



DASG FINANCE COMMITTEE MINUTES

Monday, October 11, 2021

4:00 pm

Zoom

Chair: Sharon Utomo

Contact: dasgfinance@fhda.edu

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Finance Committee Fall 2021

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/95221504982?pwd=MVQ1VWVincEVwL3Q4WHB1NFpjZDNvQT09>

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Call to Order

Sharon U. called the meeting to order at 4:06pm

Roll Call

	Present	Absent	Excused	Late	Left Early
Sharon U.	x				
Charlaine J.	x				
Nicole H.	x				

Anahi R.				x (4:13pm)	
Ivy S.	x				
Fiza S.	x				
Peter T.	x				

Approval of Minutes

- Monday, October 4, 2021
 - **Ivy moved to approve the minutes from October 4, 2021**
 - **Seconded by Charlaine**
 - **No Objections**

Motion passes on consensus

Senators present: Sharon U, Charlaine J, Nicole H, Ivy S, Fiza S, Peter T

Public Announcements

Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.

- No public announcements

Members of the public

- Mohamed Elmashad

Business Items

1. INFORMATION/DISCUSSION

Title: 2022-2023 Budget Application Questions

This item is to allow for members of the De Anza community to ask questions about the 2022-2023 DASG Budget applications which become available Monday, September 27, 2021 online at <https://www.deanza.edu/dasg/budget/> (applications are due by 4:00 pm Monday, November 1, 2021).

Presenter: Sharon Utomo

Time: 10 minutes

- No members of the De Anza community were present to ask questions.

2. INFORMATION/DISCUSSION

Title: Planning for Intern Interviews

This item is to rediscuss and finalize the date and time for the general interviews, as well as determine the questions to be asked.

Presenter: Sharon Utomo

Time: 10 minutes

- Sharon confirmed that the Interns Interview will be on November 1th, 2021.
- The committee discussed on the questions to ask the prospective interns:
 - Mohamed suggested asking the interviewees to respond to a budget situation.
 - Charlaine suggested asking about their time management.
 - Ivy suggested asking about commitment outside of school.
 - Sharon suggested asking about their strengths and weaknesses, Hyon Chu suggested rephrasing it to “strengths and areas of growth”.
 - Charlain said that last year the questions she were asked were why she wanted to join, her strengths and weaknesses, time management.
 - Nicole suggested asking which type of programs they would fund.
 - Anahi suggested asking why they think they should be part of the Finance committee.
 - Charlaine suggested asking about their past experience in making budget decisions, how would they organize the fund.
 - Hyon Chu advised that the committee should expect the prospective interns to have no prior experience, and that it is more important to look at the qualities that they can bring to the committee or the organizations that they were part of.
 - Sharon suggested asking why they think the Finance committee is important.
- The committee voted to decide which questions will be asked. The final three questions are:
 - Why do you think the Finance committee is important?
 - What do you want to get out of the Finance committee and why do you think you should be part of the Finance committee?
 - How many hours can you dedicate to DASG and what other commitments do you have?

3. INFORMATION/DISCUSSION

Title: DASG Scholarships Rubric and Process

This item is to discuss the development of a DASG Scholarships Rubric for the DASG General and Silvia Chalista Memorial Scholarship applications.

Presenter: Sharon Utomo

Time: 30 minutes

- Sharon said that a few of the students who applied for the scholarship last year did not write much since they might not have realized the importance of the essay.
- Ivy suggested the essay should be 350 words minimum.
- Hyon Chu asked if they could interview the candidates, Sharon said that is possible, but would make the process more complicated. Lisa said that students may be less likely to apply if they have to go through an interviewing process.
- Sharon said the interview could be done if the committee is debating between two students with very similar qualifications.
- The committee discussed on the rubric for the essay
 - Fiza suggested looking at their story and contributions.
 - Ivy said that it is better to see how their story contributed to their growth.
 - Peter suggested that the student groups who the applicant's contribution aims at be taken into account.
 - Fiza suggested that it is important for the applicants to promote equity in their activities.
 - Anahi suggested asking what skills do use to lead or hold an equitable space, Ivy suggested putting that in the essay prompt.
 - Peter said that it is not necessary to grade the question about the candidates' future plans in the rubric, but have that question there to learn more about them.

4. INFORMATION/DISCUSSION/ACTION

Title: DASG Additional Revenue Project Brainstorm

This item is to brainstorm future potential projects and collaborations as additional sources of revenue for DASG.

Presenter: Sharon Utomo

Time: 15 minutes

- Sharon suggested a possible collaboration with the Programs and Events committee
- Sharon brought up selling merchandise. Dennis said the idea may not work. Lisa added that the idea had been thought of before, and that the committee would have to work with the bookstore and overall the process would be complicated.
- Peter asked about the possibility of holding a sports competition on campus.

- Sharon asked about the regulations regarding fundraising events. Lisa said that any proposal will have to go through many approvals, including those from the college district and the Board of Trustees.
- Dennis said charging students for any DASG events may not work because there are students who have paid the \$10 fee.
- Sharon said she will discuss this with the Programs and Events committee regarding fundraising events.
- Hyon Chu suggested that the committee find ways to work with organizations on campus to benefit the student body while creating revenue along the way.
- Hyon Chu suggested that the committee look at how other colleges create revenue, and that each Senator should reach out to a local college to ask about it and bring the ideas back for future discussion.
- Sharon said she will get the list of colleges nearby and divide it among the Senators.

Introduction and Approval of Prospective Interns

- No prospective interns were present.

Burning Issues

Announcements/Informational Reports

- Lisa announced that they were able to close the fiscal year in their accounting software, but still had issues with the cloud version of the software.

Adjournment

Sharon adjourned the meeting at 5:31 pm.