

Student Feedback Committee

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Students Feedback Committee | Committee Meeting Minutes | May 10, 2021 at 4:00 PM

Chair: Esha Dadbhawala | Contact: dasbstudentfeedback@fhda.edu

NOTICE IS HEREBY GIVEN that the Student Feedback Committee will hold a **Student Rights and Services meeting** on **05/3/21 at 4:00 PM**. The Student Feedback Committee reserves the right to suspend the orders of the day if necessary to conduct business. All Student Feedback Committee meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the De Anza Associated Student Body President, Katelyn Pan at DASBPresident@fhda.edu, no less than five working days prior to the meeting. In addition, please contact the Student Feedback Committee Chair for any agenda related questions at dasbstudentfeedback@fhda.com.

***Information about wheelchair accessibility was for when Student Feedback Committee meetings were in person. This spring, all meetings will be held online through Zoom.**

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/94266169226?pwd=NjNFVG1ka1c2eVFTOEJwMDdNUntUT09>

Meeting ID: 942 6616 9226

Passcode: 331279

I. STANDING ITEMS

A. Call to Order

- a. Esha called this meeting to order at 4:07 PM

B. Roll Call

Position	Name	Present	Absent	Late	Excused
Chair	Esha Dadbhawala	X			
Vice Chair	Luiza Eloy	X			
Student Grievance	Sunnie Chen	X			

Director					
Senator	Yuetong Zhang	X			
Senator	Matt Holt	X			
Senator	Kimberly Lam	X			

Guests:

II. BUSINESS ITEMS

**A. Student Feedback Taskforce
(Committee | 15 minutes)**

Discussion

This item is to quickly update discuss goals for taskforce meeting on Wednesday.

- Esha reminded this committee that we are meeting Karen Chow on May 12th at 12:30 PM
- Kimberly wanted to clarify future plans/ goals and thoughts on what SF presented on Academic Senate
- Esha mentioned that when speaking with Mary Pape, it was mentioned the expansion of student feedback to other topics unrelated to course evaluation.
- Esha mentioned that they would prefer this taskforce to not be leaded by senators
 - Kimberly agreed and said discord members might be interested.
- Luiza mentioned that she would like a date for the next meeting to be decided
- Mathew mentioned that it would be beneficial to have someone used to the work next quarter.
 - Esha mentioned they will reach out to Helya (Incoming Chair of SSF)
- Esha mentioned getting people for taskforce by the end of the quarter so they could be directly involves
- Kimberly mentioned that students could jon this taskforce for personal reasons
 - Matthew shared his solutions in terms of how to solve that

Extend time by 10 minutes

- Moved by Mathew
 - Seconde by Kimberly

B. Grievance Policy and Forms

(Committee | 20 minutes)
Information/Discussion

This item is to look over the AB450 grievance policy.

Postponed this item to after Item C

- Moved by Yuetong
 - Seconded by Kimberly
- Document link: <https://docs.google.com/document/d/1kS-1Gr7RkqDKqD5Daxpxg5D3K782CzosnAN0Pl-c1Nk/edit>
- This committee will use this time to write their suggestion on the document linked above.
 - Matthew added that this document should be made easily accessible somewhere as well as someone that could go over the process with students.

C. Academic Concerns Panel
(Committee | 15 mins)
Discussion/Action

This item is to finalize dates and contacts for the Academic Concerns Panel.

- Kimberly would like to contact incoming senators so they could help plan out this event
 - Esha asked if we should email them tonight.
 - Luiza will do that
 - Yuetong: do we want a dean for each department?
 - Esha: yes

III. ENDING ITEMS

IV. COMMUNICATIONS FROM THE FLOOR

This time is reserved for any Committee Members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

V. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the DASB Student Feedback Committee on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Student Feedback Committee may briefly respond to statements made or questions posed. (California Government Code §54954.3)

VI. ADJOURNMENT

This meeting was adjourned at 4:53 PM