



DASG SENATE MEETING MINUTES

Wednesday, February 9 & 16, 2022

4:00 pm

Remotely Via Zoom

**Chair:** Anahí Ruvalcaba

**Contact:** [dasgpresident@fhda.edu](mailto:dasgpresident@fhda.edu)

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Senate Winter 2022

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Time: This is a recurring meeting Meet anytime

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Call to Order

⇒ Anahi R. called this meeting to order at 4:04 PM.

Roll Call

| First Name | Last Name | Present | Excused | Absent | Late |
|------------|-----------|---------|---------|--------|------|
| Anahi      | Ruvalcaba | X       |         |        |      |

|                 |            |    |   |   |   |
|-----------------|------------|----|---|---|---|
| Sharon          | Utomo      | X  |   |   |   |
| Helya           | Bahari     |    | X |   |   |
| Sunnie          | Chen       | X. |   |   |   |
| Catherine       | Le         | X  |   |   |   |
| Afizah          | Ghazali    | X  |   |   |   |
| Erin            | Valdecanas | X  |   |   |   |
| Justin          | Toh        | X  |   |   |   |
| Luiza           | Eloy       | X  |   |   |   |
| Anya            | Bergstrom  | X  |   |   |   |
| Adel            | Burieva    | X  |   |   |   |
| Anita           | Chamraj    | X  |   |   |   |
| Mohamad         | Elmashad   | X  |   |   |   |
| Saskia          | Latievarya |    |   | X |   |
| Sara            | Sangari    | X  |   |   |   |
| Ivy             | Sim        | X  |   |   |   |
| Fiza            | Syed       | X  |   |   |   |
| Joandra         | Teja       |    |   |   | X |
| Alexander Jason | Tjahjadi   | X  |   |   |   |

|          |           |   |   |  |  |
|----------|-----------|---|---|--|--|
| Peter    | Tran      | X |   |  |  |
| Jason G  | You       | X |   |  |  |
| Michelle | Fernandez |   | X |  |  |
| Amy      | Huang     | X |   |  |  |
| Khanh    | Ngo       | X |   |  |  |
| Dmitri   | Yanovsky  | X |   |  |  |

Approval of Minutes

- ⇒ February 2, 2022
- ⇒ Sharon U had corrections.
- ⇒ Sharon U makes a motion to approve the February 2, 2022 meeting minutes as amended of February 9, 2022. Seconded by Alexander Jason T. No objections.

Public Comments

*Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

- ⇒ Lisa K: Accounting office is transitioning to web-based software. This will require downtime, and the transition will happen over President’s Weekend. Hope to be running by Tuesday February 22, 2022. Please submit Recommendations and reimbursements before then!

Budgeter Comments

*Please note: This segment of the meeting is reserved for 2021-2022 DASG budget requestors to comment on their requests. Each program area, not individual person, will be allowed up to two (2) minutes maximum to speak on their funding request.*

1. Deepa Yuvaraj            MPS program
  - ⇒ Melissa Maturino: Math courses often the gatekeepers to transfer success. MPSP has provided documented significant increase in the numbers of students able to reach their educational goals. Funds from innovation grant, used to run this program from past 4 years, will be exhausted by end of Spring 2022 quarter.
  - ⇒ Deepa Yuvuraj: Tutoring in the form of in-class tutors and drop-in tutoring center are key components of the MPS program. With the current funding from DASG for 2022-23, the

program can only support in-class tutoring until March 2023. We require a minimum of 5 hours per section per week, which totals around \$31,70 to fully support the 3 quarters, and we request DASG consider increasing funds to do so. Currently in talks with senior admin for additional funding, but some of these services might be eliminated without funding.

⇒ Praagya: I am a proud MPS graduate! I MPS is an amazing resource that really helps students struggling with math

2. Mary Medrano Intercultural International Studies MCC

⇒ Mary Medrano: We hire a student employee receptionist who works 2 hours twice a week whose duties are to administer the resources in the MCC: food pantry, computers, printer, resources. There are 2 students in office today. This is to have a place for students to study in the pandemic.

⇒ Chesa C: And the MCC is one of the few places that provides an All Gender, single stall restroom, which is much needed on campus.

⇒ Wil B: And the MCC is great, one of the most welcoming spaces on campus.

3. Diana Alves de Lima & Melissa Aguilar Student Success Center (Tutorial & Academic Skills)

<https://docs.google.com/presentation/d/1MkEguTMHYu8as0r8Ux9Xjs0eVW9fs5FNjQZwTZ3FLiw/edit?usp=sharing>

⇒ Diana Alves de Lima: SSC employs 160+ student employees, ~6500 students use this program, and 100% of DASG funding goes to Student Payroll. There will be a student salary increased by 30%, but funding has been reduced by 24% in the past two years. If funding is not restored to at least what it was last year, we would have to reduce tutoring by ~42 hours/week. College already supports SSC with over \$1.25 million in student and employee wages, so it is unlikely to expand funding. Largest FHDA employer, and this is the only option for a lot of international students since other FHDA employers have disappeared due to the pandemic.

⇒ Praagya: WRC is another great resource! It's a privilege really to have one on one session with tutors working on your essay so thank you for your effort.

⇒ Chesa C: SSC is such a great resource for our students, and it's required for many classes. It would be difficult for those students to access the required tutoring if the SSC hours are cut.

⇒ Rose L: I agree! Lots of my classmates and tutees have seen lots of improvement from attending tutoring from the SSC. As a tutor and tutee myself, it has helped supplement my self growth and push myself to further heights in terms of educational development and success.

⇒ Wil B: SSC is amazing - during the pandemic I took a Chemistry class, and their Math and Science Center was a great help as I was doing experiments in my house.

⇒ Jamie H: I was a tutor at R&W SSC from 2016-2018 and working for DA while helping students have a huge impact on my life.

4. Wil Byars Library Reserves

⇒ Wil Byars: DASG has been the only source of funding for the Library Reserves, going for at least of decade. This collection supports current classes, all departments, and provides free copies of textbooks & other resources for free and students can check them for the full quarter.

5. Jorge Morales Student Support and Retention Services (SSRS)

⇒ Jorge Morales: SSRS did not request any funding for this year because of the pandemic. The SSRS center is a space that students use to study and use computer lab. Anticipating being back on campus at least part time, and SSRS needs funding for student payroll in order to run the space. SSRS targets transfer, retention, and graduation rates of underrepresented students.

⇒ Diana A: SSRS space is important when students return to campus. Hope they are not penalized for not applying last year when they didn't need the \$

6. Jason Bram Marine Biology

⇒ Jason Bram: DASG funds for hands-on marine biology experience camping trip in Cambria, California. This trip is completely funded to promote equity to all students during this learning experience. Hopefully, this trip will happen in the coming year.

7. Amy Wang IMPACT AAPI

⇒ Amy Wang: Need funding for peer mentors. Hired 2 peer mentors this year with DASG funding to focus on having leaders, building community, and change dynamic of Impact AAPI.

⇒ Rose L: As a student worker, this experience has shaped her as a leader. Funding goes to conferences, building more leadership with community, and overall building for future leaders of tomorrow.

8. Cecilia Deck La Voz News

⇒ Cecilia Deck: La Voz News is a class, part of degree program, and independent student news media, not printing because of pandemic. However, they were able to print out a few special issues, help build website, and help students attend a conference In March.

9. Maria Hernandez EOPS

⇒ Maria Hernandez: Plan on using funding this year, previously suspended book rentals because of pandemic.

12. Liliana Rivera Puente Project

⇒ Lilitana Rivera: Funding goes towards the memoir anthology project where, during first quarter, students write about their lives, and then the stories get printed in Spring quarter to be shared with each other. Puente tutors are hired through DASG, and this year there are 3 tutors. Here to say thank you.

13. Eric Mendoza Athletics Away Games

⇒ Eric Mendoza: Athletics is a \$2 million operation, and DASG funding goes towards meals and hotels for students during away games. 67% reduced funding since 2018 and hope to reconsider the application. Athletics has been on-campus and operating 100% since May 2021. Program was able to help health services with on-campus testing. Request DASG to list college athletics under college life.

14. Maurice Canyon Umoja/41-56745

⇒ Maurice Canyon: Funding is to hire peer mentors, tutors, conferences, workshops, so students can have exposure with different events. Program focuses on supporting increase in numbers of retention, graduation rate, and transfer.

15. Tony Santa Ana Office of Equity, Social Justice and Multicultural Education

- ⇒ Tony Santa Ana: Equity is at the center of their work, which aligns with the mission of the College. Funds would go to student interns and programming in office.
- ⇒ Praagya: Internship helped personally, empower students, support ideas and passions, conferences, events, workshop they organize help become better leaders.
- ⇒ Ashley Villeda: This is only intern paid opportunity she has had. Community building, share, connect services with other peers, educate with academic and cultural support.

16. Izzy Scotti & Nicky Gonzalez Yuen FAPAC

- ⇒ Izzy Scotti: FAPAC training program dedicated to raising power of students. Currently 8 interns from FHDA, also funded from ASFC, and mentoring and training 130+ DA college student volunteers.
- ⇒ Nicky Gonzalez Yuen: FAPAC intern volunteers instrumental in moving the bond measure which raised \$200+ million for affordable housing for students and faculty. Pressing city of Cupertino to include affordable housing plan in the master city planning process.
- ⇒ Izzy Scotti: Working on support of the campaign of Cindy Chavez, progressive candidate for San Jose mayor, as well as Cal grants.

18. Nicky Gonzalez Yuen CA Campus Camp

⇒ Alysa: Campus camp program trained hundreds of activists, leaders, and advocates. Personally went through the program, and currently serves as Vice Mayor of Sunnyvale, first Latina and openly LGBTQ person to ever be elected in the city.

⇒ Nicky Gonzalez Yuen: ~75 De Anza students in program. Hopefully return to in-person camp next year, but currently meet weekly.

21. Jenny Dang Public Policy School

⇒ Jenny Dang: Hope for more students to take part in the program. Request to increase the amount recommended for the Fact, Advocacy, and Policy Conference. Last year conference online so no costs, but 2022-23 conference will require additional funding of at least \$4000 to cover the cost of lodging conference fees and food.

22. Chesa Caparas Women, Gender, and Sexuality Center

⇒ Chesa Caparas: Funding for student interns and technical and professional services. Request for increase in funding to host in-person events that help students feel seen with their identity.

23 & 24. Shaila Ramos HEFAS and VIDA

⇒ Shaila Ramos: Content with the current recommendation, but all the funding goes towards student interns and able to combine it with VIDA interns. Money allows to do community work and civic engagement in the community and on campus. Have done events, conferences, and collaborations.

25. Rose Chan Mentors @ De Anza

⇒ Rose Chan: Thank DASG for support. Currently 80 mentors, and through programs last fall we were able to work with ~ 200 students from the transfer panels series.

⇒

26. Computer Donation Program

Thank you Joseph

26. Maritza Arreola Inter-Club Council

⇒ Maritza Arreola: ICC support student clubs and connection. Future in person events include return club days, dances, and spring festival.

Advisor Announcements

*Please note: Advisors are limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

⇒ Hyon Chu B: Campus observing Presidents Holiday Friday – Monday. Campus closed. Ordered Two boxes of N95 masks for students to use, located in the senate office. Reach out to advisors and communicate with each other if you are struggling. I forgot to share that I'm working with Dr. Fermender and Dr. Lee from Psych services to create a workshop specific to DASG Senate around burnout and exhaustion related to leadership roles. More to come...

⇒ Maritza A: Never too late to ask questions!

⇒ Dennis S: Elections coming up. Pushes 2 weeks, push everything else. Help get the word out.

New deadline is February 14, 2022 at 4 PM. There are only 2 remaining sessions.  
<https://www.deanza.edu/dasg/elections/>

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- ⇒ Sara S: VIDA is hosting events in February. Winter showcase themes are racial justice and the crisis of democracy. Global issues conference.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

- ⇒ Student trustee is not present.

### Shared Governance Reports

- ⇒ Amy H: Guided pathways working on having a counseling and advising woven into the Villages program, which is canvas shell for new students. Discussion about partnering counselors and advisors paired to each village.
- ⇒ Fiza S: Budget Task Force allocate extra funding to IBPT for 8 new faculty positions. Spoke on behalf of DASG about what programs they wanted IBPT to fund (SSC, MPSP, and Environmental Studies Outdoor area) related to instructional planning, encourage senators to come and talk at meeting 4 PM on Tuesday.
- ⇒ Anita C: IBPT program review and timeline. Strong workforce program, Perkins funds, and presentation of new shared governance task force, flow of shared governance.
- ⇒ Sunnie C: SGTF revising current proposal for shared governance, hosting February 16 2 pm Town hall advocate to equity and inclusion on decision making on campus. Reached out to senators for feedback and will be taking feedback back to the task force.
- ⇒ Sara S: WGSC goals, focus groups to promote LBGTQ mental health in conjunction with psych services. Discussed gender neutral restrooms, transition to spring quarter, new position opening up for council.
- ⇒ Adel B: Academic senate voted that the students will be involved in hiring process, but in a limited capacity.
- ⇒ Peter T: PPT came to decision on which positions to recommend to college council to fund. Post list of included positions.
- ⇒ Maritza A: Classified Senate and Equity Action Council. Classified Senate talked about upcoming Classified Professional Development Day. Discussed shared governance task force and issues that classified staff are having with being unable to join the classified senate. Some people were told by supervisors that it would be on their own time and unpaid, which is not quite what President Holmes assured. Equity Action Council debriefing on the retreat and discussed student representation.
- ⇒ Anahi R: Fiza S sent out email list shared governances that do not have senators as well professor elections template.

### Inter Club Council Reports

- ⇒ Justin T: ICC did not meet today.

### Internal Committee Reports

- ⇒ Catherine L: PnE, Town Hall date changed from February 11 to 28. Group chat for senators or chairs contains an excerpt of date change to be sent out to professors/clubs.
- ⇒ Sharon U: Finance, budget stipulations, discussed how to increase revenue.
- ⇒ Fiza S: Elections posted new info sessions on the website, but because they don't have a platform to advertise it no one came to either info session.
- ⇒ Afizah G: ES discussion on bike program, looked at other universities' transportation programs. Eco fund collab with Office of Communications to create promotional video. DASG logo on Eco Water bottles.
- ⇒ Luiza E: BSU Zoom event towards end of February. Discuss agenda topic of lunar new year. Vice chair resigned from position, so there are no senators. Meet Thursday at 12 PM, welcome to ask questions anytime.
- ⇒ Justin T: FM student helper rubric. Expand during business item.
- ⇒ Sunnie C: Marketing and Communications- Revised the DASG Marketing and Communications Code to include an editor position- Worked on a DASG "Training" Document for incoming interns/senators- Worked on Canvas Shell- Reminder for committees: Facebook, Reddit, and Discord are all open platforms that any students are able to advertise on! Additional reminder on the bylaws requirement of sending your information to MnC at least 5 days prior to posting if you would like marketing's help on advertising. Social Media Sub-Committee- Worked on marketing plans regarding student discounts- Reviewed and planned next actions on revamping highlights/reels - has been started- Discussed designing Canvas Shell homepage- End joined to discuss posts regarding Black History Month
- ⇒ Erin V: LAC did not meet because letter signed
- ⇒ Jason Y: SSF finalizing resource flyer information ready by tonight. Marketing has helped improve the format and design. Plans on printing and posting on campus.
- ⇒ Anahi R: Availability in 2 weeks for informal DASG bonding event. No executive meeting today because of budget deliberations.  
<https://www.when2meet.com/?14499653-1DYlg>

### Consent Calendar

1. Appoint Jason You as Vice Chair of Student Services and Feedback.
2. Appoint Morris Chang as an intern of DASG Environmental Sustainability.
3. Appoint Francis Chan as an intern of DASG Environmental and Sustainability.
4. Appoint Jerry Xuan Ling as an intern of DASG Environmental and Sustainability.
5. Appoint Amy Huang as a senator on DASG Environmental Sustainability.
6. Appoint Michelle Fernandez as a senator on DASG Environmental Sustainability
7. Remove Afizah Ghazali from Marketing and Communications
8. Appoint Bianca as canvas shell officer for Marketing and Communications
9. Remove Anita Chamraj from Marketing and Communications.
10. Appoint Lydia as an intern of DASG Marketing and Communications
11. Appoint Lydia as canvas shell officer for Marketing and Communications
12. Appoint Ivy Sim as Vice Chair of Finance Committee

⇒ Moved by Fiza S, Seconded by Erin V. No objections.

## Business Items

### 1. ACTION

Title: Affirm in Jessica Lukius and Jenny Trinh as DASG Senators.

Time: 5 minutes

Description: *This item is to appoint Jessica Lukius and Jenny Trinh as Senators of the DASG Senate.*

Presenter: Anahí Ruvalcaba

⇒ Jessica Lukius and Jenny Trinh were sworn in as DASG Senators.

### 2. INFORMATION/DISCUSSION/ACTION

Title: Flea Market Student Helper Position

*This item is to discuss with the senate the student helper position details and agree to them.*

Presenter: Justin Toh

Time: 10 minutes

⇒ Justin T: DA Flea Market accounts for 1/3 of the DASG budget every year, upwards of \$300,000. Revenue has been heavily affected by the closure of the flea market due to the pandemic. The position rubric was originally extremely cumbersome that required a resume, CV, and references, but we have cut it down to a Google form containing name, Campus ID, number of units per quarter, and why you want to join in this position. Cut down because this is a student helper position, and we will do our best to interview all candidates.

⇒ Anita C: Is the student helper position only for the month of April, or the entire Spring quarter?

⇒ Justin T: Hire through the rest of the academic year. Next hiring committee will be from June onwards. Looking for platform to advertise this position to make this an equitable opportunity.

⇒ Sunnie C: Facebook, Reddit, and Discord are all open platforms that any students are able to advertise on! Additional reminder on the bylaws requirement of sending your information to MnC at least 5 days prior to posting if you would like marketing's help on advertising.

⇒ Justin T: Reminder that 3 positions are reserved for senators. Contact if interested.

### 3. DISCUSSION/ACTION FIRST VOTE

Title: 2022-2023 DASG Budget- Fund 46 (Student Representative Fund)

*This item is to discuss and to approve the 2022-2023 DASG budget for Fund 46*

Presenter: Sharon Utomo

Time: 2 hours

⇒ Sharon U: Start with Fund 46 because it is shorter. Start with cuts, discuss biggest to smallest cuts. Afterwards, allocations of senators suggest for the allocations.

⇒ Dennis S: Present budget, list anything that would be discussed for cutting, straw poll, count up number of votes each item gets, discussion goes from highest to lowest number of voted items. Once cutting process complete: add funds to, straw poll, highest to lowest voted items will be discussed.

- ⇒ Hyon Chu B: Suggest 10-minute break and identifying breaks so that people can plan around it.
- ⇒ Sharon U: 7:30 PM dinner break after Budget Fund 46 item. Vote break before Fund 46? Break will end at 5:45 PM.
- ⇒ Fiza S: Special allocations is just for Fund 41, no?
- ⇒ Lisa K: Special allocations for Fund 46 as well.
- ⇒ Sharon U: we currently have 10,778.00 for 2022-2023 fund 46 special allocations.
- ⇒ Lisa K: Through January 22, \$9,748 has been waived for students opting out of paying student rep fee.
- ⇒ Dennis S: If everyone is fine with the finance recommendation, someone can move to approve the budget and we'll be done with Fund 46.
- ⇒ Anahi R: Maybe some time to for senators to review.
- ⇒ Sunnie C: Can Fund 41 and 46 crossover?
- ⇒ Sharon U: It does not.
- ⇒ Hyon Chu B: Fund 46 specifically for advocacy work.
- ⇒ Afizah G: Why was PPS budget request cut in half?
- ⇒ Sharon U: The budget recommended for next year is almost \$2000 increase from this year's funding. Amount to fund student employees plus benefits.
- ⇒ Dennis S: People can request whatever they want to request. It is a good idea to look at their current budget instead.
- ⇒ Sharon U: Without cuts, there are not allocations.
- ⇒ Amy H: Page 1, why are there only \$0.09 variance account
- ⇒ Lisa K: If accounts go over a little bit, I can use the variance account to balance it without having to come to the senate asking for an additional allocation. \$0.09 was probably result from payment to the state and had to round to an even dollar amount.
- ⇒ Sara S: If there was a cut to a program, can the amount cut be allocated to a specific different program?
- ⇒ Dennis S: No. Cuts and allocations are separate processes. Special allocations is an account that can be cut, but I wouldn't cut it too much because we're going to need to make the budget well balance.
- ⇒ Lisa K: Fund 46 is going to be less moving forward into the future because of decrease in enrollment, and number of students opting out ins increasing. I would not recommend increasing any one account too significantly because they may expect the same kind of budget allocation in the next fiscal year which will likely not be possible.
- ⇒ Sharon U: You don't have to determine how much you want to cut right now, just seeing which programs.
- ⇒ Erin V: How much of special allocations have been used this or last year?
- ⇒ Lisa K: It depends. Special allocations are designed for people to request if they have an event coming up during the year. Cannot recall the year before, but a couple of requests that had been funded weren't used.
- ⇒ Sharon U: Reminder that school is operating mostly online, so that is why we don't have many requests this year. Some program requests were made in the beginning of the year but they got funds elsewhere, so they canceled their request.

- ⇒ Dennis S: For example, \$8000 would be needed to attend the CSAW conference if it is in-person for next year because it is located in southern California, but since it is most likely online, we only funded it \$1100.
- ⇒ Erin V: Suggests cutting from special allocations.
- ⇒ Dennis S: We don't want to increase anyone's budget a huge amount because chances are, there will not be this increase and most likely a decrease instead. We may need the special allocations to help balance the budget at the end of next year. Finance code for the budget process requires a 2/3 vote to pass.
- ⇒ Erin V: Cut 5,000 from special allocations.
- ⇒ Luiza E: Why cut from special allocations? What programs would you use to allocate these funds to?
- ⇒ Erin V: Some programs had a lot less than what they were given this year. VIDA, PPS, FAPAC.
- ⇒ Anahi R: Clarification on why \$5,000? Dennis mentions that PPS was getting an increase in budget compared to this year.
- ⇒ Sharon U: PPS got a ~\$2,000 increase from this year's budget, and VIDA did get a decrease from this year's budget. However, they did submit the exact same ROI application, so that is why these two were funded the same.
- ⇒ Sara S: \$5000 is almost twice the budget from 2021-22. Money from special allocations could be allocated to VIDA.
- ⇒ Dennis S: VIDA got ~\$3000 less, and the only other account that received a decrease for FAPAC of ~\$2,000 so it adds up to \$5,000.
- ⇒ Luiza E: When VIDA requested \$12,000 for student payroll, how was it broken down? Did they need funds because right now there is not enough?
- ⇒ Sharon U: <https://www.deanza.edu/dasg/budget/documents/2022-2023/request-submissions.html>  
They request for 2 employee payrolls. Not a matter of whether right now is not enough because budget is for next year.
- ⇒ Luiza E: Suggest taking (\$3,391) from special allocations to increase current finance recommendation (\$6,314) to match previous budget (\$9,705) for VIDA account.
- ⇒ Justin T: How much of special allocations are typically spend? What would usually be left over after the fiscal year?
- ⇒ Sharon U: Depends on the year. Some years close to everything has been spend, other years barely spent. Just extra funds left at the end of the budget process. Because Fund 46 is limited in what it can be used for, special allocations for Fund 46 has not been used as much.
- ⇒ Lisa K: \$20,000 in general reserves. Possibility that we will go into a deficit, but we won't know until the end of the fiscal year/end of July, so suggest that special allocations to act as a cushion.
- ⇒ Peter T: Just want to remind everyone, the total amount we have right now to allocate for next year is just an estimation, we don't know the actual amount we'll have so it's important to provide some flexibility in special allocation.
- ⇒ Sara S: Erin V had to step out, so I am filling in for her. I move to cut \$4,868 from SRF Special Allocations Fund 46. When subtracted the proposed amount for special allocations would be \$5,910 which is twice the budget from 2021-2022.

- ⇒ Luiza E seconds. Peter T objects.
- ⇒ Sharon U: Suggests that the vote be anonymous.
- ⇒ Dennis S: Technically it would just be blind voting. According to the Brown Act, there is no anonymous voting and results must be posted in the minutes.
- ⇒ Vote Results:  
[https://foothilldeanzamy.sharepoint.com/:x:/g/personal/20444665\\_fhda\\_edu/EbCsl\\_nIJvtDt0BDJO934dEBLtgikleo\\_btk3K1JKf8xA?e=sRGB1z](https://foothilldeanzamy.sharepoint.com/:x:/g/personal/20444665_fhda_edu/EbCsl_nIJvtDt0BDJO934dEBLtgikleo_btk3K1JKf8xA?e=sRGB1z)
- ⇒ Dennis S: 10 yes, 8 no. Finance code requires 2/3 majority to pass. Requires 12 yes votes to pass. Motion does not pass.
- ⇒ **Luiza E: I move to cut \$4,000 from SRF Special Allocations Fund 46. Sara S seconds. No objections.**
- ⇒ Sharon U: Any more cuts? If not, we will move onto suggestions of accounts to reallocate to.
- ⇒ Luiza E: VIDA and Special Allocations.
- ⇒ Sara S: Second on VIDA. I suggest allocating \$2000 to VIDA, which would leave the other \$2000 as the other half.
- ⇒ Fiza S: Last year, when people would suggest a program, why that program, and then the senate would make a motion.
- ⇒ Dennis S: Since it is only one account, we can do that.
- ⇒ Sara S: As a VIDA intern, this job has helped financially as my only income and has flexible hours. Incentive for students to join. Great program to advocate and community. Helped build skills to take on college and career. VIDA also overlooks PPS, and with more funding they'll have more reach and engagement. Project fair connects students with resources and volunteer work.
- ⇒ Anahi R: Suggest allocating to PPS as well. PPS may go in person next year. Did not get to go to conference in person, but I had a good virtual experience with the conference.
- ⇒ Peter T: How many interns?
- ⇒ Sara S: 2 office staff interns. Rest of the interns work on different projects: racial justice, seed (environmental justice). Roughly 10-12 interns. Office staff get paid; not sure if project interns are paid.
- ⇒ Peter T: They only requested 2 office staff interns that are randomly chosen.
- ⇒ Sara S: There is a hiring process; not random. Work up to 19 hours. Usually 10-15 hours. Not sure if the project interns are paid; only know that office staff interns are paid. Clarify that she suggested \$2,000, so there would be \$2,000 leftover. **I move to reallocate \$2000 to VIDA. Seconded by Alexander Jason T. No objections.**
- ⇒ Lisa K: Increase \$2000 student payroll, \$30 benefits. Benefits are 1.5% of student payroll.
- ⇒ Dennis S: VIDA \$8,288 student payroll, \$126 benefits. Total \$8,414.
- ⇒ **Luiza E: I move to put the remaining \$2000 in special allocations. Seconded by Afizah G. No objections.**
- ⇒ Dennis S: Special Allocations is now \$8778. Which leaves a balance budget of \$0 remaining. Unless there are changes to other accounts, we need motion to approve 2022-23 DASG Fund 46 as amended.
- ⇒ **Fiza S: I move to approve 2022-23 DASG Fund 46 as amended. Seconded by Luiza E. No objections.**

- ⇒ Dennis S: Need a second vote next week. If there are any new changes, that will need another additional confirming vote.
- ⇒ Sharon U: Recess from 7:00 to 7:30 PM.

#### 4. DISCUSSION/ACTION FIRST VOTE

Title: 2022-2023 DASG Budget-Fund 41 (General Fund)

*This item is to discuss and to approve the 2022-2023 DASG Budget for Fund 41*

Presenter: Sharon Utomo

Time 3 hours

- ⇒ Luiza E: Program, value and why? Or just program and why?
- ⇒ Dennis S: Last year, amounts were mentioned as we went through the programs. When going from highest to lowest voted program amounts, that is when values were discussed.
- ⇒ Luiza E: Reading message request from Sunnie: "I suggest removing all social media advertising funds (\$500) from MnC and allocate it towards other NOT DASG Committees - reasoning is that we have not seen any use for ads on social media".
- ⇒ Erin V: What funds are used for student leadership recognition?
- ⇒ Sharon U: Event at the end of the year. Didn't spend much last year because it was virtual, but more likely it'll be in person next year.
- ⇒ Luiza E: Movie tickets and DASG Flea market
- ⇒ Sharon U: We can't do much with movie tickets because it's a wash. Whatever comes in and goes out.
- ⇒ Lisa K: Movie tickets are a prepaid expense. Needs to stay and on movie tickets are on the revenue side. Bought and sold at the same price.
- ⇒ Dennis S: Cutting movie tickets is cutting revenue. Not increasing any allocated funds.
- ⇒ Erin V: Suggest DASG Card Production.
- ⇒ Fiza S: Bicycle program have not used budget since 2020-21 year, why do we fund this for next year?
- ⇒ Sharon U: Plans for next year?
- ⇒ Hyon Chu B: Hopefully return to normal.
- ⇒ Afizah G: Bad state, maintenance or get new bikes. That is why budget is much higher for next year. I have a question for the bike program, what type of maintenance are we doing on the bikes. Are we getting newer ones or does that depend on what the ES committee decides? Also, why is student payroll for the bike program 0? My question is based on the budget request application form.
- ⇒ Dennis S: It depends on what condition the bikes are in.
- ⇒ Erin V: What is Legal advice for?
- ⇒ Sharon U: Students who have DASG cards to show to receive free legal service.
- ⇒ Hyon Chu B: Salary of legal professional that we haven't been able to hire during the pandemic.
- ⇒ Fiza S: Since all the bikes are damaged, I don't think \$2,000 would be sufficient. Also uncertain about going on campus. Suggest cutting from the Bicycle program.
- ⇒ Erin V: WE couldn't hire a professional because of the pandemic, why is that so?
- ⇒ Hyon Chu Yi-B: Legal professional that was hired was older and unwilling to work over zoom.

- ⇒ Erin V: Have we made progress on this? If not, do you think we would have time to hire someone before next school year starts?
- ⇒ Hyon Chu Yi-B: High possibility that we could hire somebody. Lots of law programs in the area, so there shouldn't be an issue hiring someone. Cutting our internal programs would limit services to students.
- ⇒ Amy H: DASG election under supplies, we spend only \$45 this year, so why was the entirety of \$1500 granted when we're not spending any?
- ⇒ Dennis S: Anticipate in-person 2022-23. Goes towards reimbursing candidates for their expenses.
- ⇒ Amy H: Is \$1500 enough?
- ⇒ Dennis S: Has been enough, but it depends on the year.
- ⇒ Amy H: In the past years technical and professional services have always been zero. Why would we need to allocate a lot into technical services, for example for the LEAD program?
- ⇒ Sharon U: Guest speakers, limited engagement, or independent contractors all fall under Technical and Professional Services, which is why some programs have much more funding for that line than others.
- ⇒ Sara S: Why is La Voz total \$3500?
- ⇒ Sharon U: Unsure of if they will be in person and printing issues. Allocated \$1500 because of the uncertainty and encouraged them to request from special allocations if they would like to proceed with printing. Funding them for technical and professional services since they are trying to build website.
- ⇒ Sara S: Why is Math Performance Success Program request a lot? Is there an influx of tutors for next year?
- ⇒ Sharon U: MPSP and SSC amount requests are a lot because of student payroll. MPSP is requesting 12 tutors per quarter for next year, 15 hours/week at \$19/hr.
- ⇒ Luiza E: Why is SSRS requesting so much money for student payroll if they are an umbrella-like organization?
- ⇒ Sharon U: Anticipate going back in person next year. The funds are for student payroll for student workers who work in the center.
- ⇒ Luiza E: Do you have a value for the previous year when they were functioning like a regular in-person year?
- ⇒ Dennis S: 2018-19, SSRS spent \$19,000 on student payroll. 2019-20, SSRS spend a little over \$11,000 on student payroll. DASG and district funds do not carry over year to year.
- ⇒ Erin V: What is the Red Wheelbarrow Literary Magazine?
- ⇒ Dennis S: <https://www.deanza.edu/english/creative-writing/red-wheelbarrow.html>
- ⇒ Sharon U: <https://www.deanza.edu/dasg/budget/documents/2022-2023/request-submissions/fund41-dasg-general/57-divisional-support/41-57760-Red-Wheelbarrow-2022-2023.pdf>  
RedWheelbarrow Literary Magazine is a literary magazine that features work from students such as poems.
- ⇒ Anahi R: Published in a national magazine. They publish their own magazine that they sell to students as well. Host a publishing event when they finish it, as well.

- ⇒ Sharon U: Allocated the same funding for Special Allocations (\$20,000) and EcoFund (\$1,000) as this year. Guided pathways requested \$71,958, but we only granted \$600 for carts to hold devices.
- ⇒ Amy H: Is guided pathways able to get funding from any other programs like from the college?
- ⇒ Sharon U: They are already funded by the college.
- ⇒ Fiza S: Guided pathways got funding from the state for 5 years
- ⇒ Amy H: Why fund \$600 when request \$71,958?
- ⇒ Sharon U: At first plan to fund 6 iPad's, one for each village, and we wanted to focus more on SSRS programs that aligns more with budget guiding principles. Just fund carts.
- ⇒ Anahi R: Originally funded \$0. Went back over it twice and decided to fund \$600 for carts. Required by the college, so it should be funded by college.
- ⇒ Peter T: Required by state.
- ⇒ Luiza E: Why did finance allocate \$0 to MCC, when they usually spend ~ \$4000?
- ⇒ Sharon U: 10 questions in the RFI, and they did not answer a 3 questions, so it was an incomplete budget request.
- ⇒ Peter T: Main reason listed on RFI for funding was that the building is for students to use computers.
- ⇒ Ivy S: MCC belongs under administrative and operational section, and it does not directly affect our students, so we feel we should be prioritizing directly helping students first.
- ⇒ Sharon U: List of program cuts (Highest to Lowest number of votes): DASG MnC, DASG Flea Market, DASG Bicycle Program, DASG Card Productions, DASG Elections – supplies.
- ⇒ Anita C: I make a motion to cut \$500 from DASG Marketing and Communications advertising, seconded by Amy H.
- ⇒ Erin V: Why Flea Market?
- ⇒ Luiza E: Value seems too large and feels some things that there shouldn't be used from a budget request. For example, tickets are \$2000, under supplies. We could use QR codes or something digital instead.
- ⇒ Dennis S: \$2000 was cut from supplies already-which should be the tickets.
- ⇒ Luiza E: Patrol Officer, \$11,000?
- ⇒ Dennis S: Need security for such a large event. 1-2 officers provided by campus police.
- ⇒ Hyon Chu B: Depends, because used to have a more tenured officer, but we don't really have a say it is just up to subject to availability. If newer officer, need 2 officers.
- ⇒ Justin T: Security detail is a requirement to run the flea market. There isn't anywhere cheaper than hiring campus security, so not really room to negotiate. Talks about transparency behind these costs are ongoing but should negotiations breakdown then there would be no flea market without security.
- ⇒ Luiza E: Where did \$11,000 come from?
- ⇒ Hyon Chu B: Based on number of hours worked, terms of salary, paid differently.
- ⇒ Dennis S: Based on a price sheet that we have complained about in the past.
- ⇒ Justin T: Promotional items \$5,000?
- ⇒ Dennis S: Last time we got promotional items, shopping bag with flea market logo.
- ⇒ Hyon Chu Yi-B: Marketing tactic to promote flea market.
- ⇒ Luiza E: Imprinted Bags, Shirts, Masks etc.

- ⇒ Sharon U: Because there are DASG logos, they become marketing materials I believe.
- ⇒ Luiza E: \$2000 advertising allocations, I believe for radio commercials which are not target audience.
- ⇒ Sharon U: Not specifically for radio. \$2000 for social media advertisement is just finance estimation.
- ⇒ Hyon Chu Yi-B: Flea Market Coordinator already working with the bare minimum budget. Barely any money to operate with. Losing revenue because unable to attract more vendors. This is the one program that can generate revenue.
- ⇒ Luiza E: I move to cut \$3000 from DASG Flea Market Promotional Items.
- ⇒ Hyon Chu Yi-B: Reasoning why, this is one of their marketing tactics?
- ⇒ Luiza E: Wasteful, creates garbage.
- ⇒ Motion was seconded by Afizah G. Objected by Mohamed E.
- ⇒ Dennis S: Technically you're supposed to open up the floor to discussion once a motion is made. Only if there are no objections, then you can discuss and do not need a vote.
- ⇒ Sharon U: Okay, would anyone like to say anything about this?
- ⇒ Erin V: Wondering how much they spent on promotional items before?
- ⇒ Luiza E: Promotional items from 2018-19 were \$2520.
- ⇒ Lisa K: They actually spent \$2508, but prices have inflated over the years.
- ⇒ Mohamad E: \$3000 is a lot. I move to strike the amount of \$3000 and replace it with the cut of \$1500 from DASG Flea Market Promotional Items. Seconded by Fiza S.
- ⇒ Amy H: Can I move to amend the \$1500 cut to a \$2000 cut from DASG Flea Market Promotional Items?
- ⇒ Dennis S: You must vote on the initial amendment, and if it passes that is the new amount. If it does not pass, it goes back to the \$3000 amount, and at that point a new amendment can be made.
- ⇒ Anita C: I want to hear what Justin Toh has to say about this, since he knows his committee better than the rest of us.
- ⇒ Sharon U: Discussion is not allowed unless somebody objects.
- ⇒ Fiza S: I object.
- ⇒ Justin T: I think that the promotional materials are important since we are celebrating the anniversary of the flea market; however, the amount does seem excessive. I personally don't see the point in constantly having promotional items at every flea market, only for specific occasions or events. Doing something on a consistent basis has diminishing effects with diminishing returns.
- ⇒ Hyon Chu Yi-B: We're also looking at changing the market, and I anticipate that we're going to be needing to do a lot of promotional advertising for that. After being gone from the pandemic, the loss of vendors, and a new flea market coordinator, we need to be setting ourselves up for success by getting the word out through these promotional items.
- ⇒ Sharon U: Are there any objections to cut \$1500 from Flea Market Promotional items?
- ⇒ Luiza E: I object.
- ⇒ Sharon U: Blind voting now.
- ⇒ Dennis S: We are voting on the amendment. Current motion: Voting to strike \$3000, replace it with \$1500 from Flea Market Promotional Items.
- ⇒ Vote Results:

[https://foothilldeanza-my.sharepoint.com/:x:/g/personal/20444665\\_fhda\\_edu/ERS4RvY-xTdCoQnrQjbc6gkBepciq-JE\\_FWNRbbuRsxyJg?e=5wIFdo](https://foothilldeanza-my.sharepoint.com/:x:/g/personal/20444665_fhda_edu/ERS4RvY-xTdCoQnrQjbc6gkBepciq-JE_FWNRbbuRsxyJg?e=5wIFdo)

⇒ Dennis S: 13 yes. 2 abstain. 6 no. Amendment passes. The main motion is now to cut \$1500 from Flea Market Promotional Items.

⇒ Sharon U: Would anyone like to object the motion of cutting \$1500 from Flea Market Promotional Items?

⇒ Anita C: I object, I think the points Hyon Chu brought up were valid.

⇒ Dennis S: Move to a vote. 11 No's, 10 Yes. Motion does not pass.

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⇒ **Sharon U: At 9:04 PM I move to recess the meeting until next Wednesday, February 16, 2022 at 4 PM.**

⇒ **Moved by Amy H, seconded by Erin V. No objections.**

Call to Order

⇒ Fiza S. calls back this meeting to order at 4:01 PM on February 16, 2022.

Roll Call

| First Name | Last Name  | Present | Excused | Absent | Late |
|------------|------------|---------|---------|--------|------|
| Anahi      | Ruvalcaba  |         |         |        | X    |
| Sharon     | Utomo      | X       |         |        |      |
| Helya      | Bahari     |         | X       |        |      |
| Sunnie     | Chen       | X       |         |        |      |
| Catherine  | Le         |         |         | X      |      |
| Afizah     | Ghazali    |         |         | X      |      |
| Erin       | Valdecanas | X       |         |        |      |
| Justin     | Toh        | X       |         |        |      |
| Luiza      | Eloy       | X       |         |        |      |

|                 |            |   |   |   |  |
|-----------------|------------|---|---|---|--|
| Anya            | Bergstrom  | X |   |   |  |
| Adel            | Burieva    | X |   |   |  |
| Anita           | Chamraj    | X |   |   |  |
| Mohamad         | Elmashad   |   |   | X |  |
| Saskia          | Latievarya |   | X |   |  |
| Sara            | Sangari    | X |   |   |  |
| Ivy             | Sim        | X |   |   |  |
| Fiza            | Syed       | X |   |   |  |
| Joandra         | Teja       | X |   |   |  |
| Alexander Jason | Tjahjadi   | X |   |   |  |
| Peter           | Tran       | X |   |   |  |
| Jason G         | You        | X |   |   |  |
| Michelle        | Fernandez  | X |   |   |  |
| Amy             | Huang      | X |   |   |  |
| Khanh           | Ngo        | X |   |   |  |
| Dmitri          | Yanovsky   | X |   |   |  |
| Jenny           | Trinh      | X |   |   |  |
| Jessica         | Lukius     | X |   |   |  |

## Public Comments

*Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

⇒ T. Lee, EdD

March 2, 2022 1:30 – 3:30 PM

Community Forum panel on Protecting Freedom of Expression on Campus in the Face of Intolerant Behavior

March 10, 2022 2:30-3:30

Film Screening and Discussion of “Crossing the Line 2: The New Face of Anti-Semitism on Campus”

March 17, 2022 12:30 – 2:30 PM

Community Forum Panel on Intersectional Identities: Diverse Student Voices from the Jewish Community

De Anza Anti-Semitism Community Education Events:

<https://www.deanza.edu/equityoffice/>

⇒ Luiza E: Noticed that the iMac computer screen is cracked in the DASG room; it wasn't like this before.

⇒ Amy H: Would we report this to the campus properties for damages?

⇒ Fiza S: Better to discuss during the executive committee meeting.

⇒ Luiza E: Wanted to bring it up during senate meeting because people besides those part of the executive committee use the DASG room.

⇒ Maritza A: Because of the holiday weekend, submission forms for newsletter must be by submitted by Thursday. Holiday weekend is 4 days, from Friday, February 19<sup>th</sup> to Monday, February 21<sup>st</sup>.

### 1. Discussion/Action FIRST VOTE (CONTINUED)

Title: 2022-2023 DASG Budget-Fund 41 (General Fund)

*This item is to discuss and to approve the 2022-2023 DASG Budget for Fund 41*

Presenter: Sharon Utomo

Time: 3 hours

⇒ Sharon U:

Order of Cuts discussion:

DASG Flea Market

DASG Bicycle Program

DASG Card Productions

DASG Elections

#### DASG Flea Market

⇒ Sharon U: Starting with DASG Flea Market, proposals on FM Promotional Items? Motion to cut \$1500 failed. Last motion.

⇒ Erin V: I propose to cut \$1000 from FM Promotional Items

⇒ Luiza E: I will propose to cut \$2500 from FM Promotional Items.

- ⇒ Erin V: \$2500 remaining is not enough for materials, but I think we can cut from this.
- ⇒ Luiza E: Possible to do promotional items with \$1-2,000. We can put this into something that will come back to the community.
- ⇒ Justin T: I second Luiza E's proposal.
- ⇒ **Luiza E: I move to cut \$2500 from the DASG Flea Market line-item Flea Market.**
- ⇒ **Alexander Jason T: I second. No objections.**
- ⇒ Fiza S: Why is Technical and Professional services \$40,000, an increase from \$25,000?
- ⇒ Lisa K: Numbering, Lettering, & Striping Service.
- ⇒ Fiza S: I propose to cut \$5,000. Everything is still up in the air, no quotation on striping service.
- ⇒ Peter T: I thought lettering didn't go through during Finance deliberations?
- ⇒ Fiza S: In the case that it is a mistake, I would like to cut \$15,000 from technical and professional services.
- ⇒ Lisa K: This is not the correct spreadsheet. Need the date of 1/24/2022 on the lower left corner of the spreadsheet.
- ⇒ Sharon U: <https://www.deanza.edu/dasg/budget/documents/2022-2023/request-submissions.html>
- ⇒ <https://www.deanza.edu/dasg/budget/documents/2022-2023/2022-2023-DASG-Budget-Fund-41-General.pdf>

#### DASG Bicycle program

- ⇒ Fiza S: Suggest cutting \$2,000 from the bicycle program. Bikes are severely damaged, so I don't think \$2,000 would cover that. More research should be done in terms of how much money they need to fix the bikes.
- ⇒ Anita C: The Environmental Sustainability committee has been working on this program for the entire quarter. Not all the bikes are damaged, but I agree that they're not all in great condition. Having enough funds is crucial for the bike program and its continuity into the next academic year. The funds aren't necessarily just to fix the bikes, but to also fund the program needs and makes sure it continues for future years. If we don't allocate funds right now, then the bike program will remain stagnant. If Senate cuts the bike budget, then there's a high possibility that we will have to take it from special allocations which we just cut.
- ⇒ Sharon U: Still have Fund 41 \$20,000 special allocations, we only cut \$5,000 from Fund 46.
- ⇒ Fiza S: Do you think that \$2,000 would be enough to renovate the bikes or buying new bikes?
- ⇒ Anita C: It might not be enough to get it back up running the way it was before the pandemic. Enough for us to start making little changes.
- ⇒ Fiza S: Little changes?
- ⇒ Anita C: We probably won't be able to renovate all the bikes, but we are still working on trying to find discounts from different local bike shops.
- ⇒ Fiza S: Cost associated to renovate one bike or buy one new bike?
- ⇒ Anita C: Not sure because we are still trying to find bike shop that we are getting discounts for.
- ⇒ Sunnie C: Allocation for the current academic year, is there plans on spending that?

- ⇒ Is there a current existing plan that is comprehensive enough that we will not be wasting money on taking steps in between?
- ⇒ Lisa K: The bike program is currently not operating. Gentleman from Calabasas cyclery helped DASG with this program in the past. Strongly suggest reaching out to him.
- ⇒ Anita C: Research on other schools with bike programs and what they've been doing. We're going to try to model as best as we can with the funds that we are given.
- ⇒ Jason Y: Looked at the bikes, some of the chains are rusted. De Anza student who works at Cupertino Bike shop and he said he would fix those bikes at a cost price.
- ⇒ Sunnie C: How much does it cost to repair one bike?
- ⇒ Lisa K: Depends on each bicycle needs and why. Highly recommend contacting with the Calabasas cycle associate. Need to take care of the ones we currently have because some of them still have useful life.
- ⇒ Alexander Jason T: What guarantee can we bring the bike program back to the quality of the pre-pandemic?
- ⇒ Jason Y: Usually labor cost more than the actual parts, so if we can get volunteers that would be a tremendous help.
- ⇒ Luiza E: 30-40 bikes not in terrible state, but they need some care. I don't think we should cut anything.
- ⇒ Fiza S: I still believe we haven't done enough research about the cost associated with fixing the bicycles/getting new bicycles.
- ⇒ Amy H: Working on the entire quarter, so I would recommend not cutting because special allocations.
- ⇒ Fiza S: Still not enough research or numbers.
- ⇒ Luiza E: New bike \$200. Repairs, tires \$100, brake \$30-40, chain \$40-50.
- ⇒ Fiza S: How many bikes do we have?
- ⇒ Luiza E: Let's assume 40 bikes. Average \$80 in repair. Total cost would be ~\$3200.
- ⇒ Lisa K: The bike program is one of the very few benefits offered to students for paying the optional \$10 DASG quarterly fee.
- ⇒ Amy H: Think about the students we are representing, and the students who need this.
- ⇒ Fiza S: What is Technical and Professional Service in terms of bike program?
- ⇒ Lisa K: T&PS is Labor; Supplies are the bike parts.
- ⇒ Fiza S: I move to cut \$1000 from the DASG Bicycle program.
- ⇒ Sharon U: Would anybody like to second the motion?
- ⇒ Dennis S: If nobody seconds the motion, there has been no motion made.
- ⇒ Michelle F: How many students used the bike program when it was operating?
- ⇒ Dennis S: Right before the pandemic, it was still a little bit up in the air. But I do know that we've had quarters where all the bikes were checked out (40-50).
- ⇒ Amy H: Cupertino is largely flat terrain. As someone who has lived in the areas surrounding Cupertino, I would say that it's incredibly hard to get around this city without a bicycle or car of some sort. We have a lot of international students and students who cannot afford a bike that are very costly. I believe that this fund would really go to students who do not have the private to afford their own.
- ⇒ Jason Y: Student working at Cupertino bike shop. His name is Ek. Volunteers for labors made cheap.

- ⇒ Dennis S: For liability purposes, if we are going to have a bike program, they need to be maintained by actual trained professionals.

#### DASG Card Productions

- ⇒ Erin V: Would suggest cutting \$1000 to match this year's budget. Not sure why to increase of \$1000.
- ⇒ Dennis S: Currently in the middle of project with educational technology services to upgrade and replace the card system for the district. For 4 ID stations, we could reduce maintenance portion. Probably request from special allocations \$4,000 for each printer and camera. T&PS could go down to \$4000. Going to need some capital- printers and camera- this year and next.
- ⇒ Erin V: Need more for supplies but not T&PS?
- ⇒ Dennis S: Starting next year, annual support of maintenance ~\$4,000.
- ⇒ Ivy S: Why are we looking to cut this service? This is one of the most essential DASG service to provide cards.
- ⇒ Dennis S: You could cut \$2,000 from Technical & Professional services, and we'd still be okay for next year.
- ⇒ **Erin V: I move to cut \$2,00 from DASG Card production, Technical and professional services.**
- ⇒ **Anahi R: I second. No objections.**

#### DASG Elections

- ⇒ Amy H: I, after someone, said elections based on my previous understanding of elections. After going to an elections meeting, I understand more about election supplies. Elections Supplies budget of \$1500 is exactly what it would cost if candidates ran in 3 coalitions of 10, which is the new proposed limit, and each coalition is limited to a budget of \$500.
- ⇒ Sharon U: If no one proposes to cut any more from any other programs, then \$5000 is the only amount that we're able to reallocate.
- ⇒ Dennis S: We have \$5,000 unallocated. (\$500 DASG Marketing Committee, \$2,000 DASG Card Production, \$2500 DASG Flea Market Promotional Items)
- ⇒ Amy H: Increase in Professional and Technical Services for LEAD program?
- ⇒ Sharon U: Technical and Professional services is for guest speakers.
- ⇒ Erin V: Suggest accounts, office system. For software maintenance and support, why didn't they use that much this year or last year.
- ⇒ Lisa K: Pay the maintenance fees for accounting software. College agreed to pay for it out of HEERF funding this year, so that we could go to a web-based version of the software. Capital item: new printer for printer checks. Current printer 7 years old at the end of this useful life. By the time receive new printer, it will have been 9 years. Required cost of doing business. Need maintenance for software, you don't have an accounting system.
- ⇒ Luiza E: Increases little each year, but don't understand why it increased by \$2000.
- ⇒ Lisa K: That is the exact amount of next year's licensing and maintenance fee.
- ⇒ Hyon Chu Yi-B: These are infrastructure necessities in order to operate and run DASG.

### Inter-Club Council

- ⇒ Luiza E: Suggested cutting \$500 from ICC Printing.
- ⇒ Alexander Jason T: Moving into in-person, so printing is emphasized with all the clubs.
- ⇒ Sunnie C: I suggest not to cut. From Halloween event, printing was very costly. Suggest cutting from ICC advertising instead because haven't seen any of the clubs use social media ads. For social media ads to be productive, it requires a lot more money.
- ⇒ Dennis S: ICC printing, not club printing. But events like spring carnival would require.
- ⇒ Peter T: We fund \$1000 for DASG MnC for printing.
- ⇒ Luiza E: There are other ways for us to promote events without printing paper. QR code. 3 major events per year.
- ⇒ Maritza A: 3 per year not including the events that will return once back on campus (carnival, dances, etc.).
- ⇒ Sunnie C: Printing applies to flyers only or banners and stuff like that?
- ⇒ Dennis S: Promotional items would be reusable banners. Flyers and little postcards would be covered by printing.
- ⇒ Luiza E: \$1000 marketing, when submitting the request was this an exact amount or estimate?
- ⇒ Sunnie C: No exact amount, more have to do with promotion of DASG
- ⇒ Dennis S: For advertising other committees events. Marketing doesn't necessarily do individual events.
- ⇒ Luiza E: Money allocated includes clubs or just the council?
- ⇒ Sharon U: Just the council because clubs can get printing money from the club launch.
- ⇒ Dennis S: ICC allocation below. Restrictions on what they can and cannot request.
- ⇒ **Sunnie C: I make a motion to cut \$300 from ICC advertising.**
- ⇒ **Luiza E: I second. No objections.**
- ⇒ **Luiza E: I make a motion to cut \$200 from ICC printing.**
- ⇒ **Alexander Jason T: I second. No objections.**
  
- ⇒ Anita C: Why is the Veterans' Program recommendation \$3,000 when they requested \$10,000?
- ⇒ Dennis S: Reiterate that requests are simply requests. Anyone can request any amount. Look at finance rubric and what they received in past years. Used \$3,000 this year, allocated \$3,000 for following year.

### Programs to add to

- ⇒ Fiza S: suggested SSC
- ⇒ Erin V: suggested SSRS
- ⇒ Luiza E: suggested MCC
- ⇒ Sunnie C: Why was MCC \$0?
- ⇒ Sharon U: Incomplete budget request. Student Payroll to guard the MCC. Something the school should maintain.
- ⇒ Peter T: <https://www.deanza.edu/dasg/budget/documents/2022-2023/request-submissions/fund41-dasg-general/57-divisional-support/41-57915-Multicultural-Center-2022-2023.pdf>

⇒ Dennis S: Division office looking for DASG funding, but this is a student space so could be funded by DASG.

Order of programs to add to:

SSC

SSRS

MCC

- ⇒ Fiza S: Every year SSC funding costs are cut with expectation that the college will pick up the funds, spoke to IBPT during their deliberations for specific funds, SCC falls under salary, and IBPT has no funds left for SCC salary. Jobs for students, especially internationals, and
- ⇒ Sharon U: Talked to Mary Pape, chairs for IBPT, explore how school can fund student jobs on campus. She mentioned that student jobs can be paid by Grant Funds, but those are one-time things that will run out. Other funds like Perkins, and other jobs are difficult for the school to fund because they don't fall under that purview. That's why a lot of student payroll requests to DASG.
- ⇒ Sunnie C: Gap for SSRS recommendation and request?
- ⇒ Erin V: SSRS gap between recommendation and request is \$28,395.
- ⇒ Dennis S: There is \$5,500 available to allocate. (\$2500 DASG Flea Market Promotional Items, \$500 DASG Marketing Committee, \$2,000 DASG Card Production, \$300 ICC Advertising, \$200 ICC printing).
- ⇒ Luiza E: \$5500 is not enough to pay for one student. ~\$7000.
- ⇒ Hyon Chu Yi-B: Look at direction for the future of the DASG.
- ⇒ Fiza S: 6 programs under the umbrella, and we fund each of those programs individually.
- ⇒ Erin V: It would be for the center to be open which is also a student job.
- ⇒ Ivy S: Note- SSRS is funded by Equity and SSSP.
- ⇒ Luiza E: Why add one more or just the one?
- ⇒ Fiza S: Each year decrease funding. In the long run, it makes better sense to fund the SSC just because of how big of a program it is.
- ⇒ Peter T: Maybe this is something we can bring up to the President, because this is such a big program and I feel like we don't really have the capacity to sufficiently fund them, and they are crucial to students.
- ⇒ Luiza E: Assuming we go on campus, there would be no one to guide students to our programs, projects, and communities.
- ⇒ Amy H: I think something to think beyond ourselves is that we do all have the privilege and time to be on senate. While we do not utilize these services (senate literally can't drop below 2.0 so I imagine none of us use SSRS), SSRS serves underrepresented communities, and it may be the lifeline to someone who is about to drop out due to personal reasons. I remain impartial but please strongly consider funding someone else's future.
- ⇒ Fiza S: How much did SSC spend? SSRS spend?
- ⇒ Lisa K: SSC spends all (and more than) we give them each year. SSRS spent \$648.33 last year.

- ⇒ Amy H: Activity returning in person. SSRS represent community and funding someone else's future by giving these resources.
- ⇒ Erin V: SSRS made for underrepresented students. Computer lab/printing/space for them.
- ⇒ Fiza S: Hard comparison because SSC serves everyone so there's not a point in comparing the service because it's all the same students they serve.
- ⇒ Sunnie C: Will the college pick up the funding for SSRS if we don't fund? Or will it motivate them to?
- ⇒ Peter T: @Erin you said you're in SSRS right? Do you happen to know how they are doing this year with no fund at all?
- ⇒ Erin V: The center shut down because of COVID, but since we are moving back to campus, they will need it open.
- ⇒ Luiza E: If we look at all the money allocated for the programs under SSRS and add them all up, it does not compare to the SSC funding. Even though we help a lot of students with the tutoring center, it doesn't mean we need to shut down all the underrepresented learning communities. Let's try to create a little bit of balance.
- ⇒ Dennis S: We cannot guarantee that the college will pick something up or not.
- ⇒ Peter T: Doesn't that mean SSRS fall into the same situation as MCC? Like need a fund to keep the center open. Not sure though.
- ⇒ Fiza S: Finance doesn't fund as a number of tutors or calculate hours/ weeks. We allocate a number holistically, because SSC pools their money to pay for tutors overall.
- ⇒ 7 SSRS – 9 SSC
- ⇒ **Fiza S: I make a motion to allocate \$5500 to the Student Success Center. Seconded by Alexander Jason T. Amy H objects. Blind Vote. Majority vote (13-5) Vote passes.**  
[https://foothilldeanza-my.sharepoint.com/:x:/g/personal/20444665\\_fhda\\_edu/ERW-jL232nhAnH4oyoNCVUoBuB\\_xk7yICFNn1QD8K5nOhg?e=vufHTn](https://foothilldeanza-my.sharepoint.com/:x:/g/personal/20444665_fhda_edu/ERW-jL232nhAnH4oyoNCVUoBuB_xk7yICFNn1QD8K5nOhg?e=vufHTn)
- ⇒ Sharon U: We are currently at a balanced budget, would anyone like to make a motion to approve the Fund 41?
- ⇒ **Fiza S: I move to approve the 2022-23 DASG Fund 41 as amended. Seconded by Peter T. No objections.**

### Public Comments

*Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

- ⇒ Lisa K: Accounting office is transitioning to web-based software. This will require downtime, and the transition will happen over President's Weekend. Hope to be running by Tuesday February 22, 2022. Please submit Recommendations and reimbursements before then!

### Advisor Announcements

*Please note: Advisors are limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

- ⇒ Hyon Chu Yi-B: Anya B. has resolved the senior staff situation. Rob the VP will be attending Town Hall.
- ⇒ Dennis S: For elections, we have at least one candidate running for each position. Post candidacy list to the election's website sometime tomorrow.

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- ⇒ Fiza S: For any questions regarding the tracking of office hours, feel free to ask me or Sunnie. Requirements are 1 hour on voice chat and responding to 1 topic in the chat on discord.
- ⇒ Sharon U: Voice Call is automatically logged.
- ⇒ Justin T: Student helper position finalized form. Will be sending that out. 3 positions reserved for senators.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

### Introduction and Approval of Prospective Senators

### Adjournment

- ⇒ Fiza S adjourns this meeting at 6:34 PM.

### Upcoming Events