Recommended: Course Description – Differentiate from ACCT 1A/1AH. 5. Technical Required Cleanup – Add that is an existing C-ID to the cover sheet.
jjj.	**APPROVED, effective Fall 2018: ACCT 1BH** Initiator: Scott Osborne Title: Financial Accounting II - HONORS Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – State, 'None' as it is not a special facility need per the initiator. 2. Required: Topic VIII – Include a method of evaluation for computer assignments from Topic VI.D to align Topics VI and VIII. 3. Required: Topic IX.A.1 – Correct the title to just 'Accounting'. 4. Recommended: Course Description – Differentiate from ACCT 1A/1AH. 5. Technical Required Cleanup – Add that is an existing C-ID to the cover sheet.
kkk.	**APPROVED, effective Fall 2018: ACCT 1C** Initiator: Scott Osborne Title: Managerial Accounting Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree

	CSU Transferable & UC Transferable
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII – Include a method of evaluation for computer assignments from Topic VI.D to align Topics VI and VIII.
	  2. Required: Topic IX.A.1 – Correct the title to just 'Accounting'.
	  3. Technical Required Cleanup – Add that is an existing C-ID to the cover sheet.

lll.	**APPROVED, effective Fall 2018: ACCT 1CH**
	Initiator: Scott Osborne
	Title: Managerial Accounting - HONORS
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	CSU Transferable & UC Transferable
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII – Include a method of evaluation for computer assignments from Topic VI.D to align Topics VI and VIII.
	  2. Required: Topic IX.A.1 – Correct the title to just 'Accounting'.
	  3. Technical Required Cleanup – Add that is an existing C-ID to the cover sheet.

mmm.	**APPROVED, effective Fall 2018: ACCT 64**
	Initiator: Scott Osborne
	Title: Payroll and Business Tax Accounting
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic IV – Clarify whether or not a 'Computer lab with specific software' is needed. If not, state, 'None'.
	  2. Note: Topic VIII.C is a good example for the evaluation on a computer assignment.

nnn.	**APPROVED, effective Fall 2018: ACCT 88** Initiator: Scott Osborne Title: Excel Spreadsheets for Accounting Unit(s): 2 Hour(s): lec=2 5-Year Review

	Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – Initiator stated that the students go to a lab. So change to 'Computer lab with specific software'.
ooo.	**APPROVED, effective Fall 2018: BUS 10** Initiator: Michele Fritz Title: Introduction to Business Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items: NONE**
ppp.	**APPROVED, effective Fall 2018: BUS 85** Initiator: Dan Salah Title: Business Communication Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – State as 'None' as it is not a special student material per the initiator. 2. Required: Topic V – Sort and sync. 3. Required: Topic IX.A.1 – Remove the author, 'Marie Flatley' as she is no longer listed as part of the author of the book. 4. Required: Topic IX.A.2 – Remove the author, 'Marie Flatley' as she is no longer listed as part of the author of the book.
qqq.	**APPROVED, effective Fall 2018: BUS 90** Initiator: Manny Cappello Title: Principles of Marketing Unit(s): 5 Hour(s): lec=5 5-Year Review CSU Transferable Online **Approved Curriculum Consensus Vote Items:**

	1. Required: Topic IV – State, 'None' as it is not a special facility need per the initiator.
	2. Note: Initiator explained that in consultation with other faculty in his department that no changes in Topic V were needed because they felt that the current outline was still applicable and relevant.
rrr.	**APPROVED, effective Fall 2018: HUMI 77W-Y – PULLED 3/7/17** Quarter 1st offered: Fall 2018 Initiator: Sal Breiter Title: Special Projects in Humanities Unit(s): 1-3 Hour(s): lab=3-9 New Course Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.A.1 – Remove the 'and/or' as it is not needed 2. Required: Topic VIII.A – Remove the 'a' at the end to make it a complete sentence. 3. Required: Topic VII – Remove the word, "homework" as a laboratory only class cannot reference this, per State requirements. 4. Recommended: SLO – Begin with a verb. 5. Recommended: Topic V.A. – Add at the end, "Such as" in order to clarify whether or not V.A.1 and V.A.2 should both be completed as the project or if only one is needed for the project. 6. Note: Replacing a course that was deleted several years ago. It's created to be used with the Special Projects Form for projects in the Humanities.

NOTE: With the exception of Action Calendar items s, t, u, ff, gg, hh, ii and aaa, the remaining Action Calendar items relating to certificate and degree revisions are being made by the Curriculum Office due to course changes to be effective fall 2017:
- course number changes
- course unit changes
- course title changes
- courses added
- courses adding cross-listed courses
- courses deleted
- total unit changes

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 2, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Ruben Abrica-Carrasco *(IC)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
    (Content Review Liaison)

Lorrie Ranck
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Carolyn Wilkins-Greene *(Div. Dean Rep.)*, Ram Subramanian *(Faculty Co-Chair, tie-vote)*

GUESTS:

Mehrdad Khosravi

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Woodbury) – with no amendments.

2. **APPROVAL OF MINUTES:**
   a. April 18, 2017 Minutes – **APPROVED** – (M/S/C—Gainer/Ellis) – without any amendments.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2018:**

   To: Curriculum Committee
   From: Thomas P. Ray, Dean of Language Arts
   Re: EWRT 81 Discontinuance
   Date: 20 April 2017

   The English Department has elected to discontinue EWRT 81. Please remove it from the catalog.

   Thank you,

   - Thomas Ray, Division Dean Language Arts

Approved 5/9/17 with no amendments.

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE ON MAY 9, 2017

a.	**APPROVED, effective Spring 2017: MATH 22** Initiator: Harmanpal Dhaliwal Title: Discrete Mathematics Online **Approved Curriculum Consensus Vote Items: NONE**
b.	**APPROVED, effective Fall 2017: Transfer Model Curriculum (Business Administration) - Associate of Sciences-Transfer** Revised Certificate/Degree 37.5-38 (90) **Approved Curriculum Consensus Vote Items: NONE**
c.	**APPROVED, effective Fall 2018: COMM 9H** Quarter 1st offered: Fall 2018 Initiator: Brandon Gainer Title: Argumentation: Analysis of Oral and Written Communication - HONORS Unit(s): 5 Hour(s): lec=5 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.F and V.G – Use a higher-level Bloom's taxonomy verb and sync with Topic II. 2. NOTE: Topic VI.C.4 and VI.D.4 seems to align with Topic VIII.C – Revisit when COMM 9 and COMM 9H come in for review together to ensure that the new VI.C.4 and VI.D.4 items are clearly aligned with Topic VIII.
d.	**APPROVED, effective Fall 2018: ELIT 10H** Quarter 1st offered: Fall 2018 Initiator: Brian Malone Title: Introduction to Fiction - HONORS Unit(s): 4 Hour(s): lec=4

	New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.2 – Update with newer, 8th edition 2015.
e.	**APPROVED, effective Fall 2018: ELIT 17H** Quarter 1st offered: Fall 2018 Initiator: Kim Palmore Title: Introduction to Shakespeare - HONORS Unit(s): 4 Hour(s): lec=4 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.C.2 – Correct to "1000" words since it begins with 750.
f.	**APPROVED, effective Fall 2018: ELIT 41H** Quarter 1st offered: Fall 2018 Initiator: Karen Chow Title: Ethnic Literature of the United States - HONORS Unit(s): 4 Hour(s): lec=4 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Update with newer, 4th edition 2012.
g.	**APPROVED, effective Fall 2018: ELIT 46AH** Quarter 1st offered: Fall 2018 Initiator: Tim Shively Title: Major British Writers (Medieval and Renaissance) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree

	Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE**
h.	**APPROVED, effective Fall 2018: ELIT 46BH** Quarter 1st offered: Fall 2018 Initiator: Julie Pesano Title: Major British Writers (Neo-Classical and Romantic) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE**
i.	**APPROVED, effective Fall 2018: ELIT 46CH** Quarter 1st offered: Fall 2018 Initiator: Brian Malone Title: Major British Writers (Medieval and Renaissance) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required Technical Cleanup – Mark the coversheet that it is also for "C-ID Compliance".
j.	**APPROVED, effective Fall 2018: ELIT 48AH** Quarter 1st offered: Fall 2018 Initiator: Julie Pesano Title: Major American Writers (Colonial to Romantic, 1620-1865) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC

	Approved Curriculum Consensus Vote Items: 1. Required: Topic IX.A.1 – Update with newer, 9th edition 2017.
k.	**APPROVED, effective Fall 2018: ELIT 48BH** Quarter 1st offered: Fall 2018 Initiator: Tim Shively Title: Major American Writers (The Advent of Realism, 1865-1914) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Update with newer, 9th edition 2017 and remove the name "Baym, Nina" as she is no longer the editor of the 9th edition.
l.	**APPROVED, effective Fall 2018: ELIT 48CH** Quarter 1st offered: Fall 2018 Initiator: Kim Palmore Title: Major American Writers (The Modern Age, 1914-the Present) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.D.2 – Correct to "1000" words since it begins with 750. 2. Required: Topic IX.A.1 – Update with newer, 9th edition 2017 and remove the name "Baym, Nina" as she is no longer the editor of the 9th edition. 3. Required: Topic IX.A.2 – Add that it is the 7th edition. 4. Required Technical Cleanup – Mark the coversheet that it is also for "C-ID Compliance".

	Approved Curriculum Consensus Vote Items: 1. Required: Topic IX.A.1 – Update with newer, 9th edition 2017.
k.	**APPROVED, effective Fall 2018: ELIT 48BH** Quarter 1st offered: Fall 2018 Initiator: Tim Shively Title: Major American Writers (The Advent of Realism, 1865-1914) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Update with newer, 9th edition 2017 and remove the name "Baym, Nina" as she is no longer the editor of the 9th edition.
l.	**APPROVED, effective Fall 2018: ELIT 48CH** Quarter 1st offered: Fall 2018 Initiator: Kim Palmore Title: Major American Writers (The Modern Age, 1914-the Present) - HONORS Unit(s): 4 Hour(s): lec=4 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.D.2 – Correct to "1000" words since it begins with 750. 2. Required: Topic IX.A.1 – Update with newer, 9th edition 2017 and remove the name "Baym, Nina" as she is no longer the editor of the 9th edition. 3. Required: Topic IX.A.2 – Add that it is the 7th edition. 4. Required Technical Cleanup – Mark the coversheet that it is also for "C-ID Compliance".

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 9, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Simon Kang'a *(BH)*	Lena Chang *(LR)*	Renee Augenstein
Valerie Greene *(BH)*	Danielle Von Matt *(PE)*	*(Articulation Officer)*
Aimee Gillette *(CA)*	Erik Woodbury *(PS)*	Ram Subramanian
Lydia Botsford *(CB)*	Sridevi Lakshmanan *(SE)*	*(Faculty Co-Chair, tie-vote)*
Ruben Abrica-Carrasco *(IC)*	Natasha Joplin *(ST & FA Rep)*	Mary Clark-Tillman
Brandon Gainer *(LA)*	Zack Judson	*(Curr. Coordinator/nv)*
Sarah Lisha *(LA)*	*(Content Review Liaison)*	Mi Chang
		(Curr. Secretary/nv)

ABSENT:

Mike Appio *(AT),* Terry Ellis *(SS)*, Carolyn Wilkins-Greene *(Div. Dean Rep.),* Lorrie Ranck *(Admin. Co-chair, tie vote)*

GUESTS:

Cecilia Deck, Mehrdad Khosravi, Gail Rulloda

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Gillette) – without any amendment.

2. **APPROVAL OF MINUTES:**
   a. May 2, 2017 Minutes – **APPROVED** – (M/S/C— Gainer/Gillette) – without any amendment.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2018:** Memo from Bill Roeder:

   Dated April 25, 2017
   Effective Fall 2018

   I would like to request the change of course titles as requested by the faculty as we seek to make the courses more relevant for students.

   E S 70 - Please change the course title to "Introduction to Energy" from Introduction to Energy Management Technology

   E S 71 - Please change the course title to "Introduction to Sustainable Buildings" from The Building Envelope

   E S 78 - Please change the course title to "Introduction to Energy Management Systems and Controls" from Energy Management Systems and Controls

thank you

Signed by Bill Roeder
Signed by Anita Muthyala-Kandula, Division Dean Biological, Health and Environmental Sciences

4. **ACTION CALENDAR:**

    *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

    FINAL VERSION IS DUE ON MAY 16, 2017

a.	**APPROVED, effective Fall 2017: ARTS 1A** Initiator: Elizabeth Mjelde Title: Introduction to Visual Arts Online **Approved Curriculum Consensus Vote Items: NONE**
b.	**TABLED: CIS 105** Quarter 1st offered: Fall 2018 Initiator: Mark Sherby Title: Cloud Security Fundamentals Unit(s): 4.5 Hour(s): lec=4, lab=1.5 New Course Course in existing Certificate/Degree Online & Hybrid **Curriculum Consensus Vote Items:** 1. TABLED – Initiator was not present to represent the course.
c.	**APPROVED, effective Fall 2018: ECON 3H** Quarter 1st offered: Fall 2018 Initiator: Monika Thomas Title: Environmental Economics - HONORS Unit(s): 4 Hour(s): lec=4 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC

	Approved Curriculum Consensus Vote Items: 1. Required: Topic IX.A.4 – Update with newer, 4th edition 2017.
d.	**APPROVED, effective Fall 2018: F/TV 2AH, 2AWH** Quarter 1st offered: Fall 2018 Initiator: Susan Tavernetti Title: History of Cinema (1895-1950) - HONORS Unit(s): 4, 4.5 Hour(s): lec=4, 4.5 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE**
e.	**APPROVED, effective Fall 2018: F/TV 2BH, 2BWH** Quarter 1st offered: Fall 2018 Initiator: Susan Tavernetti Title: History of Cinema (1950-Present) - HONORS Unit(s): 4, 4.5 Hour(s): lec=4, 4.5 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE**
f.	**APPROVED, effective Fall 2018: F/TV 2CH, 2CWH** Quarter 1st offered: Fall 2018 Initiator: Susan Tavernetti Title: Contemporary World Cinema - HONORS Unit(s): 4, 4.5 Hour(s): lec=4, 4.5 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE**
g.	**APPROVED, effective Fall 2018: F/TV 10H** Quarter 1st offered: Fall 2018 Initiator: Aimee Gillette

	Title: Introduction to Electronic Media - HONORS
	Unit(s): 4 Hour(s): lec=4
	
	New Course & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	<u>Approved Curriculum Consensus Vote Items:</u>
	   1. Required: Topic IX.A.1 – Update with newer, 10th edition 2016.
	   2. Technical Required Cleanup – Add that it is also C-ID Compliant.

h.	**APPROVED, effective Fall 2018: HUMA 10H**
	Quarter 1st offered: Fall 2018
	Initiator: Adrienne Pierre
	Title: Human Sexuality - HONORS
	Unit(s): 4 Hour(s): lec=4
	
	New Course
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online & Hybrid
	
	<u>Approved Curriculum Consensus Vote Items:</u>
	   1. Required: Topic IX.A.4 – Update the reference.
	   2. Recommended: Topic V.K – Edit to be more concise. Possibly remove the part of the objective, "articulate and defend…topic".

i.	**APPROVED, effective Fall 2018: JOUR 90**
	Quarter 1st offered: Winter 2019
	Initiator: Cecilia Deck
	Title: Introduction to Multimedia Reporting
	Unit(s): 4 Hour(s): lec=4
	
	New Course & C-ID Compliance
	Course in existing Certificate/Degree
	CSU Transferable
	
	<u>Approved Curriculum Consensus Vote Items:</u>
	   1. Required: Course Justification – The third element needs to be addressed.
	   2. Required: Topic V.C – Begin with a Bloom's Taxonomy verb.
	   3. Required: Topic VIII – Add that there will be a final exam or project for the course.
	   4. NOTE: There are a lot of activities in the outline. Possibly for a future revision, add a lab component to the course.

j.	**APPROVED, effective Fall 2018:** SPED 1
	Quarter 1st offered: Fall 2018
	Initiator: Gail Rulloda
	Title: Introduction to College and Accommodations
	Unit(s): 1.5 Hour(s): lec=1.5
	
	New Course
	Stand-Alone (Permanent)
	CSU Transferable & UC Transferable
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic V.A – Begin with a Bloom's Taxonomy verb.
	   2. Required: Topic VIII.C and VIII.D – Add criteria for evaluating objectives.
	   3. Required: Topic VIII – Add that there will be a final exam or project for the course.
	   4. Recommended: There are five SLO's and all outcomes need to be assessed. Possibly combine or reduce the number of SLO's.
	   5. NOTE: Initiator states that the number of objectives can be completed for a 1.5 unit course.

k.	**APPROVED, effective Fall 2018:** SPED 54 Quarter 1st offered: Fall 2018 Initiator: Sridevi Lakshmanan Title: Universal Design and Accessibility Unit(s): 4 Hour(s): lec=4 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable Online **Approved Curriculum Consensus Vote Items: NONE**

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 23, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*

Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
   (Div. Dean Rep.)
Zack Judson
   (Content Review Liaison)
Lorrie Ranck
   (Admin. Co-chair, tie vote)

Renee Augenstein
   (Articulation Officer)
Ram Subramanian
   (Faculty Co-Chair, tie-vote)
Mary Clark-Tillman
   (Curr. Coordinator/nv)
Mi Chang
   (Curr. Secretary/nv)

ABSENT:
Lydia Botsford *(CB),* Scott Osborne *(CB),* Ruben Abrica-Carrasco *(IC)*

GUESTS:
Mark Sherby, Warren Lucas, Purba Fernandez, Wendy White, Mehrdad Khosravi, Jim Nguyen

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Woodbury) – without any amendment.

2. **APPROVAL OF MINUTES:**
   a. May 9, 2017 Minutes – **APPROVED** – (M/S/C—Gainer/Appio) – with this amendment:
      - Add Mehrdad Khosravi and Gail Rulloda to the guest list.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON MAY 30, 2017

a.	**APPROVED, effective Fall 2018: CIS 105 – TABLED from 5/9/17** Quarter 1st offered: Fall 2018 Initiator: Mark Sherby Title: Cloud Security Fundamentals Unit(s): 4.5 Hour(s): lec=4, lab=1.5 New Course Course in existing Certificate/Degree

	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Course Description – Remove phrases that contain 'student will' and 'in this class'.
	  2. Required: Course Justification – Remove the salary information as it is not needed and it will get dated in some years.
	  3. Required: Topic III – Remove everything and just change to "Access to the cloud" as the remainder are not essential student materials.
	  4. Required: Topic IV – Change to 'None' or "Computer Lab", as appropriate.
	  5. Required: Topic VIII.A – Clarify so that a final exam is included in the course.

b.	**APPROVED, effective Fall 2018: DANC 22K**
	Initiator: Warren Lucas
	Title: Theory and Technique of Ballet I
	Unit(s): 1 Hour(s): lab=3
	Repeat: Family
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic V.C – Put in proper outline format.
	  2. Required: Topic VII – Replace/remove the "homework" for a lab only course cannot reference these phrases, per State requirements.

c.	**APPROVED, effective Fall 2018: DANC 22L**
	Initiator: Warren Lucas
	Title: Theory and Technique of Ballet II
	Unit(s): 1 Hour(s): lab=3
	Repeat: Family
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic V.D.1 – Add "Arthur Mitchell" as another example.
	  2. Required: Topic VII – Replace/remove the "homework" for a lab only course cannot reference these phrases, per State requirements.

d.	**APPROVED, effective Fall 2018: DANC 22M** Initiator: Warren Lucas

	Title: Theory and Technique of Ballet III Unit(s): 1 Hour(s): lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.D – Begin with a Bloom's Taxonomy verb and sync with Topic II.
e.	**APPROVED, effective Fall 2018: GEO 4** Initiator: Purba Fernandez Title: Cultural Geography Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items: NONE**
f.	**APPROVED, effective Fall 2018: GEO 10** Initiator: Purba Fernandez Title: World Regional Geography Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Recommended: SLO's – Begin with a verb.
g.	**APPROVED, effective Fall 2018: HUMI 16** Initiator: Leslie Berry Title: Arts, Ideas and Values Unit(s): 4 Hour(s): lec=4

	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic IX.A.4 – Add that it is the 7th edition.
	  2. Required: Topic VIII – Add that there will be a final exam/paper/project/presentation.
	  3. Recommended: SLO's – Begin with a verb.

h.	**APPROVED, effective Fall 2018: HUMI 18**
	Initiator: Wendy White
	Title: History as Mystery: A Critique of Western Perspectives in a Global Context
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII.B and VIII.E – Add examples of a collaborative assessment.
	  2. Recommended: SLO's – Begin with a verb.
	  3. Recommended: Topic VI.A and VI.B – Merge together.

i.	**APPROVED, effective Fall 2018: HUMI 18H**
	Initiator: Wendy White
	Title: History as Mystery: A Critique of Western Perspectives in a Global Context - HONORS
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII.B and VIII.E – Add examples of a collaborative assessment.
	  2. Recommended: SLO's – Begin with a verb.
	  3. Recommended: Topic VI.A and VI.B – Merge together.

j.	**APPROVED, effective Fall 2018:** MATH 2AH
	Quarter 1st offered: Fall 2018
	Initiator: Mehrdad Khosravi
	Title: Differential Equations - HONORS
	Unit(s): 5 Hour(s): lec=5
	
	New Course & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Course Description – Add an honors reference.
	  2. Required: Topic IX.A.1 – Update with newer, 11th edition 2018.

k.	**APPROVED, effective Fall 2018:** MATH 2B
	Initiator: Hassan Bourgoub
	Title: Linear Algebra
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic III – Remove 'access to a computer lab' as it is not an essential student material.
	  2. Required: Topic IV – Change to 'None' as what is listed is stated as optional and therefore not essential.
	  3. Required: Topic IX.A.1 – Add the publication year of 2014.
	  4. Required: Topic IX.A.3 – Update with newer, 8th edition, 2017.
	  5. Recommended: Course Description – Add a little more description.
	  6. Recommended: Topic VIII.D – Remove the last sentence, as there is a question about the feasibility of the statement.
	  7. Recommended: Topic VIII.C and VIII.D – Rephrasing so as to not include the exact length and quantity of exams.

l.	**APPROVED, effective Fall 2018:** MATH 2BH Quarter 1st offered: Fall 2018 Initiator: Mehrdad Khosravi Title: Linear Algebra - HONORS Unit(s): 5 Hour(s): lec=5 New Course & C-ID Compliance Course in existing Certificate/Degree

	Course in De Anza GE CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – Remove 'access to a computer lab' as it is not an essential student material. 2. Required: Topic IV – Change to 'None' as what is listed is stated as optional and therefore not essential. 3. Required: Topic V.I – Use a higher-level Bloom's Taxonomy verb. 4. Required: Topic IX.A.1 – Add the publication year of 2014. 5. Required: Topic IX.A.3 – Update with newer, 8th edition, 2017. 6. Recommended: Course Description – Add a little more description. 7. Recommended: Topic VIII.D – Remove the last sentence, as there is a question about the feasibility of the statement. 8. Recommended: Topic VIII.C and VIII.D – Rephrasing so as to not include the exact lenthth and quantity of exams.
m.	**APPROVED, effective Fall 2018: POLI 1H** Quarter 1st offered: Fall 2018 Initiator: Jim Nguyen Title: American Government and Politics - HONORS Unit(s): 5 Hour(s): lec=5 New Course & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sync with Topic II. 2. Required: Topic VI.G.2 – Move the evaluation criteria to Topic VIII. 3. Required Technical Cleanup: Initiator confirmed that Online delivery mode is part of the request and therefore will be submitted.

5. **OTHER BUSINESS**:

   a. Attendance and Quorum: Curriculum Co-Chair and Administrative Co-Chair reviewed the importance of attending meetings regularly. Divisions can share responsibilities with another faculty member. Members use Curriculum Committee as Special Service to the College for their PAA/PGA. An attendance report will be sent to the VP of Instruction at the end of year.

   b. 17-18 Academic Years List of Courses, Deadline flyer and Open House flyer are not posted on the Curriculum website. Please distribute and inform your respective divisions.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 30, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Scott Osborne *(CB)*
Ruben Abrica-Carrasco *(IC)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*,
Zack Judson
    (Content Review Liaison)

Lorrie Ranck
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

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ABSENT:

Erik Woodbury *(PS)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*, Ram Subramanian *(Faculty Co-Chair, tie-vote)*

GUESTS:

Jeff Staudinger

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Appio) – with no amendments.

2. **APPROVAL OF MINUTES:**
   a. May 23, 2017 Minutes – **APPROVED** – (M/S/C—Gainer/Joplin) – without any amendments.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2018:**
      MEMO
      Course Deletion Request

      To: Curriculum Committee
      From: Lydia Botsford
      Date: 5/2/17
      Re: Deletion of ACCT 67B to be effective Fall 2018

      Please delete the following course(s), effective Fall 2018:

      ACCT 67B

      - Signed by Lydia Botsford
      - Signed by Randy Byrant, Interim Computer Business Division

   b. **APPROVED, effective Fall 2018:**
      MEMO

Course Title Change Request

To: Curriculum Committee
From: Coleen Lee-Wheat
Date: 5/3/17
Re: Course Title Changes to be effective Fall 2018

Hello: Please note that we are requesting name changes for the following courses.

KNES 19D, DX – Resistance Training 1 (was Training for Muscular Endurance)
KNES 51A – Fitness and Dietary Wellness (was Exercise and Weight Management)
KNES 51AL – Fitness and Dietary Wellness Laboratory (was Exercise and Weight
Management Laboratory)

Thank you.

 - Signed by Coleen Lee-Wheat, Physical Education and Athletics Division

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JUNE 6, 2017

a.	**APPROVED, effective Fall 2018: E S 6** Initiator: Jeff Staudinger Title: Introduction to Environmental Law Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the sentence that begins with "The course was originally developed…" as it is not needed as a part of the elements of a course justification. 2. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
b.	**APPROVED, effective Fall 2018: E S 50** Initiator: Jeff Staudinger Title: Introduction to Environmental Resource Management and Pollution Prevention Unit(s): 3 Hour(s): lec=3 5-Year Review

	Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the sentence that begins with "The course was originally developed…" as it is not needed as a part of the elements of a course justification. 2. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb. 3. Recommended: Topic IX.A.4 – Verify the edition of the book.
c.	**APPROVED, effective Fall 2018: E S 56** Initiator: Jeff Staudinger Title: Introduction to Environmental Health Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the sentence that begins with "The course was originally developed…" as it is not needed as a part of the elements of a course justification. 2. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb. 3. Recommended: Topic IX.A.1 – Verify that it should be updated to a 2012 publication year. 4. Note: There are fewer objectives with the same number of units and hours. Initiator states that there was a significant rewrite of the course where objectives were combined and hence no changes in units and hours were warranted.
d.	**APPROVED, effective Fall 2018: E S 61A** Initiator: Jeff Staudinger Title: Environmental Resource Management and Pollution Prevention: Air, Water and Land Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the sentence that begins with "The course was originally developed…" as it is not needed as a part of the elements of a course justification. 2. Required: Topic VIII.C – Add criteria for evaluating the objective.

	3. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
e.	**APPROVED, effective Fall 2018: E S 61B** Initiator: Jeff Staudinger Title: Environmental Resource Management and Pollution Prevention: Energy, Chemicals and Waste Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Remove the sentence that begins with "The course was originally developed…" as it is not needed as a part of the elements of a course justification. 2. Required: Topic VIII.C – Add criteria for evaluating the objective. 3. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
f.	**APPROVED, effective Fall 2018: E S 61L** Quarter 1st offered: Fall 2018 Initiator: Jeff Staudinger Title: Environmental Resource Management and Pollution Prevention Laboratory Unit(s): 1 Hour(s): lab=3 New Course Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.C – Replace with a higher-level Bloom's Taxonomy verb. 2. Required: Topic VII – Replace/remove the reference to "lecture" for a lab only course cannot reference these phrases, per State requirements. 3. Required: Topic VIII.B – Add/clarify the criteria for evaluating the objective. 4. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
g.	**APPROVED, effective Fall 2018: E S 62A** Initiator: Jeff Staudinger Title: Environmental Management Tools: Environmental Management Systems and Environmental Performance Reporting Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid

	Approved Curriculum Consensus Vote Items: 1. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
h.	**APPROVED, effective Fall 2018: E S 62B** Initiator: Jeff Staudinger Title: Environmental Management Tools: CEQA and Environmental Impact Reports (EIRs) Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
i.	**APPROVED, effective Fall 2018: E S 62C** Initiator: Jeff Staudinger Title: Environmental Management Tools: Environmental Site Assessments (ESAs) Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb. 2. Note: Is it possible to teach the course within the same number of units and hours with a significant increase in objectives? Initiator states that it is possible, as the original objectives were split into its own objectives.
j.	**APPROVED, effective Fall 2018: E S 62D** Initiator: Jeff Staudinger Title: Environmental Management Tools: Industrial Ecology and Sustainable Design Principles Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb. 2. Recommended: Topic IX.A.1 – Verify that it is the 2nd edition.

k.	**APPROVED, effective Fall 2018: E S 64** Initiator: Jeff Staudinger Title: California's Approach to Global Warming/Global Climate Change Unit(s): 2 Hour(s): lec=2 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Recommended: SLO – Replace with a higher-level Bloom's Taxonomy verb.
l.	**APPROVED, effective Fall 2018: MASG 50A** Initiator: Coleen Lee-Wheat Title: Introduction to Massage Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable De Anza GE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course belongs on the 'Massage Therapy certificate and AA degree." 2. Required: Topic IV – Verify the number of massage tables. 3. Required: Topic VI – Sort. 4. Required: Topic VIII.D – Clarification of evaluating criteria to align with what is in VI.D.1/VI.C.1. 5. Required: Topic IX.A.1 – Update with newer, 6th edition 2017. 6. Required: Topic X – Sort. 7. Required Technical Cleanup: It was recommended that the course with the significant changes and the unit/hour change that it becomes a 5-year revision. Initiator agreed. a. Curriculum Office will change the cover sheet to reflect a 5-year revision. b. Initiator will submit the appropriate Content Review Matrix for the advisory. c. Initiator will submit DAGE. 8. Recommended: Course Description: Change the discipline to Massage Therapy instead of Physical Education. 9. Recommended: SLO #2 – Begin with a verb. 10. Note: Initiator states that MASG 50A decreased in units and kept to basic introduction skills and the higher-level content was moved to MASG 50B.
m.	**APPROVED, effective Fall 2018: MASG 50B** Initiator: Coleen Lee-Wheat

Title: Intermediate Massage
Unit(s): 4   Hour(s): lec=3, lab=3

5-Year Review
Course in existing Certificate/Degree
CSU Transferable

Approved Curriculum Consensus Vote Items:
1. Required: Course Justification: Add the student need of the course.
2. Required: Topic V – Sync with Topic II.
3. Required: Topic V.G – Sort in proper outline format.
4. Required: Topic VI.C – Clarify 'soap' by capitalizing "SOAP" and also defining the term if not already defined in earlier content.
5. Required: Topic VIII.D, VIII.D.2, VIII.E, VIII.F, VIII.G – Need to combine with clear criteria or separate with criteria to align with Topic VI.C.
6. Required: Topic IX.A.3 – Update with newer, 6th edition 2017.
7. Required Technical Cleanup: It was recommended that the course with the significant changes and the unit/hour change that it becomes a 5-year revision. Initiator agreed.
   a. Curriculum Office will change the cover sheet to reflect a 5-year revision.
   b. Initiator will submit the appropriate Content Review Matrix for the advisory.

Approved 6/13/17 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, June 6, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
    (Content Review Liaison)

Lorrie Ranck
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)
Ram Subramanian
    (Faculty Co-Chair, tie-vote)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Lydia Botsford *(CB)*, Scott Osborne *(CB)*, Ruben Abrica-Carrasco *(IC)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*

GUESTS:

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gillette/Woodbury) – without any amendments

2. **APPROVAL OF MINUTES:**
   a. May 30, 2017 Minutes – **APPROVED** – (M/S/C—Gainer/Von Matt) – with this amendments:
      - Add Natasha Joplin to the present list.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2018:**
      MEMO
      To: Curriculum Committee
      From: Ron Dunn
      Re: MUSI 1E Deletion
      Date: 5/16/17

      Please delete MUSI 1E, effective fall 2018.

      Thank you,

      - Ron Dunn, Music Instructor
      - Nancy Canter, Creative Arts Division Dean

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JUNE 13, 2017

a.	**APPROVED, effective Fall 2018: KNES 2B, 2BX** Initiator: Danielle Von Matt Title: Deep Water Running Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Description – Change the reference to 'Physical Education' to 'Kinesiology'. 2. Required: Topic V.C and V.F – Begin with a higher-level Bloom's Taxonomy verb.
b.	**APPROVED, effective Fall 2018: KNES 5B, 5BX** Initiator: Nick Mattis Title: High Intensity Indoor Cycling Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course. 2. Recommended: SLO's 2 and 3 – Begin with a verb.
c.	**APPROVED, effective Fall 2018: KNES 15C, 15CX** Initiator: Rachel Catuiza Title: Total Fitness Unit(s): .5-1 Hour(s): lab=2-3

	Repeat: Family
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Course Description – Change the reference to 'Physical Education' to 'Kinesiology'.
	    2. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course.

d.	**APPROVED, effective Fall 2018: KNES 19E, 19EX**
	Initiator: Rachel Catuiza
	Title: Body Sculpting
	Unit(s): .5-1 Hour(s): lab=2-3
	Repeat: Family
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Course Description – Change the reference to 'Physical Education' to 'Kinesiology'.
	    2. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course.

e.	**APPROVED, effective Fall 2018: KNES 22A, 22AX**
	Initiator: Dawnis Guevara
	Title: Hatha Yoga
	Unit(s): .5-1 Hour(s): lab=2-3
	Repeat: Family
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Course Description – Change the reference to 'Physical Education' to 'Kinesiology'.
	    2. Required: Course Justification – Clarify that the course is De Anza and a

	CSUGE GE course. 3. Required: Topic VIII – Sort in proper outline format.
f.	**APPROVED, effective Fall 2018: KNES 25B, 25BX** Initiator: Scott Hertler Title: Active Isolated Stretching Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course. 2. Required: Topic V.E – Begin with a higher-level Bloom's Taxonomy verb. 3. Required: Topic VIII.A – Add criteria for evaluating objectives. 4. Recommended: SLO's 1 and 2 – Being with a verb.
g.	**APPROVED, effective Fall 2018: KNES 26A, 26AX** Initiator: Scott Hertler Title: Basic Pilates Mat Exercise Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course.
h.	**APPROVED, effective Fall 2018: KNES 26B, 26BX** Initiator: Danielle Von Matt Title: Integrated Pilates Mat Exercise Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable

	De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course.
i.	**APPROVED, effective Fall 2018: KNES 30A** Initiator: Scott Hertler Title: Beginning Golf Unit(s): .5 Hour(s): lab=2 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course. 2. Required: Topic V.E and V.G – Begin with a higher-level Bloom's Taxonomy verb. 3. Recommended: Topic V.B.2.d – Clarify to state that the game of golf has contributed to the expansion of the game to more than the wealthy, etc… 4. Note: The game of golf does not change dramatically except with the change of the clubs used at each level. The mechanics of the game do not change. The biggest change is the club used to the same technique.
j.	**APPROVED, effective Fall 2018: KNES 30B, 30BX** Initiator: Arden Kragalott Title: Advanced Beginning Golf Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Description – Change the reference to 'Physical Education' to 'Kinesiology'. 2. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course. 3. Recommended: SLO's – Begin with a verb. 4. Recommended: Topic V.B.2.d – Clarify to state that the game of golf has

	contributed to the expansion of the game to more than the wealthy, etc…
k.	**APPROVED, effective Fall 2018: KNES 30C** Initiator: Arden Kragalott Title: Intermediate Golf Unit(s): .5 Hour(s): lab=2 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Description – Change the reference to 'Physical Education' to 'Kinesiology'. 2. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course. 3. Required: Topic V.F and V.G – Begin with a higher-level Bloom's Taxonomy verb. 4. Recommended: Topic V.C.5 – Clarify to state that the game of golf has contributed to the expansion of the game to more than the wealthy, etc…
l.	**APPROVED, effective Fall 2018: KNES 32B, 32BX** Initiator: Arden Kragalott Title: Advanced Beginning Tennis Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course. 2. Required: Topic V – Sync with Topic II. 3. Required: Topic V.D.3 – Add Venus and Serena Williams to the list of players. 4. Recommended: Change the titles to reflect levels rather than, 'Beginning', 'Advanced Beginning', etc…
m.	**APPROVED, effective Fall 2018: KNES 32C, 32CX** Initiator: Arden Kragalott Title: Intermediate Tennis Unit(s): .5-1 Hour(s): lab=2-3

Repeat: Family

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE & CSUGE

Approved Curriculum Consensus Vote Items:
1. Required: Course Justification – Clarify that the course is De Anza and a CSUGE GE course.
2. Required: Topic V.A – Sort in proper outline format.
3. Required: Topic V – Sync with Topic II.
4. Required: Topic V.D.2 – Add Venus and Serena to the list of players.
5. Required: Topic VIII – Add criteria for evaluating objectives to align with Topic VI.C.1.

Approved 6/20/17 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, June 13, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Lydia Botsford *(CB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Natasha Joplin *(ST & FA Rep)*
Carolyn Wilkins-Greene
　(Div. Dean Rep.)
Zack Judson
　(Content Review Liaison)

Lorrie Ranck
　(Admin. Co-chair, tie vote)
Renee Augenstein
　(Articulation Officer)
Ram Subramanian
　(Faculty Co-Chair, tie-vote)
Mi Chang
　(Curr. Secretary/nv)

ABSENT:

Ruben Abrica-Carrasco *(IC),* Terry Ellis *(SS),*

GUESTS:

William Roeder, Michael McCart

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Woodbury) – without any amendments

2. **APPROVAL OF MINUTES:**
   a. June 6, 2017 Minutes – **APPROVED** – (M/S/C—Gillette/Appio) – without any amendments.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2018:** MEMO
   To: Curriculum Committee
   From: Bill Roeder
   Re: Energy Management and Building Science Courses to be effective fall 2018
   Date: 4/14/17

   Please delete the following course(s), effective fall 2018:

   E S 70B
   E S 71B
   E S 72
   E S 72B
   E S 73
   E S 74
   E S 74B
   E S 75
   E S 75B
   ESCI 61

ESCI 63

Thank you,

- Bill Roeder
- Anita Kandula, Division Dean Biological Health and Environmental Studies

4. **ACTION CALENDAR:**
*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

<p align="center"><strong style="color:red">FINAL VERSION IS DUE ON JUNE 20, 2017</p>

a.	**TABLED: ACCT 67A (New #: ACCT 67)** Initiator: Lydia Botsford Title: Individual Income Taxation Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Curriculum Consensus Vote Items:** 1. Note: Initiator has stated that some material from ACCT 67B (California tax law) has been added to the course. The course needs to reflect this.

b.	**APPROVED, effective Fall 2018: ACCT 68**
	Initiator: Lydia Botsford
	Title: Advanced Tax Accounting
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	Online
	
	Approved Curriculum Consensus Vote Items:
	   1. Recommended: Topic IX.B.2 – Clarify with additional information.
	   2. Note: Initiator states the increase in units was that there was not enough time to complete the course in 4 units.

c.	**APPROVED, effective Fall 2018: AUTO 67G** Quarter 1st offered: Fall 2018 Initiator: Michael McCart

	Title: Gaseous Fuels Unit(s): 4.5 Hour(s): lec=4.5 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – Be more specific about the facility needs for this course. 2. Required: Topic V.A, V.E and V.F – Begin with a higher-level Bloom's Taxonomy verb. 3. Required: Topic VI.A – Replace 'Course Studio' with Course Management System to be more generic and open to any format being used at the school. 4. Required: Topic VIII – Needs to align with Topic VI. 5. Required: Topic IX.A. – Replace 'Course Studio' with Course Management System to be more generic and open to any format being used at the school.
d.	**APPROVED, effective Fall 2018: DMT 54** Quarter 1st offered: Fall 2018 Initiator: Mike Appio Title: 3D Printing/Additive Manufacturing: Theory and Practice Unit(s): 4 Hour(s): lec=4 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.A, V.D and V.E – Replace with a higher-level Bloom's Taxonomy verb. 2. Required: Topic V.C – Sort in proper outline format. 3. Required: Topic VII – Remove 'Laboratory practice' as the course is only a lecture course. 4. Required: Topic IX.A.1 – Verify the publication year. 5. Recommended: Course Justification – Shorten to include only the required elements. 6. Note: Question was asked why it wasn't a laboratory course. Initiator states that it is more of a lecture course. The laboratory parts are done through special projects courses.
e.	**APPROVED, effective Fall 2018: DMT 70A-E** Quarter 1st offered: Fall 2018 Initiator: Mike Appio Title: Introduction to Computer Aided Design Using AutoCAD Unit(s): 4 Hour(s): lec=2, lab=6 New Course Stand-Alone (Future Certificate/Degree)

	CSU Transferable Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.A – Replace with a higher-level Bloom's Taxonomy verb. 2. Recommended: Course Justification – Shorten to include only the required elements.
f.	**APPROVED, effective Fall 2018: DMT 77G** Quarter 1st offered: Fall 2018 Initiator: Mike Appio Title: Special Projects in 3D Printing/Additive Manufacturing Unit(s): 2 Hour(s): lab=6 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items: NONE.**
g.	**APPROVED, effective Fall 2018: DMT 77H** Quarter 1st offered: Fall 2018 Initiator: Mike Appio Title: Special Projects for Additive Manufacturing in the Digital Factories Unit(s): 2 Hour(s): lab=6 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items: NONE.**
h.	**APPROVED, effective Fall 2018: DMT 77J** Quarter 1st offered: Fall 2018 Initiator: Mike Appio Title: Special Projects in Additive Manufacturing for Rapid Prototyping Unit(s): 2 Hour(s): lab=6 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items: NONE.**
i.	**APPROVED, effective Fall 2018: E S 4** Quarter 1st offered: Fall 2018 Initiator: William Roeder Title: Energy, the Environment and Society

	Unit(s): 4 Hour(s): lec=4 New Course Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.E – Is an outside field trip allowable as an assignment on the course outline of record? If not, then remove. Will verify with the Curriculum Coordinator.
j.	**APPROVED, effective Fall 2018: E S 51A** Quarter 1st offered: Fall 2018 Initiator: William Roeder Title: Sustainable Energy Systems Unit(s): 4 Hour(s): lec=3, lab=3 New Course Course in existing Certificate/Degree CSU Transferable Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – Change to 'None' as what is listed are not specialized essential materials. 2. Required: Third page of the Curriculum Cover Sheet needs to be signed off by the Physics department and respective Division Dean. The course has some Physics related content.
k.	**APPROVED, effective Fall 2018: E S 51B** Quarter 1st offered: Fall 2018 Initiator: William Roeder Title: Energy Efficient Buildings Unit(s): 3 Hour(s): lec=2, lab=3 New Course Course in existing Certificate/Degree CSU Transferable Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic III – Change to 'None' as what is listed are not specialized essential materials. 2. Required: Topic IX.A.2 – Update to the 3rd edition.

I.	**APPROVED, effective Fall 2018:** E S 78B (New #: E S 51C)
	Initiator: William Roeder
	Title: Building Automation Systems
	Unit(s): 2 Hour(s): lec=1, lab=3
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Add the last sentence of what was removed as it addresses the student need of the course.
	   2. Required: Topic V.A – Sort in proper outline format.
	   3. Required: Topic VI – Sort in proper outline format.
	   4. Required: Topic IX.A.4 – Confirm the publication year.

Approved 10/3/17 with no amendments.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, June 20, 2017
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Simon Kang'a *(BH)*
Valerie Greene *(BH)*
Aimee Gillette *(CA)*
Lydia Botsford *(CB)*
Ruben Abrica-Carrasco *(IC)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Danielle Von Matt *(PE)*
Erik Woodbury *(PS)*
Sridevi Lakshmanan *(SE)*
Terry Ellis *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
  (Content Review Liaison)

Lorrie Ranck
  (Admin. Co-chair, tie vote)
Renee Augenstein
  (Articulation Officer)
Ram Subramanian
  (Faculty Co-Chair, tie-vote)
Mi Chang
  (Curr. Secretary/nv)

ABSENT:

Carolyn Wilkins-Greene *(Div. Dean Rep.)*

GUESTS:

Steve Howland, Danny Tran, Mark Johnson

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gillette/Chang) – with this amendment:
   a. Add Action Calendar item p: BUS 54 Hybrid request.
   b. Add Other Business item b: Articulation and Transfer Report.

2. **APPROVAL OF MINUTES:**
   a. June 13, 2017 Minutes – **APPROVED** – (M/S/C—Woodbury/Von Matt) – without any amendments.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2018:** Memo
      TO: Mary Clark-Tillman, Curriculum Coordinator
      FR: Stacey A. Cook, Vice President
      RE: DSPS Department Name Changes

      This memo serves as approval to change the DSPS Division name and courses as listed below.

      Division Name:
      From Special Education (SE) to Disability Support Programs and Services (DS)

      Courses:
      From SPED to EDAC (Educational Access)
      From GUID to LS (Learning Strategies)

Also, delete these courses GUID 200, GUID 204 and GUID 218. We no longer offer those courses.

The changes are effective fall 2018 or sooner if possible.

Let me know if you have any questions.

Current_Course_ID	New_Course_ID
GUID 202	L S 202
GUID 207	L S 207
GUID 209	L S 209
GUID 211	L S 211
SPED 1	EDAC 1
SPED 54	EDAC 54
SPED 230, R-Z	EDAC 230, R-Z
SPED 231, R-Z	EDAC 231, R-Z
SPED 232, R-Z	EDAC 232, R-Z
SPED 233, R-Z	EDAC 233, R-Z
SPED 234, R-Z	EDAC 234, R-Z
SPED 235, R-Z	EDAC 235, R-Z
SPED 240	EDAC 240
SPED 245	EDAC 245
SPED 290X, Y	EDAC 290X, Y

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JUNE 27, 2017

a.	**APPROVED, effective Fall 2017: BIOL 11** Initiator: Guido Bordignon Title: Human Biology Online **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Spring 2018: INTL 33** Initiator: Veronica Neal Title: Introduction to Peace and Conflict Studies Online **Approved Curriculum Consensus Vote Items: NONE.**

c.	**APPROVED, effective Fall 2018: ACCT 67A (New #: ACCT 67)**
	Initiator: Lydia Botsford
	Title: Individual Income Taxation
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	Online
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic IV – Clarify that it is a 'computer laboratory need with income tax software'.
	    2. Required: Topic VIII.A, VIII.B and VIII.C – Add the criteria for evaluating objectives.

d.	**APPROVED, effective Fall 2018: ELIT 38**
	Quarter 1st offered: Fall 2018
	Initiator: Steve Howland
	Title: Utopian/Dystopian Literature
	Unit(s): 4 Hour(s): lec=4
	
	New Course
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic I – Enter the units of the course.
	    2. Required: Course Justification – Clarify the student need of the course to address the specific need of this specific course.
	    3. Required: Topic IX.A.2 – Update with newer, 2nd edition 2017.

e.	**APPROVED, effective Fall 2018: KNES 9A, 9AX** Quarter 1st offered: Fall 2018 Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 1 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family New Course Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online **Approved Curriculum Consensus Vote Items:**

	1. Required: Topic V – Sync with Topic II. 2. Required: Topic V.A.1 needs at least a Topic V.A.2. 3. Required: Topic VII – Remove, 'In-class' to not limit how the course is taught.
f.	**APPROVED, effective Fall 2018: KNES 9B, 9BX** Quarter 1st offered: Fall 2018 Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 2 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family New Course Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sync with Topic II. 2. Required: Topic V.B – Indicate in the expanded description that references the 'intermediate level' of the course with respect to the frequency, intensity and duration. 3. Required: Topic VII – Remove, 'In-class' to not limit how the course is taught. 4. Recommended: Reduce the number of SLO's for the number of units of the course.
g.	**APPROVED, effective Fall 2018: KNES 15F, 15FX** Quarter 1st offered: Fall 2018 Initiator: Danielle Von Matt Title: High Intensity Interval Training - HIIT Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family New Course Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sort and sync with Topic II. 2. Required: Topic V.B – Begin with a Bloom's Taxonomy verb. 3. Required: Topic V.F – Use a higher-level Bloom's Taxonomy verb.
h.	**APPROVED, effective Fall 2018: KNES 17A, 17AX** Quarter 1st offered: Fall 2018 Initiator: Rachel Catuiza Title: Plyometric Conditioning 1 Unit(s): .5-1 Hour(s): lab=2-3

	Repeat: Family
	
	New Course
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Course Justification – Clarify the student need of the course by addressing the specific need of this course.
	   2. Required: Topic V – Sync with Topic II.
	   3. Required: Topic V.F – Begin with a Bloom's Taxonomy verb.

i.	**APPROVED, effective Fall 2018: KNES 19B, 19BX** Quarter 1st offered: Fall 2018 Initiator: Dawnis Guevara Title: Strength Development 2 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family New Course Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: V.C – Add details in the expanded description to address the 'intermediate' level of the course.

j.	**APPROVED, effective Fall 2018: KNES 20A, 20AX**
	Quarter 1st offered: Fall 2018
	Initiator: Danielle Von Matt
	Title: Circuit Training 1
	Unit(s): .5-1 Hour(s): lab=2-3
	Repeat: Family
	
	New Course
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic V – Sync with Topic II.
	   2. Required: Topic V.D – Use a higher-level Bloom's Taxonomy verb.

k.	**APPROVED, effective Fall 2018: KNES 40A, 40AX** Quarter 1st offered: Fall 2018 Initiator: Danielle Von Matt

	Title: Flag Football 1
	Unit(s): .5-1 Hour(s): lab=2-3
	Repeat: Family
	
	New Course
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic V – Sort and sync with Topic II.
	    2. Required: Topic V.E, V.F and V.G – Begin with a higher-level Bloom's Taxonomy verb.

l.	**APPROVED, effective Fall 2018: KNES 41A, 41AX**
	Quarter 1st offered: Fall 2018
	Initiator: Mark Johnson
	Title: Ultimate Frisbee 1
	Unit(s): .5-1 Hour(s): lab=2-3
	Repeat: Family
	
	New Course
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic V – Sync with Topic II.
	    2. Required: Topic V.D – Begin with a Bloom's Taxonomy verb.
	    3. Required: Topic V.F.1.a – Needs a Topic V.F.1.b or combine with Topic V.F.1.
	    4. Required: Topic V.F.4.a – Needs a Topic V.F.4.b or combine with Topic V.F.4.
	    5. Required: Topic V.G.3.c.1 – Needs a Topic V.G.3.c.2 or combine with Topic V.G.3.c.
	    6. Required: Topic V.G.5.b.1 – Needs a Topic V.G.5.b.2 or combine with Topic V.G.5.b.
	    7. Required: Topic V.G.5.c.1 – Needs a Topic V.G.5.c.2 or combine with Topic V.G.5.c
	    8. Required: Topic VI.A – Needs to be in proper outline format.
	    9. Recommended: Reduce the number of SLO's for the number of units of the course.

m.	**APPROVED, effective Fall 2018: MATH 41H** Quarter 1st offered: Fall 2018 Initiator: Danny Tran Title: Precalculus I: Theory of Functions - HONORS Unit(s): 5 Hour(s): lec=5 New Course

	Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add an honors reference. 2. Required: Topic V.I – User a higher-level Bloom's Taxonomy verb. 3. Required: Topic IX.A.2 – Update to the 2015 publication year.
n.	**APPROVED, effective Fall 2018: MATH 42H** Quarter 1st offered: Fall 2018 Initiator: Danny Tran Title: Precalculus II: Trigonometric Functions - HONORS Unit(s): 5 Hour(s): lec=5 New Course Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add an honors reference. 2. Required: Topic V.L – User a higher-level Bloom's Taxonomy verb. 3. Required: Topic V.L.1.a – Needs a Topic V.L.1.b or combine with Topic V.L.1. 4. Required: Topic IX.A.2 – Update with newer, 11th edition 2012. 5. Required: Topic IX.A.3 – Update with newer, 11th edition 2017.
o.	**APPROVED, effective Fall 2018: MATH 43H** Quarter 1st offered: Fall 2018 Initiator: Danny Tran Title: Precalculus II: Advanced Topics - HONORS Unit(s): 5 Hour(s): lec=5 New Course Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Course Justification – Add an honors reference. 2. Required: Topic V.L – User a higher-level Bloom's Taxonomy verb. 3. Required: Topic IX.A.2 – Update with newer, 5th edition 2015. 4. Required: Content Review Matrix needs to be submitted for the prerequisite of MATH 41/41H.
p.	**APPROVED, effective Fall 2017: BUS 54** Initiator: Sandra Spencer Title: Business Mathematics

<table>
<tr><td>Hybrid

Approved Curriculum Consensus Vote Items: NONE.</td></tr>
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5. **OTHER BUSINESS**:
   a. Last Meeting Announcements:
      - Co-Chair, Ram Subramaniam announced that he will not be continuing for the next academic year.
      - There was a change in one of the deadlines for the19-20 catalog. The Division Deans requested that the first deadline date of New Course Request be changed to prior to spring break. Therefore the date was changed to 3/21/18.
      - The name of the Curriculum Open House Workshops has also been renamed to Curriculum Work Sessions.

   b.

ARTICULATION AND TRANSFER SERVICES   **June 15, 2017**

To: Curriculum Committee, Division Deans, Course Initiators, Evaluators, Counselors and Advisors
          Mayra Cruz, Christina Espinosa-Pieb, Lorrie Ranck, Stacey Cook
From: Renee Augenstein, Articulation Officer (x 8631)
Re: **2016-2017** CSUGE Breadth and IGETC Update; **2017-2018** CSUGE Breadth and IGETC Submission Report

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Update: 2016-2017 CSUGE Breadth (*See back page for area titles*)

Course	Area(s) CSUGE Breadth	Area(s) IGETC	Effective Term
HIST 17AH History of the United States to Early National Era - HONORS	Previously Approved: D6 **Add: US-1**	Previously Approved: 4F	F16
HIST 17BH History of the United States from 1800 to 1900 - HONORS	Previously Approved: D6 **Add: US-1**	Previously Approved: 4F	F16
HIST 17CH History of the United States from 1900 to the Present - HONORS	Previously Approved: D6 **Add: US-1**	Previously Approved: 4F	F16
SPCH 70H Effective Organizational Communication - HONORS	**Approved: D7**	N/A	F16

Results of the CSUGE Breadth and IGETC review for **2017-2018** (*See back page for area titles*)

Course	Area(s) CSUGE Breadth	Area(s) IGETC	Effective Term
ANTH 5 Magic, Science and Religion	**Approved: D1**	**Approved: 4A**	F17
ECON 5 Behavioral Economics	**Approved: D2**	**Approved: 4B**	F17
F/TV 1H Introduction to Cinematic Arts - HONORS	**Approved: C1, C2**	**Approved: 3A**	F17
ICS 47 Introduction to Disability Studies	**Approved: D7**	**Approved: 4G**	F17
KORE 2H Elementary Korean (Second Quarter) – HONORS	**Approved: C2**	**Approved: 6A**	F17
KORE 3H Elementary Korean (Third Quarter) – HONORS	**Approved: C2**	**Approved: 3B, 6A**	F17
PSYC 51 Psychology of Wellness	**Approved: D9, E**	N/A	F17
SOC 29			

Sociology of Structural Racism in the United States	**Approved: D0**	**Approved: 4J**	F17
WMST 22 Asian American Pacific Islander Women	**Approved: D4**	**Approved: 4D**	F17
WMST 29 Masculinities in US Culture and Society	**Approved: D4**	**Approved: 4D**	F17
WMST 31 Women and Popular Culture	**Approved: D4**	**Approved: 4D**	F17

CSUGE GE Breadth

AREA A: English Language Communication and Critical Thinking
    A1: Oral Communication
    A2: Written Communication
    A3: Critical Thinking

AREA B: Scientific Inquiry and Quantitative Reasoning
    B1: Physical Science
    B2: Life Science
    B3: Laboratory Activity
    B4: Mathematics/Quantitative Reasoning

AREA C: Arts and Humanities
    C1: Arts
    C2: Humanities

AREA D: Social Sciences
    D1: Anthropology and Archaeology
    D2: Economics
    D3: Ethnic Studies
    D4: Gender Studies
    D5: Geography
    D6: History
    D7: Interdisciplinary Social or Behavioral Science
    D8: Political Science, Government and Legal Institutions
    D9: Psychology
    D0: Sociology and Criminology

AREA E: Lifelong Learning and Self-Development

IGETC

AREA 1: English Communication
    1A: English Composition
    1B: Critical Thinking – English Composition
    1C: Oral Communication

AREA 2: Mathematical Concepts and Quantitative Reasoning

AREA 3: Arts and Humanities
    3A: Arts
    3B: Humanities

AREA 4: Social and Behavioral Sciences
    4A: Anthropology and Archaeology
    4B: Economics
    4C: Ethnic Studies
    4D: Gender Studies
    4E: Geography
    4F: History
    4G: Interdisciplinary Social and Behavioral Science
    4H: Political Science, Government and Legal Institutions
    4I: Psychology
    4J: Sociology and Criminology

AREA 5: Physical and Biological Sciences
    5A: Physical Sciences
    5B: Biological Sciences
    5C: Science Laboratory

AREA 6: Language Other Than English