



DASG FINANCE COMMITTEE MINUTES

Monday, October 25, 2021

4:00 pm

Zoom

Chair: Sharon Utomo

Contact: dasgfinance@fhda.edu

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Finance Committee Fall 2021

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/95221504982?pwd=MVQ1VWlncEVwL3Q4WHB1NFpjZDNvQT09>

Meeting ID: 952 2150 4982

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Call to Order

Sharon U. called the meeting to order at 4:04 pm

Roll Call

	Present	Absent	Excused	Late	Left Early
Sharon U.	x				
Charlaine J.	x				
Nicole H.	x				
Anahi R.			x		
Ivy S.	x				

Fiza S.	x				
Peter T.	x				

Approval of Minutes

- Monday, October 18, 2021
- **Nicole H. moved to approve the minutes from October 11, 2021**
- **Seconded by Ivy S.**
 - **No Objections**

Public Announcements

Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.

- Dennis introduced the new DASG secretary, Cynthia Luo to the committee.

Business Items

1. INFORMATION/DISCUSSION

Title: 2022-2023 Budget Application Questions

This item is to allow for members of the De Anza community to ask questions about the 2022-2023 DASG Budget applications which become available Monday, September 27, 2021 online at <https://www.deanza.edu/dasg/budget/> (applications are due by 4:00 pm Monday, November 1, 2021).

Presenter: Sharon Utomo

Time: 10 minutes

- Eric Mendoza from Athletics asked if there are any changes to the budget application. Sharon and Dennis explained that the RFI is slightly changed, as well as the new addition of the Data Sheet.
- Eric Mendoza also asked if the lack of student engagement has an effect on funding. Sharon explained that the committee has not decided on that.

2. INFORMATION/DISCUSSION

Title: Planning for Budget Interviews

This item is to prepare for the budget interview. Topics include: standard questions to ask budgeters and program assignments.

Presenter: Sharon Utomo

Time: 40 minutes

- Sharon U. went through last year’s budget interview questions with the committee.
- The committee selected questions from the previous year to keep, as well as new questions to be added to the budget interview.

3. INFORMATION/DISCUSSION

Title: Mock Fill-Out of DASB Budget Rubric

This item is an activity for the Senators and Prospective Interns to practice filling out a DASB Budget Rubric. Based on a randomized ranking of criteria, the percentage scored for that program will also be calculated.

Presenter: Sharon Utomo

Time: 20 minutes

- Sharon U. shared a mock budget rubric with the committee.
- The committee engaged in a mock fill-out activity of the budget rubric for Euphrat and Foster Youth.

4. INFORMATION/DISCUSSION

Title: Financial Aid Office Scholarships

This item is for the De Anza Financial Aid Office to give more information and answer any inquiries regarding the scholarship preparation and review processes.

Presenter: Sharon Utomo, Millie Perea

Time: 20 minutes

- Millie explained that if an organization is willing to offer a scholarship to DeAnza, they give the name of the scholarship and the amount. The Financial Aid Office uses Academic Works for scholarships, the platform asks general questions about the student and pairs them with scholarships they might be eligible for.
- Fiza asked that since there are a lot of scholarships that students don't apply for, what happens to those funds? Millie explained that those scholarships remain unused and are carried over.
- Peter asked how much of the scholarships are unused from last year. Millie mentioned she would follow up on that information and provide it to Sharon.
- Fiza asked if there is a rubric that Financial Aid follows for need-based scholarships. Millie explained that the organization that is sponsoring the scholarship usually informs financial aid of that number.
- Lisa Kirk clarified that the DASG budget does not roll over.

Introduction and Approval of Prospective Interns

Aryayeshu - 2nd meeting

Burning Issues

- Audit for last fiscal is still going and they are asking for documentation.

Announcements/Informational Reports

- No additional announcements

Adjournment

Sharon U adjourned the meeting at 5:36 pm