



**DASB ENVIRONMENTAL SUSTAINABILITY COMMITTEE  
MEETING MINUTES**

**Friday, October 2nd, 2020 | 1:30pm-3:30pm**

**Zoom Meeting | [bit.ly/esczoomlink](https://bit.ly/esczoomlink)**

**Chair:** Yuetong Zhang | **Contact:** zhangyuetong@fhda.edu

**Vice Chair:** | **Contact:**

**I. Call to Order**

**A. Roll call of the Environmental Sustainability Committee**

Position	Name	Present	Absent	Late	Excused
Chair	Yuetong Zhang	x			
Senator	Matthew Holt	x			
Senator	Kanto Kikuchi		x		

**Guests:** Wei Chen, Handy Pranata, Tun Pyay Sone Lin, Nur Afizah Fadhilah, Mishel Tsoy, Rawan Fatima, Naomi Agustina, Medha Gelli

**II. Public Announcements**

*Please note: Announcements are limited to two minutes. The Committee cannot take action or respond to items during Public Announcements.*

- A) Naomi asked about how her position as intern and officer works since she held a position last term.

**III. Committee Announcements**

- A) *Environmental Projects Manager (vacant):*
- B) *Environmental Relations Coordinator (vacant):*
- C) *Environmental Sustainability Analyst (vacant):*
- D) *EcoFund Coordinator (vacant):*

**IV. Business Items**

**1.) DISCUSSION**

***Title: Check-in***

*This item is for members of the Committee to introduce themselves and check-in.*

Presenter: Yuetong Zhang

Time: 15 minutes

- Yuetong asked everyone to introduce themselves
  - Everyone shared

## **2.) INFORMATION/DISCUSSION/ACTION**

### ***Title: Vice Chair Election***

*This item is to elect a Vice Chair for the Environmental Sustainability Committee.*

Presenter: Yuetong Zhang

Time: 10 minutes

- Yuetong stated that Vice Chair position can only be held by Senator
  - Nomination is required for the position.
- Matt moved to table this agenda item for the October 9th meeting
  - Yuetong seconded
    - The motion passes

## **3.) INFORMATION**

### ***Title: Officer Positions***

*This item is to inform the committee of the open officer positions.*

Presenters: Yuetong Zhang

Time: 10 minutes

- A) Position descriptions are within the ES Code.
  - a) Yuetong explained what the different positions are and their duties
  - b) Environmental Projects Manager
    - i) Keeps track of different areas for projects
    - ii) Lots of communication necessary
  - c) Environmental Sustainability Analyst
    - i) Working with committee and other organizations on campus to make sure sustainability is being accounted for during events
    - ii) Work with Projects Manager on ES Workshop
  - d) Environmental Relations Coordinator
    - i) Work with other organizations on campus and be the one reaching out for the committee
  - e) Ecofund Coordinator
    - i) Yuetong gave a brief overview of what Ecofund is
    - ii) Promotion and recruitment for Ecofund
    - iii) Maintaining contact with people who are working on Ecofund projects
- B) Medha asked how long the positions are held

- a) Yuetong stated that once elected, it is held for as long as you choose.
- C) Yuetong mentioned that interns have a maximum of three missed meetings before automatic removal as intern of committee
- D) Handy asked about how election process works
  - a) Yuetong explained nomination process, presentations and votes are held

#### 4.) INFORMATION/DISCUSSION

##### ***Title: ES 101***

*This item is to explain the committee's role within De Anza, its history, and orient attendees to ES Drive with resources.*

Presenter: Yuetong Zhang

Time: 30 mins

- Yuetong gave a brief overview of what this presentation will be about
- Yuetong asked committee to give input on what they know about the committee
  - Mishel said that the committee tackles issues about environmental issues on campus and what we can do for the college
  - Afizah said that the committee promotes a better sustainable lifestyle
  - Medha asked if De Anza has a Carbon Commitment
    - Yuetong responded by bringing up and explaining Single Stream Recycling program by De Anza
    - Matt discussed Kirsch Center Projects
    - Yuetong talked about Bike program and Clipper Card program
  - Yuetong discussed past and ongoing projects
    - Ecofund, Ban the Bottle, Meatless Monday, paper towels vs. hand dryers, Environmental Sustainability Workshop
    - Self Care Week
      - Traditionally ES committee has been in charge of Self Care Week
      - Yuetong talked about individual days during self care week
    - Face Mask Making Workshop held online
- Yuetong wants a democratic, collaborative committee and hear lots of input from all committee members
- Yuetong mentioned we had frequent tabling for ES Committee
- Yuetong talked about why she is in ES Committee

- We are bringing people together inside and outside of environmental science majors
- Bringing people in who care about the environment and giving them a place to make change
- Yuetong gave a brief overview of ES Committee Google Drive and how it's organized
- Yuetong showed ES Calendar and Task List

## 5.) DISCUSSION/INFORMATION

### ***Title: 2020-21 Goals and Projects***

*This item is to discuss the committee's goals for the coming year and take suggestions for further initiatives.*

Presenter: Yuetong Zhang

#### A) EcoFund

- a) Our goal is to get more students to sign up for Ecofund Projects
- b) Committee is currently working on new Ecofund video
  - i) Script was written by committee members from Spring quarter
  - ii) Opportunities for new committee members to participate in video
  - iii) Video will be released on social media and sent directly to classes

#### B) ES Workshop

- a) Yuetong wants to do an infographic for "How to Compost"
- b) Lots of potential options
- c) Interns will be very involved

#### C) Yuetong asked Committee for ideas (if they have any)

- a) Afizah said that if she was on campus she would like general overview and information on how to leave a more sustainable lifestyle
- b) Matt mentioned that Ecosia is an example of an idea for committee, and that any idea could be brought up, big or small

Time: 20 minutes

## **V. Public Announcements**

*Please note: Announcements are limited to two minutes. The Committee cannot take action or respond to items during Public Announcements.*

- A) Yuetong mentioned if you are a potential intern, to stay after meeting.

## **VI. Committee Announcements**

- A) Environmental Projects Manager (vacant):*
- B) Environmental Relations Coordinator (vacant):*
- C) Environmental Sustainability Analyst (vacant):*
- D) EcoFund Coordinator (vacant):*

## **VII. Adjournment**

Yuetong Adjourned Meeting at 2:42pm