

The De Anza Academic Senate

Approved Notes from the Meeting of May 8th, 2017

Senators and Officers present: Clem, Deck, Delas, Dolen, Donahue, Kragalott, Hertler, Kalpin, Klingman, Levy, Liu, Malek, Miskin, Mjelde, Nguyen, Pape, Setziol, Stockwell, Subramaniam, Tracey, Walton, and Wethington

Senators and Officers Absent : Balm, Cruz, Karmi, Khanna, Mello, Sullivan, and Vargas

DASB:

FA Liaison: Bob Stockwell

Classified Senate:

Curriculum Co Chair: Ram Subramaniam

Administrative Liaison:

Director of Diversity, Social Justice, and Multicultural Ed.:

Guests: Mallory Newell, Anisa Chaudry, and Elias Kamal

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

In the absence of Cruz (illness), the meeting was called together by Nguyen at 2:31, a quorum being present.

I. Welcome: None

II. Adoption of Agenda and Approval of Notes: The agenda was approved as distributed with item VI E removed due to the absence of Cruz. The notes of the meeting of April 24th were approved as distributed with minor corrections.

III. Needs and Confirmations: There is a critical need for at large members for tenure review committees. There are 24 openings that need to be filled before fall meetings can begin. During the break between Winter and Spring quarters, the officers approved a faculty member for an instructional associate position in Creative Arts. Mjelde thanked the officers for acting on the request in a timely fashion.

V. Action Items:

A. June 5th Tenure/Retiree Reception Funds Request: Setziol requested \$300 and explained that the increase in the request from last year was because this year, for the first time, both newly tenured and retiring faculty will be honored. **It was MSCU (Subramaniam/Stockwell-Clem)** to approve the request.

B. IGETC Form Revision – American Institutions Requirement: A draft revision to the Intersegmental General Education Transfer Curriculum (IGETC) form given to students was distributed and discussed. Nguyen began by reminding the group of the background of the suggested changes. It was explained that this reference to something not directly connected to IGETC made sense because A) some students use the GETC pattern for admission to CSU and B) some students who start at the college intending to go to a UC school change their minds and end up going to a CSU school. During a detailed discussion, it was observed that a number of details needed to be changed. There was also a question as to the status of some Honors courses and whether or not they could be included. It became a sense of the Senate that a redraft rewording the opening line eliminating some of the confusing symbols was needed. Setziol agreed to begin such a draft and asked for suggestions, especially from those who spoke to the need for revision to be sent to him.

IV. Public Comment on items not on the Agenda: Students Anisa Chaudhry and Elias Kamal addressed the group.

- Kamal began by informing the group of the Valley Transportation Authority (VTA) plan to raise the ECO Pass cost from \$15 per year to \$40 over three years and asked for help in getting the increase rescinded. He presented information that whereas over 20,000 De Anza students pay the fee, 7,000 to 9,000 use the service (meaning that VTA is, in essence, already getting over \$40 per student).

- Chaudhry addressed the group to tell about recent cases of apparent police questionable conduct on campus and told the group that some number of students has been approached and detained for various periods time for no apparent cause. Several Senators also brought reports of incidents, making it clear that the event outlined in La Voz was not an isolated incident. After multiple expressions of concern and sympathy for students it was suggested that a representative of Campus Security or the District Police should be asked to come to explain a number of things including why we need armed plainclothes officers on campus and what constitutes the training of officers. Nguyen said that the item would return quickly.

VI Discussion/Information Items:

A. Institutional Self-Evaluation Report (for Accreditation):

Mallory Newell walked the group carefully through the production of the draft self evaluation for accreditation and how it fit in the cycle of accreditation. She reminded the group of the part it had played in the creation of the draft and focused on the action plans section of the draft. A campus memo asking for feedback on the draft will be coming out May 12th.

B. Program Review Data Tool: Newell guided the group through access to the increasingly rich data tool by showing each step of access. She then showed examples of how easy it was to get to important data about individual classes, faculty, and departments.

C. Advanced Placement Credit Board Policy, Administrative Procedure, and De Anza AP Policy Revision: Nguyen began the item by showing a memo from the State Chancellor's Office explaining college responsibility (becomes Academic Senate responsibility under Academic and Professional Matter). Nguyen then showed current Board Policy and Administrative Procedures. It became clear that three tasks were involved 1) review the list of course types for which AP can be granted and which De Anza does not offer (because we are mandated to award credit for suitable AP scores in these cases) 2) revise the list of courses we do offer in the various categories and determine eligibility for AP credit, and 3) revise current policy on credit by exam in general. The item ended with Nguyen asking for volunteers to begin doing the work. Stockwell volunteered.

D. Board Policy 5010 Admissions and Concurrent Enrollment Draft and Administrative Procedure 5011 Admission and Concurrent Enrollment of High School and Other Young Students: Nguyen told the group that the two colleges were reviewing policy and practice including consideration of how active to be in this area. Foothill apparently allows 9th, 10th, 11th, and 12th graders. De Anza only allows 11th and 12th graders. Comments were mixed with, for example, the opportunity to reach out to new students and new high schools being a reason to do it and concerns about numbers of especially 9th and 10th graders walking around campus without supervision and health and safety issues in chemistry and biology labs. The item will return.

E. Dual Enrollment and CTE Pathways Senate Position: The item was held over due to Cruz being absent.

F. Starfish Early Alert Update: The Senate participants in the implementation core group reported on the status of the effort. Pape mentioned that she appreciated the approach to implementation being one of going slowly and carefully. Those working on implementation were said to be very hopeful that the Starfish system would yield great benefits for students. Setziol reiterated his concern about getting large numbers of faculty to use the system.

VII. Reports: - Subramaniam, for the Curriculum Committee, reported that 267 course up for 5 year revision this year. Most were submitted in time to meet the

the new deadline. For 16 of these, extensions were requested and there was no communication about 19 others.

- Presidents report. Nguyen urged the Senators to read the report which had been distributed earlier.

- The college Enrollment Advisory Team has been discussing promotion, recruitment, and advertising. Marisa Spatafore is involved in putting together plans.

- It was reported that a decision had been made to offer a college electronic mail address to all students. This prompted a discussion of the use of private addresses in communications with students. There were different impressions of protocol versus legality versus liability and whether or not it made a difference which way the communications went.

- Klingman, reporting for the Elections Committee said that the ballot was being finalized and would be ready for the start of the election period May 15th.

Candidate statements are due to be distributed this week.

- Donahue, reporting for the ad hoc Model Syllabus Committee posed a question to the body. The question was “Is it actually required that a faculty member have a syllabus?” She went on to say that there was language about what needed to be included but none has been found to say that having one is required.

VIII. Meeting Evaluation: - none

IX. Good of the Order and Appreciations: - Senators were asked to join efforts to stop President Trump’s attempts to open offshore oil drilling in California waters.

The meeting was adjourned at 4:30 PM.