

# DASB MARKETING & COMMUNICATIONS COMMITTEE

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AGENDA | [www.deanza.edu/dasb](http://www.deanza.edu/dasb) | <https://www.deanza.edu/dasb/committees/marketing/>

Recurring meeting every Monday | Nov 2nd, 2020 | 11:00 AM 12:00 PM

Zoom Meeting Link (no password): <https://fhda-edu.zoom.us/j/4998077765>

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Chair of Committee: Kirana Rafli | Contact: [kiranarafli13@gmail.com](mailto:kiranarafli13@gmail.com) or [dasbmarketing@fhda.edu](mailto:dasbmarketing@fhda.edu)

## I. Call to Order

### A. Roll call of Marketing & Communication Committee

Senators	Present	Absent	Late	Excused
Kirana Rafli (Committee Chair)				
Britney Tran (Senator)				
Sam Lai (Senator)				
Fatema Kazi (Senator)				
Erin Zhong (Senator)				
Katelyn Pan (Senator)				
Interns	Present	Absent	Late	Excused
Aki Baidya				
Claire Saul				
Wenyi Lin				

Guests:

## II. Approval of the Minutes

Oct 26th meeting at 12:25 pm

### III. Public Announcements

### IV. Committee Announcements

### V. Business Items

#### 1. Checkins:

Time: 5 minutes

Presenter: All

This item is to discuss how everyone is doing and to introduce any prospective interns inside the committee.

#### 2. Town Hall Meeting Planning

Time: 15 minutes

Presenter: Kirana

This item is to discuss the town hall planning and the upcoming marketing tasks for it.

#### 3. Canvas Shell

Time: 15 minutes

Presenter: Kirana, Britney, Fatema

This item is to discuss the feedback and new thoughts after Wednesday's senate meeting to see new changes we can add to it.

#### 4. Newsletter Column for December Release

Time: 15 minutes

Presenter: Sam, Kirana, Aki, Claire, Katelyn

This item is to discuss and inform the planning of the December issue and how the committee plans to move forward with it. Start talking about the column and content that goes with it using the google doc to organize it.

### V. Public Announcements

### VI. Adjournment