

**MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Wednesday, April 14, 2004
12:30 pm
Location TBA**

Call to Order

Drew Golkar called the meeting to order at 12:35 pm.

Roll Call

Name	Present	Absent	Late	Left Early
1. Samuel Akau		X		
2. Drew Golkar	X			
3. Raheleh Kermaani	X			
4. Nadine Foster-Mahar	X			
5. Foad Mozaffari	X			
6. Gita Ram	X			
7. Allison Smith	X			
8. Saba Zariv	X			

Excused

Advisor: Dr. John Coggnetta

Ex-Officio Members: Lisa Kirk

Guests: Collin Underwood, Amina Hanba, Mary-Jo Lomax, Kristopher Kilgroe, Betty Yu, Roxanne Chiu, Cheryl Owiensy

Approval of Minutes

Wednesday, February 11, 2004

Wednesday, March 17, 2004

Gita Ram moved to approve the Minutes of Wednesday, February 11, 2004 and Wednesday, March 17, 2004.

Allison Smith seconded the motion.

Motion to approve the Minutes of Wednesday, February 11, 2004 and Wednesday, March 17, 2004 passed by consensus.

Public Comments

Roxanne Chiu proposed an item to be added on the agenda.

Consent Calendar

1. Line item transfer in the amount of \$200.00 from object code 5510 (Conference & Travel) to object code 4010 (Supplies) in account 41-52017 (Sacramento Rally Buses).
2. Line item transfer in the amount of \$400.00 from object code 6420 (Current Capital Equipment) to object code 4010 (Supplies) and \$1000.00 from object code 2310 (Student Salary) to object code 4010 (Supplies) in account 41-55120 (Flea Market).
3. Line item transfer in the amount of \$400.00 from object code 4060 (Printing) to object code 6420 (Current Capital Equipment) and \$158.33 from object code 5350 (Equipment Maintenance & Repair) to object code 6420 (Current Capital Equipment) in account 41-51320 (Accounts Office Supplies).

It was announced that Consent Calendar item #2 would be postponed to next week.

Saba Zariv moved to approve the Consent Calendar as amended.

Gita Ram seconded the motion.

Motion to approve the Consent Calendar as amended passed by consensus.

Business

DISCUSSION/ACTION

4. New Funding Request

This item is to discuss funding in the amount of \$28,000 in order to put to the Diversity Campus Climate Survey results in a video format and to develop a series of campus forums related to the data from the survey.

Presenter: Dr. Marion Winters

This item was addressed as Business Item #7, and will be revisited at the next Committee meeting.

DISCUSSION/ACTION

5. New Funding Request from the Biological and Health Sciences Division

This item is to discuss funding in the amount of \$915.00 in order to cover the cost of printing one division brochure to give to students needing program information.

Presenter: Melissa Ingalls

This item was presented as Business Item #4.

The item was presented.

Nadine Foster-Mahar moved to approve \$915.00 in order to cover the cost of printing one division brochure to give to students needing program information from account 41-41-52102 (Winter/Spring Special Allocations).

Saba Zariv seconded the motion.

Motion to approve \$915.00 in order to cover the cost of printing one division brochure to give to students needing program information from account 41-41-52102 (Winter/Spring Special Allocations) passed with 4 yes to 0 no votes.

DISCUSSION/ACTION

6. New Funding Request from De Anza Soccer Programs

This item is to discuss funding in the amount of \$7,000.00 for a new scoreboard for the new soccer field.

Presenter: Cheryl Owiesny

Cheryl Owiesny presented this item as Business Item #5.

Discussion occurred.

This item will be researched and later revisited.

DISCUSSION/ACTION

7. New Funding Request from De Anza College Services

This item is to discuss funding in the amount of \$5,855.00 for no-smoking signs and banners to be placed around campus to inform students, faculty, staff, and guests of the District's Policy prohibiting smoking 25 feet from doorways, windows, etc.

Presenter: Mary-Jo Lomax

Mary-Jo Lomax presented this as Business Item #6.

Discussion occurred.

This item be researched and later revisited.

An item regarding the MPS request for funding calculators was added to the agenda

DISCUSSION/ACTION

8. MPS Request for Funding Calculators

This item is to discuss the MPS request for funding calculators

Presenter: Not noted

This item was presented.

This item will be revisited next week.

It was announced that Roxanne Chiu would be added to next weeks Committee agenda.

Burning Issues

Saba Zariv commented on funding for elections.

The Committee addressed an item that needed to be placed on the upcoming Senate agenda.

Announcements/Informational Reports

An announced was made that the Committee meeting times have been set back to 1:30 pm.

Adjournment

Drew Golkar adjourned the meeting at 1:40 pm.

Submitted By:

Kate Bertges

DASB Secretary

Approved Wednesday April 21, 2004