



Book	Administrative Procedures
Section	Chap 5 Student Services
Title	Counseling
Code	AP 5110
Status	Active
Legal	<a href="#">ACCJC Accreditation Standard II.C.5</a> <a href="#">Education Code Sections 72620 and 72621</a> <a href="#">Title 5 Section 51018</a>
Adopted	November 1, 2000
Last Revised	April 20, 2015

## AP 5110 Counseling

### References:

Education Code Sections 72620 and 72621;  
Title 5 Section 51018;  
ACCJC Accreditation Standard II.C.5

**NOTE:** *This procedure is **legally advised**, since all counseling programs must meet the following legal minimums. Local practice may be inserted, but must meet the following requirements.*

The counseling services available in the District's counseling program include at least the following:

- Academic counseling, in which the student is assisted in assessing, planning, and implementing his/her/their immediate and long-range academic goals;
- Career counseling, in which the student is assisted in assessing his/her/their aptitudes, abilities, and interests, and is advised concerning the current and future employment trends;
- Personal counseling, in which the student is assisted with personal, family, or other social concerns, when that assistance is related to the student's education;
- Coordination with the counseling aspects of other services to students which exist on campus, including but not limited to those services provided in programs for students with special needs, skills testing programs, financial assistance programs, and job placement services.

### Confidentiality of Counseling Information

Information of a personal nature disclosed by a student 12 years of age or older in the process of receiving counseling from a counselor is confidential, and shall not become part of the student record without the written consent of the person who

disclosed the confidential information. However, the information shall be disclosed when permitted by applicable law, including but not limited to disclosure as necessary to report child abuse or neglect; reporting to the CEO or other persons when the counselor has reason to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons living in the college community; reporting information to the CEO or other persons as necessary when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed; reporting information to one or more persons specified in a written waiver by the student.

**NOTE:** *Insert other local procedures here related to counseling, such as who is required to seek assistance from a counselor.*

## Revised 4/15

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[AP 5110 Counseling Rev. 4-15.docx \(168 KB\)](#)