

**MINUTES**  
**DASB SENATE MEETING**  
**Wednesday, September 20, 2000**  
**3:30 pm - 5:30 pm**  
**Student Council Chambers**

**Call to Order**

3:55 pm

**Roll Call**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Left Early</b>
Christopher Domingo		X		
Barrington Dyer	X			
Geraldine Garcia		X		
Jaycfil Labio	X			
Stephanie Lagos	X			
Nancy Lee		X		
Alexandra Liu	X			
Kea Loewen	X			
Jaylyn Luan		X		
Colleen McGuire	X			
Vinh Nguyen	X			
Neil Parekh	X			
Izaac Singh	X			
Saket Sood	X			
Scott Stern	X			
Svetha Swaminathan	X			
Melody Zarghami	X			

**Approval of Minutes**

Wednesday, September 6, 2000

Minor Correction: Saket Sood should be marked as late and not absent.

Colleen McGuire moved to approve the minutes as corrected.

Alexandra Liu seconded.

Motion passed unanimously.

**Consent Calendar**

Internal Committee Appointments:

Finance (already approved 9/6/2000): Barrington Dyer, Kea Loewen, Vinh Nguyen

Student Rights and Services: Alexandra Liu, Svetha Swaminathan

Technology: Neil Parekh

Administration: Still Needs Members

Programs: Still Needs Members

Marketing and Communication: Saket Sood, Scott Stern, Melody Zarghami

Izaac Singh moved to approve the consent calendar.

Alexandra Liu seconded.

Motion passed unanimously.

**Public Comments****Burning Issues****Introduction/Approval of Prospective Senators**

Luis Bacaletti - first meeting

Shirin Darbani - second meeting

Farnaz Kermaani - third meeting

Les Leonardo - first meeting

Geneva Mendoza - third meeting

**Business**

## ACTION

## 1. Request for New Funding

This item is a request of \$1,500.00 to purchase a new printer for the DASB Senate office. Printer is current district standard, HP LaserJet 4050N, valued at \$1,285.95 (with out shipping and tax). (See attached Foothill-De Anza Standard Configurations sheet).

Presenters: Dennis Shannakian

Colleen McGuire moved to end discussion.

Barrington Dyer seconded.

Motion passed.

Colleen McGuire moved to make this an urgent action item.

Barrington Dyer seconded.

Motion passed unanimously.

Colleen McGuire moved to approve up to \$1,500.00 to purchase a new printer for the DASB senate office.

Barrington Dyer seconded.

Roll Call Vote

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Barrington Dyer	X		
Jaycfil Labio	X		
Stephanie Lagos			
Alexandra Liu	X		
Kea Loewen	X		
Colleen McGuire	X		
Vinh Nguyen	X		
Neil Parekh	X		
Izaac Singh	X		
Saket Sood	X		
Scott Stern	X		
Svetha Swaminathan	X		
Melody Zarghami	X		

Motion passed unanimously.

## ACTION

## 2. Retreat Committee

This item is to approve members to the DASB Retreat Committee.

Presenter: Barrington Dyer

Neil Parekh, Alexandra Liu, Melody Zarghami, Jaycfil Labio, Colleen McGuire, and Scott Stern asked to be on the retreat committee.

Barrington Dyer moved to approve those senators to the DASB Retreat Committee.

Alexandra Liu seconded.

Motion passed unanimously.

## DISCUSSION

## 3. Smart Card

This item is to discuss the smart card.

Presenter: Stephanie Lagos

Nothing to discuss at this time.

## DISCUSSION/ACTION

## 4. Travel Per Diem

This item is to approve changes to allowed per diem expenses to district standard.

Presenters: Colleen McGuire, La Donna Yumori-Kaku

Colleen McGuire presented the proposed changes to the DASB Travel Code increasing the per diem amounts to district standard. See attached copy of travel code, third page, Article IV, Section B. The per diem amounts will change as the district standard changes, increasing or decreasing as appropriate.

Barrington Dyer moved to approve the changes to the DASB Travel Code in per diems to the district standard.

Svetha Swaminathan seconded.

Roll Call Vote

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Barrington Dyer	X		
Jaycfil Labio	X		
Stephanie Lagos			
Alexandra Liu	X		
Kea Loewen	X		
Colleen McGuire	X		
Vinh Nguyen	X		
Neil Parekh	X		
Izaak Singh	X		
Saket Sood	X		
Scott Stern	X		
Svetha Swaminathan	X		
Melody Zarghami	X		

Motion passed unanimously.

## DISCUSSION/ACTION

## 5. Finance Code Changes

This item is to discuss and act on changes to the DASB Finance Code.

- Removal of RFP/Restructuring of Budget Process (see sample proposed calendar)
- Update per diems for food to match current district limits (also Travel Code)
- Others

Presenter: Geraldine Garcia

Due to Geraldine Garcia's absence Dennis Shannakian and Louisa Choy are presenting this item.

Dennis Shannakian presented the changes to the finance code (see attached).

During discussion the following amendments were made:

- To strike ICC/Club on page 9 from the first sentence of Article IX, Section B, Number 1.
- To replace persons with students on page 13 in Article XV, Section C.

Melody Zarghami moved to approve the changes to the finance, with amendments.

Neil Parekh seconded.

Roll Call Vote

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Barrington Dyer	X		
Jaycfil Labio	X		
Stephanie Lagos			
Alexandra Liu	X		
Kea Loewen	X		
Colleen McGuire	X		
Vinh Nguyen	X		
Neil Parekh	X		
Izaak Singh	X		
Saket Sood	X		
Scott Stern	X		
Svetha Swaminathan	X		
Melody Zarghami	X		

Motion passed unanimously.

### **Business Reports**

- Internal Committee  
Jaycfil Labio passed out DASB highlighters, announced that business cards are in the works and that shirts should be here soon.  
All Executives expressed the need for committee members.
- Internal Ad Hoc Committee  
No Reports
- External Committee  
No Reports
- ICC Report  
James Harris-Williams announced that ICC is sponsoring Karaoke on the first day of school on September 25, 2000 from 11:30 am – 1:30 pm. Also he asked that senators please sign up for the welcome week table set up in front of the Administration Building the first week of school to help new students with any questions they may have.
- Student Trustee Report  
Not Present
- Advisor's Report

La Donna Yumori-Kaku informed the senate of two upcoming conference and passed out applications for travel. There is a CalSACC conference October 27 – 29, 2000, and a San Diego State University Leadership Institute Conference November 17 – 19, 2000. Applications are due by Friday, September 29, 2000.

**Announcements/Informational Reports**

Les Leonardo announced that the classified staff settled their contract negotiations and he passed along thanks from the Classified Senate for the students support.

Vinh Nguyen announced Nancy Lee's resignation and read her letter of resignation.

**Adjournment**

Meeting Adjourned

Submitted by

Dennis Shannakian  
Student Activities Administrative Assistant  
Approved by DASB Senate on October 4, 2000.