

Emergency Preparedness

Foothill De Anza College District Police

Police Chief Danny Acosta

Joy Garza

Sept 2025



Primary Emergency Preparedness Goals

- ▶ **Create new EOP and Fire Safety Plan for McClellan apartments**
 - ▶ In Progress
- ▶ **Update Emergency Operations Staff & Org chart**
 - ▶ Includes Foothill, De Anza, Sunnyvale and Housing campuses and locations.
 - ▶ Final Draft Complete
- ▶ **Update District Emergency Operations Plan (last updated 2017)**
 - ▶ Includes Foothill, De Anza, Sunnyvale and Housing campuses and locations.
 - ▶ In progress. Consultant estimated \$20,000

Primary Emergency Preparedness Goals Cont.

▶ Conduct monthly EOC check-in meetings

- ▶ Dates will be set by Oct 1st

▶ EOC Staff Training

- ▶ CA requires all state employees complete baseline training for Disaster Service Worker (California Gov Code 3100/3101)
- ▶ Disaster Service Worker: ICS 100 or CA SEMS Introduction Course (G-606)
- ▶ EOC Personnel - SEMS Introduction Course (G-606)
- ▶ EOC Operations (G-775)
- ▶ ICS EOC Interface (G-191)
- ▶ EOC Section Specific Training (Finance, Logistics, Operations, Planning)
- ▶ District and College Executives- All of the above. SEMS Executive



- District (C)
- De Anza (D)
- Foothill (F)
- Sunnyvale (SV)

Emergency Preparedness 2025-2026 DRAFT

Goal	Timeline	Budget Implications	Completion Date
Update District Emergency Operations Staff & Org chart			Sept 17, 2025
Create new EOP & Fire Safety Plan for McClellan apartments	September - Oct	Est \$2,500	October 2025
Update District Emergency Operations Plan <i>(last updated 2017)</i>	In progress	\$20,000	December 2025

Emergency Preparedness 2025-2026 DRAFT

Goal	Timeline	Budget Implications	Completion Date
District Day: Emergency Preparedness workshop	Annual District Day workshop		2025 Completed
EOC staff group Emergency Preparedness check-in meetings	October, 2025		Monthly, ongoing
<u>DRILL:</u> Geat Shake Out	Thursday, October 16, 2025		October 16, 2025 annually
Distributing the District Emergency Operations Plan	January 2025		January 2025 & annually when updated

Emergency Preparedness 2025-2026 DRAFT

Goal	Timeline	Budget Implications	Completion Date
<u>Training:</u> 2 hour virtual tabletop training	January, 2026	Obtaining quotes for consultant	January 2026
<u>Training:</u> 3 hour virtual training on how to do a risk assessment	February, 2026	Requesting state & federal funding. Obtaining quotes.	February 2026
Issuing and gathering risk assessments from each department	February, 2026		April 2026

Emergency Preparedness 2025-2026 DRAFT

Goal	Timeline	Budget Implications	Completion Date
Develop Emergency Incident Action Plans	March, 2026		May 2026
<u>Training:</u> 3 hour virtual tabletop training	May, 2026	Obtaining quotes for consultant	June 2026
<u>Training:</u> 3 day in person Higher Ed Emergency Management class	late Aug - early Sept 2026	Requesting state & federal funding. Obtaining quotes.	September 2026

When is an EOC activated?

1. Natural Disasters

- Ex: A wildfire near campus requires evacuation planning, shelter coordination, and mass notification support.

2. Public Safety Incidents

- Ex: Campus lockdown during a violent threat triggers EOC activation for unified communication and resource tracking.

3. Hazardous Materials Events

- Ex: A hazardous spill near campus impacts air quality or public access. EOC is activated to manage air monitoring, warnings, and sheltering.

4. Power Outages or Utility Failures

- Extended outages that disrupt operations.
- Ex: Prolonged power outage on multiple buildings disrupts instruction and campus security; EOC activated to coordinate facilities, IT, and communication.

5. Major Public Health Incidents

- Ex: COVID surge management or emergency vaccination campaign requiring centralized planning and messaging.

6. Planned Events with Risk

- High-profile events with elevated risk of disruption or emergency.
- Ex: EOC would be activated at a low level to monitor a large-scale campus protest with potential traffic and safety implications.

7. Mutual Aid or Regional Coordination Requests

- Ex: Neighboring school district requests sheltering support. EOC is activated to track incoming evacuees and resource sharing.

8. Recovery Operations After an Emergency

- Continued coordination after response phase ends.
- Ex: After a fire, EOC supports coordination between Facilities, Insurance, Academic Affairs, and local agencies for damage assessments, insurance, grant documentation and debris clearance.



SHELTER IN PLACE

- Weather or environmental concern
- Everyone moves inside
- Instruction continues in classroom



Shelter in Place vs Lockdown



LOCKDOWN

- Threat of violence inside/in relation to the school
- All interior/exterior doors are locked
- Close Windows/Blinds and move away from them, turn off light
- Remain quiet, cell phones off
- No one in/out of rooms until "Lockdown is now Over" is heard



Next Steps

- **Monthly check in meetings**
- **EOC staff chart**
- **EOP plans**
- **Training**
- **Risk Assessments**
- **Initiatives strengthening our response capabilities**