



DASG SENATE MEETING MINUTES

Wednesday, January 12, 2022

4:00 pm

Remotely Via Zoom

Chair: Anahí Ruvalcaba

Contact: dasgpresident@fhda.edu

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Senate Winter 2022

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Senate Winter 2022

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/92100643259?pwd=Qm51K1NTd1JSWTc2TDFhbnhFeW5ZQT09>

Meeting ID: 921 0064 3259

Passcode: 154659

One tap mobile

+16699006833,,92100643259# US (San Jose)

+14086380968,,92100643259# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 921 0064 3259

Find your local number: <https://fhda-edu.zoom.us/u/absaJGnU79>

Call to Order

Anahi R called this meeting to order at 4:05 PM.

Roll Call

First Name	Last Name	Present	Excused	Absent	Late
Anahi	Ruvalcaba	X			
Sharon	Utomo	X			
Helya	Bahari	X			

Sunnie	Chen	X			
Catherine	Le	X			
Afizah	Ghazali	X			
Erin	Valdecanas	X			
Justin	Toh	X			
Anya	Bergstrom	X			
Adel	Burieva	X			
Anita	Chamraj	X			
Mohamad	Elmashad	X			
Nicole	Howard	X			
Saskia	Latievarya		X		
Sara	Sangari	X			
Ivy	Sim			X	
Fiza	Syed	X			
Joandra	Teja	X			
Alexander J	Tjahjadi	X			
Peter	Tran	X			
Jason G	You	X			
Michelle	Fernandez	X			

Approval of Minutes

- November 10, 2021
- Moved by Michelle F, seconded by Anita C.

Public Minutes

Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

Advisor Announcements

Please note: Advisors are limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu: Second strategic planning workshop, coming January 24th
- Dennis S: Senate Resignations: Sarah Morales, Karin Budi, Rose Chan, and Charlaine Jo.
- Maritza A: <http://eepurl.com/hqcobb>
<https://tinyurl.com/DAC-Winter22ClubDay>
Requested a handful of DASG senators to say a word about DASG at Winter Quarter Club Day.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Anahi R: read VP Sarah Morales' resignation letter that discussed the constructive criticisms pertaining to the lack of change. Won't be sharing comments or discussing the letter today. Appointing new VP, Fiza Syed. Will be on consent calendar next week.

Student Trustee Announcements

Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Michelle F: Information Item on draft maps that affects the way lines drawn, district board member that are elected. Decision is lines are going to be drawn based on cities.
- Students have expressed COVID safety protocol at Foothill lacked compared to De Anza. They are also looking to move classes online as we have on our own agenda today.
- Compared to Foothill ASUC, DASG does not host as many events. Increase more student government funding for this. Lack of interaction with other DASG senators compared to Foothill even though we sister schools.
- Anahi R: Comments and discussion about resignation letter later. De Anza and Foothill are separate, different institutions.

Shared Governance Reports

- Sharon U: Finance \$3.5 million dollar budget distribution. So, Christina, one of the treasures brought up her what she proposed, and there's a lot of discussions going around but they are, I think the budget only covers 50% of what's being requested so they're trying to cut some of the requests and that's it
- Maritza A: Classified senate President resigned and leaving De Anza. Overarching remote work policy has been met with very little action.
- Sara S: WG&S gender neutral bathroom all over campus.
- Peter T: IPBT went and approved template and rubric for faculties, member from faculties present what they need, shadowing, discuss and submit recommendation to college council.

Inter Club Council Reports

- Justin T: No meeting yet.

Internal Committee Reports

- Sharon U: Budget Deliberations, few programs away from being done with finance recommendations, senate deliberations around February.
- Erin V: Not met yet, Friday at 4 PM, resolution for going online for the first few weeks.
- Afizah Ghazali: Environmental Sustainability meets on Thursday from 4-5 PM from now on.
- Sunnie C: New DASG logo coming out. Dennis has been working with the graphic designer. Goals and timeline for the quarter. Student discount, subcommittee for social media due to schedule attendance.
- Helya B: SSF informative flyer on services and resources. Lost senators, looking for interns.

- Anya B: P&E not met yet.
- Justin T: Flea market open in March, Circle K volunteer set up chairs, appoint Adel to manage social media for the flea market
- Anahi R: EAC changing meeting time, announce later. Discussed bonding of DASG and committees.

Consent Calendar

Business Items

1. Information/Discussion
 Title: List of Checks \$500 or greater
 Presenter: Lisa Kirk
 Description: This item is to present to the DASG the Oct.-Dec. '21 List of Checks \$500 or Greater.
 Time: 5 minutes
 - Lisa K: October – December 2021 there were 16 checks that were \$500 +. Monthly checks to the FHDA district, district pays, bill us back. Questions, contact Lisa.

2. Information/Discussion/Action
 Title: 2022-2023 DASG Budget Revenue from HEERF
 Presenter: Lisa Kirk
 Description: This item is to discuss and approve to set aside \$200,000 from the Higher Education Emergency Relief Fund (HEERF) to Restricted Fund Balance Account 41-323xx for the 2022-2023 DASG Budget.
 Time: 15 minutes
 - Lisa K: Last finance meeting in November approved setting aside \$200,000 of this money that we received from the college for lost revenue. So, they said, wanted to set aside some of that for the budget for 22-23 because revenue is continuing to decline so in order to have a budget that is about the same amount is there as your current year. You would need about \$220,000, so I talked to the finance committee on Monday. I suggest that you would increase that amount to \$220,000.
 - Sharon U: Make sure that budget was as balanced as last years, need an extra \$20,000. Made a motion to approve to set aside \$220,000 from the Higher Education Emergency Relief Fund (HEERF) to Restricted Fund Balance Account 41-323xx for the 2022-2023 DASG Budget.
 - Peter T: Seconded. No objections.

3. Information
 Title: Guided Pathways
 Presenters: Patty Guitron, Sarah Wallace, Sal Brieter
 Description: An update on the work guided pathways has done up to this point and what is planned for the future.
 Time: 15 minutes
 - Patty G: Clear pathways and integrate academic and non academic support to help guide students through school. Explore prospective majors and careers while still making progress towards academic goals. Met with different departments administrators and high

school instructors to prepare for the transition that we put together program and transfer maps with that are already uploaded. Provide wraparound service within the village. Hired 15 students at end of fall quarter to get student feedback. Asking for affiliate spaces, 6 different village spaces, printing services, place to take zoom classes, ask for help with decoration, hardware for students,

- Sarah W: Program maps that Patty referenced

<https://www.deanza.edu/academics/degrees-and-certificates.html>

If you do not see your village on your Canvas Dashboard, email us to be added - guidedpathways@deanza.edu Please send your Student ID# and your major and village.

List of Majors in Villages can be found here: <https://www.deanza.edu/villages/>

For undecided students, you can look through the Villages and see which one has a major you may want to pursue, and choose that village to start. When you finalize your major then we can switch you if needed

4. Information/Discussion

Title: Shared Governance Task Force

Presenters: Mary Pape, Laureen Balducci

Description: De Anza's College Council voted in June 2020 to begin a collegewide review of shared governance teams and structure, with a focus on equity and inclusion. The Shared Governance Task Force was formed and began its work in the Spring quarter of 2021. The SGTF has developed a shared governance structure proposal which is posted at <https://www.deanza.edu/gov/review/>.

Time: 20 minutes

- Laureen B: Looking for 2 representative to join SGTF. Friday morning meeting from 9:00 – 10:00 AM. SGTF looks at the history of De Anza and what we have done with shared governance. Feedback: wanted more transparency about decision-making. Regular updating college council. Newly proposed shared governance model much more centralized and inclusive.
- Mary P: Explained the new structure and how committees interact with each other.
- Laureen B: There were expressed concerns about how the Planning & Resource Committee (PRC) sounds similar to Foothill program. Expressed lack of collective decision making and transparency. Asking for another counselor on Student Services side. Dissolves present decision making siloed teams (APBT, IPBT, SSPBT, Facilities committee). Wanted 3rd party from state (IEPI/PRT) to help implement the model and consult. Senior staff did not want this, but may move forward.
- Mary P: Budget Task Force make sure that everybody will be educated to make sure there are informed decisions. Composed by bargaining members from affinity group and members from the senate.
- Anahi R: <https://www.deanza.edu/gov/review/>.

5. Information/Discussion/Action

Title: DASG Office Hours

Presenter: Sunnie Chen

Description: This item is to review Fall 21 Quarter's discussion on office hours, and to implement discussed changes. There will be a vote on which platform (Discord/Zoom) to use for office hours, and to convert 1 out of the 2 office hours into comment responses on social media.

Time: 15 minutes

- Sunnie C: Office Hour Turnout low due to inaccessibility to Office Hour information and resources.
- Jason Y: Instagram live office hours. Foothill president used to do IG lives.
- Anita C: Instagram live fireside chats for town halls? Or whenever the senate is passing an important resolution.
- Catherine L: Instagram live might feel informal and intimidating.
- Amy H: Would double zooming work? You can mute yourself in discord and zoom, and if a student joins you can let them know. Treating each platform as a waiting room
- Sunnie C: Had a disastrous experience with double zooming.
- Fiza S: Difficult to monitor to comment responses.
- Peter T: Answering students is something senators should always do, not only during office hours or for senate hours.
- Sunnie C: Vote Proposals
 - 1) Convert 1 out of 2 hours of office hours to comment responses on social media (# suggestions – 1 topic, specify channel)
 - 2) Vote about Discord vs Zoom
 - Options:
 - a. Alternate 1 week Zoom/1 week Discord
 - b. 30 min Zoom / 30 min Discord (pending on proposal #1 being approved)
 - c. Switch completely to Discord
- Anita C: Are the answering of questions a mandatory role? Or can senators have 2 hours on the Discord Voice Call Chat.
- Anahi R: Made a motion on vote proposal item 2: to hold office hours to Discord.
- Moved by Michelle F, Seconded by Afizah G.
- Sunnie C: Would like to go forward with vote proposal 1 to hold people accountable.
- Anita C: How would the size of this question be counted in senator hours?
- Sunnie C: 1 question = 1 hour. More efficient, less time consuming, increase student engagement. Better to answer a question than not.
- Erin V: Could we table this item until next week? Seems that not all the logistics are hashed out.
- Anita C: Does it have to be on the DASG Discord chat? Or to any De Anza Student?
- Erin V: I think making guidelines for this would be better first.
- Afizah G: Would we work with LAC as well?
- Sunnie C: Yes.
- Michelle F: Made a motion to table vote proposal 1) Convert 1 out of 2 hours of office hours to comment responses on social media (# suggestions – 1 topic, specify channel) until guidelines are made.
- Peter T: Seconded this motion.

6. Information/Discussion/Action

Title: DASG Possibly sponsoring a petition or resolution to stop in person classes

Presenter: Anahí Ruvalcaba

Description: This item is to discuss the possibility of DASG sponsoring a petition or resolution against in person classes similar to the UC system due to Covid-19 and its new variant OMICRON.

Time: 15 minutes

- Anahi R: EAC met and decided they will be moving forward with a resolution. Those interested can attend the LAC meeting on Friday.
- Afizah G: Who are we sending the petition/resolution to?
- Anahi R: I believe we are just sponsoring a resolution to advocate and voice our concerns.
- Anita C: I just want to make sure we take into consideration the students that want to stay in-person
- Erin V: We're not writing one for the whole quarter, just for a few weeks like the UC's are doing.

7. Information/Discussion

Title: DASG outreach to students

Presenter: Anahí Ruvalcaba

Description: This item is to provide updates on working with the office of communications & to discuss DASG's plans to expand outreach to students.

Time: 10 minutes

- Sharon U: Made a motion to table the business item: DASG outreach to students.
- Fiza S: Seconded this motion.

Introduction and Approval of Prospective Senators

- Amy Huang: 3rd senate meeting, 5 committee meetings – interview
- Nathanael Sjukur: 2nd senate meeting
- Jenny Trinh: 1st senate meeting, 2 committee meetings
- Bianca Chen: 2nd senate meeting

Public Comments

- Sunnie C: Marketing made a subcommittee for social media. If any projects need to be shared to students, feel free to come to that.

Senate Announcements

2

Adjournment

- Anahi R adjourned this meeting at 6:05 PM.

Upcoming Events

- Anahi R: Maritza is looking for speakers at the Winter Club Fair.